

# COUNCIL MEETING AGENDA

**Casper City Council  
City Hall, Council Chambers  
Tuesday, January 4, 2022, 6:00 p.m.**



## COUNCIL POLICY PUBLIC STATEMENTS

- I. Members of the Public Wishing to Speak to an Item Already on the Agenda, Other Than a Public Hearing, or Second or Third Reading Ordinance, Must Submit a Request to the City Clerk's Office by 12:00 Noon on the Monday Immediately Preceding the Council Meeting, or May Speak During the Communications From Persons Present.
- II. When Speaking to the City Council Please:
  - Clearly State Your Name and Address.
  - Direct all questions/comments to the Mayor and only the Mayor.
  - No personal attacks on staff or Council.
  - Speak to the City Council with Civility and Decorum.
- III. The City Council Will Not Respond to Any Comments or Questions Concerning Personnel Matters. Any Such Comments or Questions Will be Handled by the Appropriate Persons. Public Hearing Comments and Presentations Will be Limited to Five Minutes or Less per Person, nor Will Time Extensions be Permitted. No Duplication of Speakers will be Allowed.
- IV. Questions Posed by Speakers May, or May Not be Responded to by Council Members.
- V. Willful Disruption of, or the Breach of the Peace at, a Council Meeting may Result in the Removal of any Such Individuals or Groups from the Council Chambers.  
(These Guidelines Are Also Posted at the Podium in the Council Chambers)

***\*Please silence cell phones during the City Council meeting.\****

**Entrance to the meetings is the east door off David Street. Face coverings are encouraged for those individuals who have not been fully vaccinated against COVID-19. Public input via email is encouraged: [CouncilComments@casperwv.gov](mailto:CouncilComments@casperwv.gov).**

## AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. CONSIDERATION OF MINUTES OF THE DECEMBER 21, 2021 REGULAR COUNCIL MEETING, AS PUBLISHED IN THE CASPER STAR-TRIBUNE ON DECEMBER 31, 2021

4. CONSIDERATION OF MINUTES OF THE DECEMBER 21, 2021 EXECUTIVE SESSION – LITIGATION
  5. CONSIDERATION OF BILLS AND CLAIMS
  6. ELECTION OF MAYOR FOR CALENDAR YEAR 2022
  7. ELECTION OF VICE-MAYOR FOR CALENDAR YEAR 2022
  8. ACTING CITY CLERK WIGGS ISSUES OATH OF OFFICE TO NEWLY-ELECTED MAYOR AND VICE-MAYOR
  9. BRIEF RECESS – COUNCIL SEATING RESET
  10. COMMENTS BY NEWLY-ELECTED MAYOR
  11. PRESENTATION TO 2021 MAYOR
  12. COMMUNICATIONS
    - A. From Persons Present
  13. ESTABLISH DATE OF PUBLIC HEARINGS
    - A. Consent
      1. Establish January 18, 2022, as the Public Hearing Date for Consideration of:
        - a. **Zone Change of 104 and 110 South Beverly Street**, Described as Portions of Lots 13, 14 and a Vacated Strip of Former Beverly Street Right-of-Way, Block 2, Beverly Addition.
        - b. Ordinance Amending 1.16.010 of the Municipal Code Pertaining to **City of Casper Ward Boundaries**.
14. PUBLIC HEARINGS
  - A. Ordinance
    1. Vacation, Replat, Subdivision Agreement and Zone Change for the **Eagle Valley Addition**.
  - B. Minute Action
    1. Transfer of Ownership for **Retail Liquor License No. 3**, 307 Racing Management, Inc., d/b/a **307 Racing**, Located at 739 North Center Street.

15. RESOLUTIONS

A. Consent

1. Authorizing an Agreement with **Granite Peak Pump Service, Inc.**, for **Irrigation Pump Station Improvements** for the Casper Soccer Complex, in an Amount not to Exceed \$201,430.
2. Authorizing an Agreement with **SWI, LLC**, in the Amount of \$105,600, for the **Solid Waste Gate**, Project No. 21-046.
3. Authorizing an Agreement with **Hogadon Basin Sports School** for the Operation of **Ski and Snowboard Lessons** at Hogadon Basin Ski Area.

16. MINUTE ACTION

A. Consent

1. Designating the **Casper Journal and the Casper Star-Tribune** as the **City's Official Newspaper** for the Calendar Year 2022.
2. Designating the Following Banks as **Approved Depositories** of the City of Casper Funds for Calendar Year 2022: **First Interstate Bank, Bank of the West, Platte Valley Bank and US Bank.**
3. Authorizing the Appointment of One New Member, **John Lee**, to Fill an Open Position on the **Amoco Reuse Agreement Joint Powers Board.**

17. INTRODUCTION OF MEASURES AND PROPOSALS BY MEMBERS OF THE CITY COUNCIL

18. ADJOURNMENT

Upcoming Council meetings

**Council meetings**

6:00 p.m. Tuesday, January 18, 2022– Council Chambers

6:00 p.m. Tuesday, February 1, 2022– Council Chambers

**Work sessions**

4:30 p.m. Tuesday, January 11, 2022 – Council Chambers

4:30 p.m. Tuesday, January 25, 2022– Council Chambers

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ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay
HO	Historic Overlay	ED	Education
OB	Office Business	OYD	Old Yellowstone District

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COUNCIL PROCEEDINGS  
Casper City Hall – Council Chambers  
December 21, 2021

1. ROLL CALL

Casper City Council met in regular session at 6:00 p.m., Tuesday, December 21, 2021. Present: Councilmembers Cathey, Engebretsen, Gamroth, Johnson, Knell, Pollock, Quest and Mayor Freel. Absent: Vice Mayor Pacheco.

Moved by Councilmember Knell, seconded by Councilmember Johnson, to, by minute action, excuse the absence of Vice Mayor Pacheco. Motion passed.

2. PLEDGE OF ALLEGIANCE

Councilmember Gamroth led the audience in the Pledge of Allegiance.

3. MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Gamroth, to, by minute action, approve the minutes of the December 7, 2021, regular Council meeting, as published in the Casper-Star Tribune on December 17, 2021. Councilmembers Johnson and Pollock abstained. Motion passed.

4. EXECUTIVE SESSION MINUTES

Moved by Councilmember Engebretsen, seconded by Councilmember Quest, to, by minute action, approve the minutes of the December 7, 2021, executive session. Councilmembers Johnson and Pollock abstained. Motion passed.

5. MINUTES

Moved by Councilmember Cathey, seconded by Councilmember Pollock, to, by minute action, approve the minutes of the December 14, 2021, special Council meeting, as published in the Casper-Star Tribune on December 19, 2021. Councilmember Johnson abstained. Motion passed.

6. BILLS & CLAIMS

Moved by Councilmember Pollock, seconded by Councilmember Gamroth, to, by minute action, approve payment of the December 21, 2021, bills and claims, as audited by City Manager Napier. Motion passed.

Bills & Claims 12/21/21		
3DSpclts	Services	12,776.98
6HGroup	Goods	347.50
71Const	Goods	388,749.03
ABaedke	Reimb	27.30
AAALndscpng	Services	1,280.25
AccntPckgng	Goods	2,229.51
AceHrdwr	Goods	1,460.23
Adecco	Services	1,392.00
Airgas	Goods	888.18

AlSCO	Services	1,534.11
AltdVtrnry	Services	432.72
AMBI	Services	1,313.46
AmrTech	Goods	25,197.25
Amrgs	Goods	374.89
APISystms	Services	3,500.00
AT&T	Services	692.21
Atlas	Goods	1,407.89
AumaActrs	Goods	6,131.91
BdgrDylghtng	Services	4,370.64
BarDSgns	Services	738.37
BrgnEllngsn	Goods	378.18
BlkHillsEnrgy	Utilities	18,843.32
BlkmnPrpn	Goods	2,123.18
BobCatOfCspr	Goods	1,090.72
BrtlCnstrctn	Services	627.00
CsprAreaCnvntn	Services	2,545.00
CsprStrTrb	Services	2,186.76
CsprTire	Services	590.00
CDWGvrnmnt	Services	1,129.40
CWRWS	Goods	334,573.69
CntryLnk	Utilities	14,560.87
CtyCspr	Services	127,539.68
CivilEngnrng	Services	20,173.58
CMITeco	Services	3,739.89
CoastlChmcl	Goods	190.47
CocaCola	Services	7.75
CommTech	Services	2,722.72
CmprsnLeasng	Services	585.64
Cmtrnx	Services	1,935.00
Cnvrng	Goods	2,795.58
CPSDstrbtrs	Goods	175.11
CPU	Goods	2,046.99
DKpnr	Services	740.00
DvdsnFxdInc	Investments	3,895.55
DytnTrnsmsn	Services	2,418.19
DnnsSply	Goods	121.07
DsrtMtn	Goods	14,148.75
DblDWldng	Services	510.00
DPCIndstrs	Goods	16,783.20
EdgEngnrng	Services	1,395.80
EnrgyLabs	Services	1,043.00
EngnrngDsgn	Services	1,185.00
EnvrnmntlSystms	Services	60,500.00
FlcnEnvrnmntl	Services	2,364.38

FrgsnEnt	Goods	57.41
FIB	Goods	71.48
Galls	Goods	336.33
GameTime	Goods	1,894.04
GeosyntcCnsltnts	Services	8,107.90
GldrAssoc	Services	10,279.56
Grngr	Goods	1,232.79
Hach	Goods	1,447.91
HDREngnrng	Services	7,962.71
HLP	Services	2,880.00
Hollnd&Hart	Services	430.00
Homax	Goods	34,193.33
IndstrlMntnc	Services	1,728.00
ITCElctrcl	Services	1,492.50
JSherman	Services	11,000.00
JStrickland	Reimb	100.00
JRitchie	Reimb	100.00
JKCEngnrng	Services	4,442.00
KiwanisClb	Dues	228.00
KnfRvr	Services	52,064.34
KubwtrRes	Goods	6,558.66
LawsnPrdcts	Services	900.00
Lisa'sSpcNSpn	Services	260.00
LongBldgTech	Services	2,871.30
LumStudio	Services	2,809.45
MButcher	Services	875.00
MxwlPrdcts	Goods	23,872.59
Mead&Hunt	Services	2,050.14
MidlndImplmnt	Goods	202,186.22
MidwstLbrtrs	Services	388.00
MiletSftwr	Services	65.00
MLAuto	Services	260.00
MdrnElctrc	Services	6,472.00
Motn&FlowCntrl	Goods	1,991.16
MtnStLitho	Services	340.23
MtnWstTech	Services	49.95
Myrs&Sons	Services	100,754.99
Napa	Goods	120,882.36
Nlson/NygrdConsult	Services	23,596.74
Nckrsn	Services	9,999.95
Norco	Goods	3,587.59
NWstContr	Goods	3,458.80
NtchSpelts	Goods	1,227.93
OneCall	Services	760.50
OvrHeadDr	Goods	180.00

PaceAnlytclSrvc	Services	3,418.00
Pedens	Goods	1,490.50
PepprTnk&Cntrctrs	Goods	1,570.00
Pepsi	Goods	2,016.36
Pipelogix	Services	2,500.00
PrfsnlCIng	Services	1,395.00
RKing	Goods	59.85
RailrdMgmt	Services	6,668.53
RJsCrpetCIng	Services	1,260.00
RckyMtnAirSltns	Goods	4,097.34
RckyMtnPwr	Utilities	97,115.94
RootrSwr	Services	623.87
SDunnuck	Reimb	312.85
SWallace	Goods	209.70
SheetMetlSpec	Goods	544.23
SkylneRnchs	Services	626.30
Smrsh	Services	1,922.50
SmthPsych	Services	4,900.00
SftDr	Services	18.00
SpareLabs	Services	750.00
StOfWyo	Services	6,111.18
StrlngInfosystms	Services	425.01
SummitElctrc	Goods	150.00
SWI	Services	753.50
TheWash	Services	16.23
ThomsnReutrs	Goods	991.99
TKElvtr	Services	230,836.40
TopOffc	Goods	546.08
TrnstnsCnsIng	Services	75.00
TriStOilReclm	Services	616.50
TriStTrk&Eqpmnt	Services	1,375.00
Unifrms2Gear	Goods	2,598.00
UnitedWayOfNC	Services	946.94
UVDctrLmps	Goods	8,150.00
VrznConnet	Services	1,622.17
VrznWrsl	Services	2,637.16
WardwlWtr	Goods	32.27
WsteOilFurncs	Services	250.00
WyneColemnConst	Services	14,459.00
WstrnRsrch	Goods	5,068.44
WstlndPrk	Services	4,880.80
WLCEngrng	Services	1,160.00
WyoMchnry	Services	1,256.25
Wyo1stAid	Goods	207.45
WyoLowVltge	Goods	80.00



WyoSteel&Recyng	Goods	1,050.00
Xerox	Goods	264.76
Total		2,175,015.86

7. COMMUNICATIONS FROM PERSONS PRESENT

Individuals addressing the Council were: Tracy Lamont, 721 E. 12<sup>th</sup>. Mr. Lamont provided an exhibit to the City Manager, regarding police staffing, which will be distributed to Council for their reference.

8. ESTABLISH PUBLIC HEARING

Moved by Councilmember Cathey, seconded by Councilmember Pollock, to, by minute action: establish January 4, 2022, as the public hearing date for the consideration of transfer of ownership for Retail Liquor License No. 3, 307 Racing Management, Inc., d/b/a 307 Racing, located at 739 North Center Street. Councilmembers Gamroth and Pollock abstained. Motion passed.

9.A.1 PUBLIC HEARING – ORDINANCE

Moved by Councilmember Engebretsen, seconded by Councilmember Cathey, to, by minute action, cancel the public hearing for the consideration of the partial vacation, plat, vacation of public parkland and a zone change for the North Platte River Park No. 2 Subdivision.

Moved by Councilmember Pollock, seconded by Councilmember Quest, to amend the motion to cancel the public hearing, discuss the matter at a work session, and to establish and hold a public hearing at a later time. Motion to amend passed. Council then voted on the motion, as amended. Motion passed.

9.A.2 PUBLIC HEARING – ORDINANCE

Moved by Councilmember Pollock, seconded by Councilmember Johnson, to, by minute action, cancel and re-establish January 4, 2022 as the public hearing date for the consideration of vacation, replat, subdivision agreement and zone change for the Eagle Valley Addition. Motion passed.

9.B.1 PUBLIC HEARING - RESOLUTION

Mayor Freel opened the public hearing for the Utility Rate Changes.

City Attorney Henley entered two (2) exhibits: correspondence from Andrew Beamer, dated December 15, 2021; and correspondence from Andrew Beamer, dated December 9, 2021. City Manager Napier provided a brief report.

There being no one to speak for or against the issue, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 21-178  
 A RESOLUTION ADOPTING AND SETTING FORTH RATES  
 FOR WHOLESALE WATER SERVICE, RETAIL WATER  
 SERVICE, AND SEWER SERVICE FOR THE CITY OF  
 CASPER, WYOMING, AND RESCINDING 19-246.

Councilmember Knell presented the foregoing resolution for adoption. Seconded by Councilmember Pollock. Councilmembers spoke in support of the rate increases and explained the necessity of the changes. Motion passed.

Following resolution read:

RESOLUTION NO. 21-179  
A RESOLUTION ESTABLISHING RATES FOR RESIDENTIAL  
AND COMMERCIAL SOLID WASTE COLLECTION,  
RECYCLING AND DISPOSAL AT THE CASPER REGIONAL  
SOLID WASTE FACILITY, AND RESCINDING RESOLUTION  
NO. 20-137.

Councilmember Knell presented the foregoing resolution for adoption. Seconded by Councilmember Johnson. Councilmembers Knell and Gamroth had questions, which City Manager Napier addressed. Motion passed.

9.B.2 PUBLIC HEARING - RESOLUTION

Mayor Freel opened the public hearing for the transfer of Tennis Courts.

City Attorney Henley entered two (2) exhibits: correspondence from Pete Meyers to J. Carter Napier, dated December 8, 2021 and publication in the Casper-Star Tribune, December 19, 2021. City Manager Napier provided a brief report.

There being no one to speak for or against the issue, the public hearing was closed.

Following resolution read:

RESOLUTION NO. 21-180  
A RESOLUTION AUTHORIZING A MEMORANDUM OF  
UNDERSTANDING WITH THE NATRONA COUNTY  
SCHOOL DISTRICT REGARDING THE TRANSFER OF  
OWNERSHIP OF A PORTION OF HIGHLAND PARK,  
INCLUDING EXISTING TENNIS COURTS, FROM THE CITY  
OF CASPER TO THE NATRONA COUNTY SCHOOL  
DISTRICT.

Councilmember Pollock presented the foregoing resolution for adoption. Seconded by Councilmember Quest. Councilmember Knell raised concerns of guarantee that years down the road that the City will be able to use the property and insurance issues, which City Attorney Henley addressed. Councilmember Pollock asked if there was discussion regarding the public access of the tennis courts and provisions for reservations of courts. City Manager addressed these concerns and spoke about the economic advantages of having the courts used for a variety of tournaments. Councilmember Cathey asked if the deed for the land would guarantee public access. City Attorney Henley described how access is guaranteed.

Councilmember Gamroth asked about the necessary parking for the tennis courts. Steve Elbogen, Executive Director with the Natrona County School District, shared that the adjacent Casper Classical Academy parking, and possibly the Senior Center would meet the needs for parking additional buses and vehicles. Councilmember Gamroth asked about the funding for the project, and Mr. Elbogen clarified. Motion passed.

9.C PUBLIC HEARING - MINUTE ACTION

Councilmember Pollock recused herself from the discussion and left the room.

Mayor Freel opened the public hearing for the consideration of the transfer of Retail Liquor License No. 26 from Brenton Properties, LLC d/b/a Frank's Butcher Shop and Liquor, located at 2024 CY Ave to FBS Casper, LLC d/b/a Frank's Butcher Shop and Liquor, located at 2024 CY Ave.

City Attorney Henley entered four (4) exhibits: correspondence from Fleur Tremel, to J. Carter Napier, dated December 1, 2021; an affidavit of publication, as published in the Casper-Star Tribune, dated December 14, 2021; an affidavit of website publication, as published on the City of Casper website, dated December 1, 2021; and the liquor license application filed November 22, 2021. City Manager Napier provided a brief report.

Speaking in support was Thomas Shanor, attorney for the applicant.

There being no others to speak for or against the issues involving Retail Liquor License No. 26, the public hearing was closed.

Moved by Councilmember Knell, seconded by Councilmember Cathey, to, by minute action, authorize the issuance of Retail Liquor License No. 26. Councilmember Pollock, having recused herself abstained from voting. Motion passed.

Councilmember Pollock rejoined the meeting.

10. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 21-181

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH COMMUNICATION TECHNOLOGIES, INC., FOR THE INSTALLATION OF POLICE VEHICLE RESPONSE LIGHTING, COMMUNICATIONS AND POWER ACCESSORIES EQUIPMENT TO INSTALL IN TO NEW POLICE VEHICLES.

RESOLUTION NO. 21-182

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH COMMUNICATION TECHNOLOGIES, INC., FOR THE INSTALLATION OF POLICE VEHICLE RESPONSE LIGHTING, COMMUNICATIONS AND POWER ACCESSORIES EQUIPMENT TO INSTALL IN TO NEW POLICE VEHICLES.

RESOLUTION NO. 21-183  
A RESOLUTION APPROVING AND ADOPTING THE CASPER  
AREA MPO' S BICYCLE AND PEDESTRIAN PLAN UPDATE  
FOR THE CASPER METROPOLITAN AREA.

RESOLUTION NO. 21-184  
A RESOLUTION AUTHORIZING A RELEASE OF LOCAL  
ASSESSMENT DISTRICT (LAD) LIEN, LAD 156, REGARDING  
1842 KEARNEY AVENUE, CASPER, WYOMING.

RESOLUTION NO. 21-185  
A RESOLUTION AUTHORIZING A CONTRACT FOR  
OUTSIDE-CITY WATER AND SEWER SERVICE WITH  
CURTIS C. DAY.

RESOLUTION NO. 21-186  
A RESOLUTION AUTHORIZING A CONTRACT FOR  
PROFESSIONAL SERVICES WITH AMUNDSEN  
ASSOCIATES, LLC, FOR DESIGN SERVICES FOR THE CPU  
WATER GARAGE ADDITION.

Councilmember Johnson presented the foregoing seven (6) resolutions for adoption. Seconded by Councilmember Engebretsen. Motion passed.

11. MINUTE ACTION– CONSENT

Moved by Councilmember Pollock, seconded by Councilmember Johnson, to, by consent minute action, reappoint Larry Madsen and Terry Lane to the Amoco Reuse Agreement Joint Powers Board. Motion passed.

12. INTRODUCTION OF MEASURES AND PROPOSALS

Councilmembers spoke on meetings and events they attended.

Moved by Councilmember Pollock, seconded by Councilmember Cathey, to, by minute action adjourn. Motion passed. The meeting was adjourned at 6:59 p.m.

13. ADJOURN INTO EXECUTIVE SESSION

At 6:59 p.m., it was moved Councilmember Pollock, seconded by Councilmember Cathey, to adjourn into executive session to discuss potential litigation. Motion passed.

At 7:13 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Johnson, to adjourn the executive session. Motion passed. Council opened the meeting to the public.

14.A RESOLUTION

Following resolution read:

RESOLUTION NO. 21-187

A RESOLUTION AUTHORIZING AND ACCEPTING THE ONEWYO OPIOID MEMORANDUM OF AGREEMENT - A DISTRIBUTION PLAN TO RESOLVE CERTAIN CLAIMS OF THE CITY OF CASPER IN THE LAWSUIT REGARDING THE NATIONAL OPIOID EPIDEMIC.

Councilmember Pollock presented the foregoing resolution for adoption. Seconded by Councilmember Quest. Councilmember Johnson stated he finds it unfair that the pharmaceutical companies are shouldering 100% of the blame when there are others who were involved. Motion passed.

14.B RESOLUTION

Following resolution read:

RESOLUTION NO. 21-188

A RESOLUTION AUTHORIZING THE MAYOR TO SIGN SETTLEMENT PARTICIPATION FORMS ATTACHED FOR THE CITY OF CASPER TO PARTICIPATE AS PROVIDED IN THE SETTLEMENT AGREEMENTS DESIGNATED AS THE "JANSSEN SETTLEMENT" DATED JULY 21, 2021 AND "DISTRIBUTOR SETTLEMENT" DATED JULY 21, 2021.

Councilmember Knell presented the foregoing resolution for adoption. Seconded by Councilmember Pollock. There was no discussion. Motion passed.

15. ADJOURNMENT

At 7:17 p.m., it was moved by Councilmember Cathey, seconded by Councilmember Gamroth, to adjourn the regular Council meeting. Motion passed.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Steven K. Freel  
Mayor

# City of Casper - Bills and Claims for January 04, 2022

## 307 COLLISION

307 COLLISION	Fleet Maintenance Fund	Vehicle auto body repair	\$4,065.99
307 COLLISION	Fleet Maintenance Fund	Auto body repair	\$780.00
307 COLLISION	Fleet Maintenance Fund	Vehicle auto body repair	\$1,332.00
307 COLLISION	Fleet Maintenance Fund	Auto body repair	\$662.90
307 COLLISION	Fleet Maintenance Fund	Auto body repair	\$3,346.60
307 COLLISION	Fleet Maintenance Fund	Vehicle auto body repair	\$803.80
<i>307 COLLISION - Total For Fleet Maintenance Fund</i>			<i>\$10,991.29</i>
<b>307 COLLISION - ALL DEPARTMENTS</b>			<b>\$10,991.29</b>

## 6H GROUP LLC

6H GROUP LLC	Metro Animal Shelter	Dog food	\$187.40
<i>6H GROUP LLC - Total For Metro Animal Shelter</i>			<i>\$187.40</i>
<b>6H GROUP LLC - ALL DEPARTMENTS</b>			<b>\$187.40</b>

## 7-ELEVEN 36014

7-ELEVEN 36014	Police Career Services	SERVICE STATIONS	\$30.00
<i>7-ELEVEN 36014 - Total For Police Career Services</i>			<i>\$30.00</i>
<b>7-ELEVEN 36014 - ALL DEPARTMENTS</b>			<b>\$30.00</b>

## A.M.B.I. & SHIPPING,

A.M.B.I. & SHIPPING,	Municipal Court	Postage/mailing service	\$95.40
<i>A.M.B.I. &amp; SHIPPING, - Total For Municipal Court</i>			<i>\$95.40</i>
<b>A.M.B.I. &amp; SHIPPING, - ALL DEPARTMENTS</b>			<b>\$95.40</b>

## A1 NATIONAL FIRE CO

A1 NATIONAL FIRE CO	Balefill - Disposal & Landfill	REPLACEMENT EXTINGUISHERS LANDFILL	\$520.00
<i>A1 NATIONAL FIRE CO - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$520.00</i>
A1 NATIONAL FIRE CO	Ft. Caspar Museum	Annual inspection of extinguishers	\$378.00
<i>A1 NATIONAL FIRE CO - Total For Ft. Caspar Museum</i>			<i>\$378.00</i>

**A1 NATIONAL FIRE CO - ALL DEPARTMENTS** \$898.00

**AAA LANDSCAPING**

AAA LANDSCAPING Code Enforcement Mowing/Trimming Service & Disposal of Sofa \$160.07

*AAA LANDSCAPING - Total For Code Enforcement* \$160.07

**AAA LANDSCAPING - ALL DEPARTMENTS** \$160.07

**ACE RADIATOR LLC**

ACE RADIATOR LLC WWTP Operations Clean filters \$294.50

*ACE RADIATOR LLC - Total For WWTP Operations* \$294.50

**ACE RADIATOR LLC - ALL DEPARTMENTS** \$294.50

**ACFE**

ACFE Police Career Services MEMBERSHIP ORGANIZATIONS NOT ELSEWH \$1,450.00

*ACFE - Total For Police Career Services* \$1,450.00

**ACFE - ALL DEPARTMENTS** \$1,450.00

**ADECCO USA, INC.**

ADECCO USA, INC. Balefill - Baler Processing Contract labor \$696.00

ADECCO USA, INC. Balefill - Baler Processing Contract labor \$696.00

*ADECCO USA, INC. - Total For Balefill - Baler Processing* \$1,392.00

**ADECCO USA, INC. - ALL DEPARTMENTS** \$1,392.00

**ADOBE ACROPRO SUBS**

ADOBE ACROPRO SUBS City Manager Adobe Acrobat subscription \$14.99

*ADOBE ACROPRO SUBS - Total For City Manager* \$14.99

**ADOBE ACROPRO SUBS - ALL DEPARTMENTS** \$14.99

**ADOBE CREATIVE CLOUD**

ADOBE CREATIVE CLOUD River Volunteer Events ADOBE CREATIVE CLOUD \$52.99

ADOBE CREATIVE CLOUD River Volunteer Events ADOBE CREATIVE CLOUD \$52.99

ADOBE CREATIVE CLOUD - Total For River Volunteer Events \$105.98

**ADOBE CREATIVE CLOUD - ALL DEPARTMENTS \$105.98**

## AHERN RENTALS INC

AHERN RENTALS INC Refuse - Residential SOAP FOR TRUCK BARN WASH BAY \$466.40

AHERN RENTALS INC - Total For Refuse - Residential \$466.40

**AHERN RENTALS INC - ALL DEPARTMENTS \$466.40**

## AIRGAS USA LLC

AIRGAS USA LLC Balefill - Baler Processing Gloves, safety glasses \$400.12

AIRGAS USA LLC - Total For Balefill - Baler Processing \$400.12

AIRGAS USA LLC Balefill - Diversion & Special Saw & misc supplies \$593.56

AIRGAS USA LLC - Total For Balefill - Diversion & Special \$593.56

**AIRGAS USA LLC - ALL DEPARTMENTS \$993.68**

## AIRGAS USA, LLC

AIRGAS USA, LLC Traffic Control Oxygen bottle exchange for 60678 sign truck \$40.32

AIRGAS USA, LLC - Total For Traffic Control \$40.32

**AIRGAS USA, LLC - ALL DEPARTMENTS \$40.32**

## ALBERTSONS #0062

ALBERTSONS #0062 Planning GROCERY STORES, SUPERMARKETS \$21.97

ALBERTSONS #0062 - Total For Planning \$21.97

**ALBERTSONS #0062 - ALL DEPARTMENTS \$21.97**

## ALL CREATURES VETERI

ALL CREATURES VETERI Metro Animal Shelter Veterinary canine medicine \$68.34

ALL CREATURES VETERI - Total For Metro Animal Shelter \$68.34

**ALL CREATURES VETERI - ALL DEPARTMENTS \$68.34**

## ALL OUT FIRE EXTINGU



ALL OUT FIRE EXTINGU	Water Meters	7 fire extinguishers serviced	\$135.00
<i>ALL OUT FIRE EXTINGU - Total For Water Meters</i>			<i>\$135.00</i>
<b>ALL OUT FIRE EXTINGU - ALL DEPARTMENTS</b>			<b>\$135.00</b>

## ALL-OUT-FIRE EXT

ALL-OUT-FIRE EXT	Balefill - Disposal & Landfill	Recharging fire extinguishers	\$147.00
<i>ALL-OUT-FIRE EXT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$147.00</i>
ALL-OUT-FIRE EXT	Refuse - Residential	Fire extinguisher annual inspections	\$593.00
<i>ALL-OUT-FIRE EXT - Total For Refuse - Residential</i>			<i>\$593.00</i>
<b>ALL-OUT-FIRE EXT - ALL DEPARTMENTS</b>			<b>\$740.00</b>

## ALSCO

ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$59.90
ALSCO	Balefill - Disposal & Landfill	Professional Laundry Services	\$55.98
<i>ALSCO - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$115.88</i>
ALSCO	Fleet Maintenance Fund	Laundry service	\$172.54
ALSCO	Fleet Maintenance Fund	Laundry service	\$129.79
<i>ALSCO - Total For Fleet Maintenance Fund</i>			<i>\$302.33</i>
ALSCO	Refuse - Residential	Professional Laundry Services	\$110.40
<i>ALSCO - Total For Refuse - Residential</i>			<i>\$110.40</i>
ALSCO	Regional Water Operations	Professional Laundry Services	\$73.72
<i>ALSCO - Total For Regional Water Operations</i>			<i>\$73.72</i>
ALSCO	Sewer Wastewater Collection	Professional Laundry Services	\$59.46
<i>ALSCO - Total For Sewer Wastewater Collection</i>			<i>\$59.46</i>
ALSCO	WWTP Operations	Professional Laundry Services	\$150.80
ALSCO	WWTP Operations	Professional Laundry Services	\$149.90
<i>ALSCO - Total For WWTP Operations</i>			<i>\$300.70</i>
<b>ALSCO - ALL DEPARTMENTS</b>			<b>\$962.49</b>

## AMAZON.COM AMZN.COM/

AMAZON.COM AMZN.COM/	Fleet Maintenance Fund	CREDIT, FOR TONER CARTRIDGES RETURNED	(\$408.89)
<i>AMAZON.COM AMZN.COM/ - Total For Fleet Maintenance Fund</i>			<i>(\$408.89)</i>

**AMAZON.COM AMZN.COM/ - ALL DEPARTMENTS** (\$408.89)

**AMAZON.COM HG78M8RY3**

AMAZON.COM HG78M8RY3 Fleet Maintenance Fund 4-TONER CARTRIDGES...RETURNING WILL ISS \$408.89

*AMAZON.COM HG78M8RY3 - Total For Fleet Maintenance Fund* \$408.89

**AMAZON.COM HG78M8RY3 - ALL DEPARTMENTS** \$408.89

**AMAZON.COM W73XN73E3**

AMAZON.COM W73XN73E3 Parks - Parks Maint. Hitch cargo carrier \$399.99

*AMAZON.COM W73XN73E3 - Total For Parks - Parks Maint.* \$399.99

**AMAZON.COM W73XN73E3 - ALL DEPARTMENTS** \$399.99

**AMERICAN TITLE AGENC**

AMERICAN TITLE AGENC Code Enforcement O & E Report \$125.00

*AMERICAN TITLE AGENC - Total For Code Enforcement* \$125.00

**AMERICAN TITLE AGENC - ALL DEPARTMENTS** \$125.00

**AMERICAN WATER COLLE**

AMERICAN WATER COLLE Regional Water Operations VOCATIONAL AND TRADE SCHOOLS \$19.95

AMERICAN WATER COLLE Regional Water Operations VOCATIONAL AND TRADE SCHOOLS \$19.95

*AMERICAN WATER COLLE - Total For Regional Water Operations* \$39.90

**AMERICAN WATER COLLE - ALL DEPARTMENTS** \$39.90

**AMERIGAS - CASPER**

AMERIGAS - CASPER Balefill - Baler Processing Propane \$209.92

*AMERIGAS - CASPER - Total For Balefill - Baler Processing* \$209.92

**AMERIGAS - CASPER - ALL DEPARTMENTS** \$209.92

**AMERI-TECH EQUIPMENT**

AMERI-TECH EQUIPMENT WWTP Operations Springs \$64.89

*AMERI-TECH EQUIPMENT - Total For WWTP Operations* \$64.89

**AMERI-TECH EQUIPMENT - ALL DEPARTMENTS**

\$64.89

**AMZN Mktp US**

AMZN Mktp US	Aquatics - Operations	New Flags	\$25.94
AMZN Mktp US	Aquatics - Operations	New Skimmer Weir	\$59.94
AMZN Mktp US	Aquatics - Operations	Wall Clocks for Aquatics Area	\$218.82
AMZN Mktp US	Aquatics - Operations	Pool Test Chemicals	\$75.26
AMZN Mktp US	Aquatics - Operations	Refrigerator Door Handle Replacement	\$23.20
AMZN Mktp US	Aquatics - Operations	Thermometer for Water in Pipes	\$219.80
<i>AMZN Mktp US - Total For Aquatics - Operations</i>			\$622.96
AMZN Mktp US	Aquatics - Pool	Net for Mike Sedar	\$129.98
<i>AMZN Mktp US - Total For Aquatics - Pool</i>			\$129.98
AMZN Mktp US	Balefill - Baler Processing	REFRIGERATOR FILTERS FOR BALEFILL BREAK	\$42.95
<i>AMZN Mktp US - Total For Balefill - Baler Processing</i>			\$42.95
AMZN Mktp US	Buildings & Structures Fund	Credit on Shipping	(\$5.99)
AMZN Mktp US	Buildings & Structures Fund	Credit for Shipping	(\$5.99)
<i>AMZN Mktp US - Total For Buildings &amp; Structures Fund</i>			(\$11.98)
AMZN Mktp US	Fleet Maintenance Fund	TONER CARTRIDGE	\$147.99
AMZN Mktp US	Fleet Maintenance Fund	TONER CARTRIDGES	\$414.56
<i>AMZN Mktp US - Total For Fleet Maintenance Fund</i>			\$562.55
AMZN Mktp US	Information Services	BOOK STORES	\$51.43
<i>AMZN Mktp US - Total For Information Services</i>			\$51.43
<b>AMZN Mktp US - ALL DEPARTMENTS</b>			<b>\$1,397.89</b>

**APEX SYSTEMS GROUP L**

APEX SYSTEMS GROUP L	Public Transit - CARES Act	DETECTIVE AGENCIES & PROTECTIVE AGENC	\$79.05
<i>APEX SYSTEMS GROUP L - Total For Public Transit - CARES Act</i>			\$79.05

**APEX SYSTEMS GROUP L - ALL DEPARTMENTS**

\$79.05

**APPLE COMPUTER, INC.**

APPLE COMPUTER, INC.	Fire-EMS Administration	iCloud Storage	\$0.99
<i>APPLE COMPUTER, INC. - Total For Fire-EMS Administration</i>			\$0.99

**APPLE COMPUTER, INC. - ALL DEPARTMENTS**

\$0.99

**APPLIED IND TECH**

APPLIED IND TECH	Balefill - Baler Processing	ENVIRONBALE MOTOR BALER BUILDING	\$678.57
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<i>APPLIED IND TECH - Total For Balefill - Baler Processing</i>			\$678.57
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**APPLIED IND TECH - ALL DEPARTMENTS**

\$678.57

**ARROWHEAD HEATING &**

ARROWHEAD HEATING &	Balefill - Baler Processing	November tune-up	\$408.00
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<i>ARROWHEAD HEATING &amp; - Total For Balefill - Baler Processing</i>			\$408.00
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ARROWHEAD HEATING &	Balefill - Disposal & Landfill	Monthly filter change & filters	\$145.67
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<i>ARROWHEAD HEATING &amp; - Total For Balefill - Disposal &amp; Landfill</i>			\$145.67
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**ARROWHEAD HEATING & - ALL DEPARTMENTS**

\$553.67

**ARS FLOOD & FIRE CLE**

ARS FLOOD & FIRE CLE	Police Administration	Biological cleanup & disinfect	\$1,000.00
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<i>ARS FLOOD &amp; FIRE CLE - Total For Police Administration</i>			\$1,000.00
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ARS FLOOD & FIRE CLE	Police Investigations	Biological cleanup & disinfect	\$1,000.00
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<i>ARS FLOOD &amp; FIRE CLE - Total For Police Investigations</i>			\$1,000.00
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**ARS FLOOD & FIRE CLE - ALL DEPARTMENTS**

\$2,000.00

**ARTCORE INC**

ARTCORE INC	Social Community Services	Co-Sponsor of D Rodriguez & M Kavanaugh C	\$562.50
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<i>ARTCORE INC - Total For Social Community Services</i>			\$562.50
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**ARTCORE INC - ALL DEPARTMENTS**

\$562.50

**AT&T 051221271100**

AT&T 051221271100	Public Safety Communication	TELECOMMUNICATION SERV.INCLUD. LOCAL	\$119.75
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<i>AT&amp;T 051221271100 - Total For Public Safety Communications</i>			\$119.75
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**AT&T 051221271100 - ALL DEPARTMENTS**

\$119.75

## ATLAS OFFICE PRODUCT

ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies	\$983.00
ATLAS OFFICE PRODUCT	Balefill - Disposal & Landfill	Office supplies	\$414.75
<i>ATLAS OFFICE PRODUCT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$1,397.75</i>
ATLAS OFFICE PRODUCT	City Clerk	COMMERCIAL EQUIPMENT, NOT ELSEWHER	\$20.27
<i>ATLAS OFFICE PRODUCT - Total For City Clerk</i>			<i>\$20.27</i>
ATLAS OFFICE PRODUCT	Code Enforcement	Office supplies	\$24.59
<i>ATLAS OFFICE PRODUCT - Total For Code Enforcement</i>			<i>\$24.59</i>
ATLAS OFFICE PRODUCT	Customer Service	CALENDARS TAPE CORRECTION TAPE	\$68.11
ATLAS OFFICE PRODUCT	Customer Service	TONER CRTDG	\$58.35
<i>ATLAS OFFICE PRODUCT - Total For Customer Service</i>			<i>\$126.46</i>
ATLAS OFFICE PRODUCT	Finance	CALENDARS TAPE CORRECTION TAPE	\$31.75
ATLAS OFFICE PRODUCT	Finance	TONER CRTDG	\$58.35
<i>ATLAS OFFICE PRODUCT - Total For Finance</i>			<i>\$90.10</i>
ATLAS OFFICE PRODUCT	Fire-EMS Administration	Classification Folders	\$190.73
<i>ATLAS OFFICE PRODUCT - Total For Fire-EMS Administration</i>			<i>\$190.73</i>
ATLAS OFFICE PRODUCT	Health Insurance Fund	TONER CRTDG	\$58.35
<i>ATLAS OFFICE PRODUCT - Total For Health Insurance Fund</i>			<i>\$58.35</i>
ATLAS OFFICE PRODUCT	Human Resources	Name plate for new Risk Manager	\$7.85
ATLAS OFFICE PRODUCT	Human Resources	2- floral 3 month calendars	\$27.20
ATLAS OFFICE PRODUCT	Human Resources	TONER CRTDG	\$58.35
<i>ATLAS OFFICE PRODUCT - Total For Human Resources</i>			<i>\$93.40</i>
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$65.62
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$40.36
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$277.83
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$108.25
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$21.33
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$242.21
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$180.97
ATLAS OFFICE PRODUCT	Police Administration	Office supplies	\$19.60
<i>ATLAS OFFICE PRODUCT - Total For Police Administration</i>			<i>\$956.17</i>
ATLAS OFFICE PRODUCT	Police Investigations	Office supplies	\$394.94
ATLAS OFFICE PRODUCT	Police Investigations	Office supplies	\$44.24
ATLAS OFFICE PRODUCT	Police Investigations	Office supplies	\$5.56
ATLAS OFFICE PRODUCT	Police Investigations	Office supplies	\$49.31

<i>ATLAS OFFICE PRODUCT - Total For Police Investigations</i>			<i>\$494.05</i>
ATLAS OFFICE PRODUCT	Police Records	Office supplies	\$183.49
ATLAS OFFICE PRODUCT	Police Records	Office supplies	\$16.69
ATLAS OFFICE PRODUCT	Police Records	Office supplies	\$17.93
<i>ATLAS OFFICE PRODUCT - Total For Police Records</i>			<i>\$218.11</i>
ATLAS OFFICE PRODUCT	Police Traffic Enforcement	Office supplies	\$63.52
ATLAS OFFICE PRODUCT	Police Traffic Enforcement	Office supplies	\$242.21
ATLAS OFFICE PRODUCT	Police Traffic Enforcement	Office supplies	\$49.99
<i>ATLAS OFFICE PRODUCT - Total For Police Traffic Enforcement</i>			<i>\$355.72</i>
ATLAS OFFICE PRODUCT	Refuse - Recycling	Office supplies	\$8.23
ATLAS OFFICE PRODUCT	Refuse - Recycling	Office supplies	\$209.16
<i>ATLAS OFFICE PRODUCT - Total For Refuse - Recycling</i>			<i>\$217.39</i>
ATLAS OFFICE PRODUCT	Risk Management	TONER CRTDG	\$58.36
<i>ATLAS OFFICE PRODUCT - Total For Risk Management</i>			<i>\$58.36</i>
ATLAS OFFICE PRODUCT	Sewer Administration	Office Supplies	\$15.11
<i>ATLAS OFFICE PRODUCT - Total For Sewer Administration</i>			<i>\$15.11</i>
ATLAS OFFICE PRODUCT	Water Administration	Office Supplies	\$18.46
<i>ATLAS OFFICE PRODUCT - Total For Water Administration</i>			<i>\$18.46</i>
<b>ATLAS OFFICE PRODUCT - ALL DEPARTMENTS</b>			<b>\$4,335.02</b>

## BAILEY'S ACE HARDWAR

BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Nozzles, hose & snow shovel	\$71.52
BAILEY'S ACE HARDWAR	Balefill - Baler Processing	Super glue	\$10.98
<i>BAILEY'S ACE HARDWAR - Total For Balefill - Baler Processing</i>			<i>\$82.50</i>
BAILEY'S ACE HARDWAR	Balefill - Disposal & Landfill	Fitting & oil filter wrench	\$11.98
<i>BAILEY'S ACE HARDWAR - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$11.98</i>
BAILEY'S ACE HARDWAR	Refuse - Residential	Plastic bucket/lid & scoops	\$76.12
<i>BAILEY'S ACE HARDWAR - Total For Refuse - Residential</i>			<i>\$76.12</i>
<b>BAILEY'S ACE HARDWAR - ALL DEPARTMENTS</b>			<b>\$170.60</b>

## BAILEYS ACE HDWE

BAILEYS ACE HDWE	Aquatics - Operations	Hose	\$46.17
<i>BAILEYS ACE HDWE - Total For Aquatics - Operations</i>			<i>\$46.17</i>
BAILEYS ACE HDWE	Aquatics - Pool	Chains for the Outdoor Pools	\$82.96

<i>BAILEYS ACE HDWE - Total For Aquatics - Pool</i>			<i>\$82.96</i>
BAILEYS ACE HDWE	Fleet Maintenance Fund	Flag rope	\$25.98
<i>BAILEYS ACE HDWE - Total For Fleet Maintenance Fund</i>			<i>\$25.98</i>
BAILEYS ACE HDWE	Parks - Parks Maint.	Timer for Christmas Lights	\$14.99
BAILEYS ACE HDWE	Parks - Parks Maint.	Timer for Christmas Lights	\$14.99
<i>BAILEYS ACE HDWE - Total For Parks - Parks Maint.</i>			<i>\$29.98</i>
BAILEYS ACE HDWE	Police Traffic Enforcement	HARDWARE STORES	\$50.96
<i>BAILEYS ACE HDWE - Total For Police Traffic Enforcement</i>			<i>\$50.96</i>
BAILEYS ACE HDWE	Water Meters	Keys	\$5.55
<i>BAILEYS ACE HDWE - Total For Water Meters</i>			<i>\$5.55</i>
BAILEYS ACE HDWE	Weed & Pest Fund	Timer for Christmas Lights	\$14.99
<i>BAILEYS ACE HDWE - Total For Weed &amp; Pest Fund</i>			<i>\$14.99</i>
BAILEYS ACE HDWE	WWTP Operations	Primer	\$30.55
<i>BAILEYS ACE HDWE - Total For WWTP Operations</i>			<i>\$30.55</i>
<b>BAILEYS ACE HDWE - ALL DEPARTMENTS</b>			<b>\$287.14</b>

## BARGREEN WYOMING

BARGREEN WYOMING	Aquatics - Operations	Sanitary Bin Bags	\$40.79
<i>BARGREEN WYOMING - Total For Aquatics - Operations</i>			<i>\$40.79</i>
<b>BARGREEN WYOMING - ALL DEPARTMENTS</b>			<b>\$40.79</b>

## BEACON ATHLETICS

BEACON ATHLETICS	Rec Center - Sports Programs	Baseball Bases/ Base Plugs	\$1,081.17
<i>BEACON ATHLETICS - Total For Rec Center - Sports Programs</i>			<i>\$1,081.17</i>
<b>BEACON ATHLETICS - ALL DEPARTMENTS</b>			<b>\$1,081.17</b>

## BEST BUY

BEST BUY	Public Transit - Operations	SD Card Reader and SD Card For Bus 230080	\$64.98
<i>BEST BUY - Total For Public Transit - Operations</i>			<i>\$64.98</i>
BEST BUY	Rec Center - Admin	Two TV Monitors for Recreation Managers O	\$319.98
<i>BEST BUY - Total For Rec Center - Admin</i>			<i>\$319.98</i>
<b>BEST BUY - ALL DEPARTMENTS</b>			<b>\$384.96</b>

## BESTBUYCOM8065049075

BESTBUYCOM8065049075	Police Administration	ELECTRONIC SALES	\$34.99
<i>BESTBUYCOM8065049075 - Total For Police Administration</i>			\$34.99
<b>BESTBUYCOM8065049075 - ALL DEPARTMENTS</b>			<b>\$34.99</b>

## BLACK HILLS ENERGY

BLACK HILLS ENERGY	Aquatics - Operations	Acct #7584 6122 74	\$9,724.04
<i>BLACK HILLS ENERGY - Total For Aquatics - Operations</i>			\$9,724.04
BLACK HILLS ENERGY	Aquatics - Pool	Acct #9723 1947 06	\$726.32
<i>BLACK HILLS ENERGY - Total For Aquatics - Pool</i>			\$726.32
BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #1919 8530 97	\$5,416.25
BLACK HILLS ENERGY	Balefill - Disposal & Landfill	Acct #7538 8605 37	\$30.20
<i>BLACK HILLS ENERGY - Total For Balefill - Disposal &amp; Landfill</i>			\$5,446.45
BLACK HILLS ENERGY	Regional Water Operations	Miscellaneous Item	\$5,628.63
<i>BLACK HILLS ENERGY - Total For Regional Water Operations</i>			\$5,628.63
<b>BLACK HILLS ENERGY - ALL DEPARTMENTS</b>			<b>\$21,525.44</b>

## BLAKEMAN PROPANE

BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane	\$612.46
BLAKEMAN PROPANE	Balefill - Disposal & Landfill	Propane	\$516.02
<i>BLAKEMAN PROPANE - Total For Balefill - Disposal &amp; Landfill</i>			\$1,128.48
<b>BLAKEMAN PROPANE - ALL DEPARTMENTS</b>			<b>\$1,128.48</b>

## BLOEDORN LUMBER CO

BLOEDORN LUMBER CO	WWTP Operations	Signs	\$25.72
<i>BLOEDORN LUMBER CO - Total For WWTP Operations</i>			\$25.72
<b>BLOEDORN LUMBER CO - ALL DEPARTMENTS</b>			<b>\$25.72</b>

## BP#8561722GROCERY DQ

BP#8561722GROCERY DQ	Police Career Services	AUTOMATED FUEL DISPENSERS	\$39.33
<i>BP#8561722GROCERY DQ - Total For Police Career Services</i>			\$39.33



**BP#8561722GROCERY DQ - ALL DEPARTMENTS**

\$39.33

**BUDGET RENT A CAR**

BUDGET RENT A CAR	Police Career Services	BUDGET RENT-A-CAR	\$1,192.69
<i>BUDGET RENT A CAR - Total For Police Career Services</i>			<i>\$1,192.69</i>

**BUDGET RENT A CAR - ALL DEPARTMENTS**

\$1,192.69

**BUDGET.COM PREPAY**

BUDGET.COM PREPAY	Police Career Services	BUDGET RENT-A-CAR	\$647.97
<i>BUDGET.COM PREPAY - Total For Police Career Services</i>			<i>\$647.97</i>

**BUDGET.COM PREPAY - ALL DEPARTMENTS**

\$647.97

**BUFFALO BRAND SEED L**

BUFFALO BRAND SEED L	Rec Center - Sports Programs	Athletic Field Seed	\$1,372.00
<i>BUFFALO BRAND SEED L - Total For Rec Center - Sports Programs</i>			<i>\$1,372.00</i>

**BUFFALO BRAND SEED L - ALL DEPARTMENTS**

\$1,372.00

**C&J SAYLES INC**

C&J SAYLES INC	General Fund Revenue	Leaf ornaments for resale in gift shop	\$223.87
<i>C&amp;J SAYLES INC - Total For General Fund Revenue</i>			<i>\$223.87</i>

**C&J SAYLES INC - ALL DEPARTMENTS**

\$223.87

**CANDLEWOOD SUITES WA**

CANDLEWOOD SUITES WA	Police Career Services	CANDLEWOOD SUITES	\$684.72
CANDLEWOOD SUITES WA	Police Career Services	CANDLEWOOD SUITES	\$684.72
CANDLEWOOD SUITES WA	Police Career Services	CANDLEWOOD SUITES	\$684.72
<i>CANDLEWOOD SUITES WA - Total For Police Career Services</i>			<i>\$2,054.16</i>

**CANDLEWOOD SUITES WA - ALL DEPARTMENTS**

\$2,054.16

**CAPITAL BUSINESS SYS**

CAPITAL BUSINESS SYS	Fleet Maintenance Fund	Copier usage	\$60.00
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CAPITAL BUSINESS SYS - Total For Fleet Maintenance Fund \$60.00

**CAPITAL BUSINESS SYS - ALL DEPARTMENTS \$60.00**

**CASPER AUTOMOTIVE RE**

CASPER AUTOMOTIVE RE Police Administration AUTOMOTIVE PARTS, ACCESSORIES STORES \$144.27

CASPER AUTOMOTIVE RE - Total For Police Administration \$144.27

**CASPER AUTOMOTIVE RE - ALL DEPARTMENTS \$144.27**

**CASPER BUICK GMC CAD**

CASPER BUICK GMC CAD Fleet Maintenance Fund 230083 REPL CADL CONV & INJECTOR \$2,941.86

CASPER BUICK GMC CAD - Total For Fleet Maintenance Fund \$2,941.86

**CASPER BUICK GMC CAD - ALL DEPARTMENTS \$2,941.86**

**CASPER ELECTRIC, INC**

CASPER ELECTRIC, INC Capital Projects Fund 1st and Center Street Parking Lot Lighting \$6,000.00

CASPER ELECTRIC, INC - Total For Capital Projects Fund \$6,000.00

**CASPER ELECTRIC, INC - ALL DEPARTMENTS \$6,000.00**

**CASPER FORD LINCOLN**

CASPER FORD LINCOLN Refuse - Commercial REPAIR AND WARRANTY WORK \$114.95

CASPER FORD LINCOLN - Total For Refuse - Commercial \$114.95

**CASPER FORD LINCOLN - ALL DEPARTMENTS \$114.95**

**CASPER STAR TRIBUNE**

CASPER STAR TRIBUNE City Clerk November 2 Council Meeting Minutes Public \$1,090.60

CASPER STAR TRIBUNE City Clerk November 9 Special Council Meeting Minute \$83.92

CASPER STAR TRIBUNE City Clerk Nov. 16 Minutes & Restaurant Liquor License \$959.18

CASPER STAR TRIBUNE City Clerk Retail Liquor License No. 26/Frank's Publicati \$96.42

CASPER STAR TRIBUNE - Total For City Clerk \$2,230.12

CASPER STAR TRIBUNE Hogadon - Operations NEWS DEALERS AND NEWSSTANDS \$796.25

CASPER STAR TRIBUNE - Total For Hogadon - Operations \$796.25

CASPER STAR TRIBUNE Police Investigations NEWS DEALERS AND NEWSSTANDS \$172.24

<i>CASPER STAR TRIBUNE - Total For Police Investigations</i>			\$172.24
CASPER STAR TRIBUNE	Refuse - Residential	NEWS DEALERS AND NEWSSTANDS	\$296.25
<i>CASPER STAR TRIBUNE - Total For Refuse - Residential</i>			\$296.25
CASPER STAR TRIBUNE	Sewer Stormwater	NEWS DEALERS AND NEWSSTANDS	\$296.25
<i>CASPER STAR TRIBUNE - Total For Sewer Stormwater</i>			\$296.25
CASPER STAR TRIBUNE	Sewer Wastewater Collection	NEWS DEALERS AND NEWSSTANDS	\$323.13
<i>CASPER STAR TRIBUNE - Total For Sewer Wastewater Collection</i>			\$323.13
CASPER STAR TRIBUNE	WWTP Operations	NEWS DEALERS AND NEWSSTANDS	\$323.12
<i>CASPER STAR TRIBUNE - Total For WWTP Operations</i>			\$323.12
<b>CASPER STAR TRIBUNE - ALL DEPARTMENTS</b>			<b>\$4,437.36</b>

## CASPER STAR-TRIBUNE,

CASPER STAR-TRIBUNE,	Balefill - Disposal & Landfill	Advertising - standard advertisement for bid	\$593.32
<i>CASPER STAR-TRIBUNE, - Total For Balefill - Disposal &amp; Landfill</i>			\$593.32
CASPER STAR-TRIBUNE,	Water Distribution	Advertising - standard advertisement for bid	\$594.90
CASPER STAR-TRIBUNE,	Water Distribution	Advertising-notice of final payment to contra	\$149.92
<i>CASPER STAR-TRIBUNE, - Total For Water Distribution</i>			\$744.82
<b>CASPER STAR-TRIBUNE, - ALL DEPARTMENTS</b>			<b>\$1,338.14</b>

## CASPER TIN SHOP

CASPER TIN SHOP	Public Safety Communication	Maintenance/repair on mtn dispatch center	\$227.00
<i>CASPER TIN SHOP - Total For Public Safety Communications</i>			\$227.00
<b>CASPER TIN SHOP - ALL DEPARTMENTS</b>			<b>\$227.00</b>

## CASPER TIRE

CASPER TIRE	Fleet Maintenance Fund	Tires	\$1,940.00
<i>CASPER TIRE - Total For Fleet Maintenance Fund</i>			\$1,940.00
CASPER TIRE	Refuse - Commercial	Flat repair & stems	\$140.00
CASPER TIRE	Refuse - Commercial	Flat repair	\$45.00
CASPER TIRE	Refuse - Commercial	Flat & boot repair	\$57.00
<i>CASPER TIRE - Total For Refuse - Commercial</i>			\$242.00
CASPER TIRE	Refuse - Residential	Flat repair	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair	\$45.00

CASPER TIRE	Refuse - Residential	Flat repair	\$45.00
CASPER TIRE	Refuse - Residential	Flat repair	\$45.00
CASPER TIRE	Refuse - Residential	Used tires	\$100.00
CASPER TIRE	Refuse - Residential	Flat repair & stem	\$55.00
<i>CASPER TIRE - Total For Refuse - Residential</i>			<i>\$335.00</i>
<b>CASPER TIRE - ALL DEPARTMENTS</b>			<b>\$2,517.00</b>

## CASPER WINAIR SUPPLY

CASPER WINAIR SUPPLY	Buildings & Structures Fund	Heater repair supplies for Transit Garage	\$149.46
<i>CASPER WINAIR SUPPLY - Total For Buildings &amp; Structures Fund</i>			<i>\$149.46</i>
<b>CASPER WINAIR SUPPLY - ALL DEPARTMENTS</b>			<b>\$149.46</b>

## CASPER WINNELSON CO

CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair parts for Rec Center	\$132.22
CASPER WINNELSON CO	Buildings & Structures Fund	Supplies to install countertops at the Rec Ce	\$263.85
CASPER WINNELSON CO	Buildings & Structures Fund	Plumbing repair parts for Rec Center	\$132.22
<i>CASPER WINNELSON CO - Total For Buildings &amp; Structures Fund</i>			<i>\$528.29</i>
<b>CASPER WINNELSON CO - ALL DEPARTMENTS</b>			<b>\$528.29</b>

## CASPER/NATRONA COUNT

CASPER/NATRONA COUNT	Police Career Services	AUTOMOBILE PARKING LOTS AND GARAGES	\$30.00
<i>CASPER/NATRONA COUNT - Total For Police Career Services</i>			<i>\$30.00</i>
<b>CASPER/NATRONA COUNT - ALL DEPARTMENTS</b>			<b>\$30.00</b>

## CENTRAL TRUCK & DIES

CENTRAL TRUCK & DIES	Fleet Maintenance Fund	Equipment repair	\$1,367.39
<i>CENTRAL TRUCK &amp; DIES - Total For Fleet Maintenance Fund</i>			<i>\$1,367.39</i>
<b>CENTRAL TRUCK &amp; DIES - ALL DEPARTMENTS</b>			<b>\$1,367.39</b>

## CENTURYLINK

CENTURYLINK	Aquatics - Operations	Acct #P-307-111-9950 456M	\$26.08
<i>CENTURYLINK - Total For Aquatics - Operations</i>			<i>\$26.08</i>

CENTURYLINK	Aquatics - Pool	Acct #307-234-9843 467B	\$140.62
<i>CENTURYLINK - Total For Aquatics - Pool</i>			\$140.62
CENTURYLINK	Balefill - Disposal & Landfill	Acct #P-307-111-9950 456M	\$83.89
<i>CENTURYLINK - Total For Balefill - Disposal &amp; Landfill</i>			\$83.89
CENTURYLINK	Buildings & Structures Fund	Acct #P-307-111-9950 456M	\$15.78
<i>CENTURYLINK - Total For Buildings &amp; Structures Fund</i>			\$15.78
CENTURYLINK	Cemetery	Acct #P-307-111-9950 456M	\$15.78
<i>CENTURYLINK - Total For Cemetery</i>			\$15.78
CENTURYLINK	City Attorney	Acct #P-307-111-9950 456M	\$57.65
<i>CENTURYLINK - Total For City Attorney</i>			\$57.65
CENTURYLINK	City Council	Acct #P-307-111-9950 456M	\$15.78
<i>CENTURYLINK - Total For City Council</i>			\$15.78
CENTURYLINK	City Hall	Acct #P-307-111-9950 456M	\$10.47
<i>CENTURYLINK - Total For City Hall</i>			\$10.47
CENTURYLINK	City Manager	Acct #P-307-111-9950 456M	\$36.71
<i>CENTURYLINK - Total For City Manager</i>			\$36.71
CENTURYLINK	Code Enforcement	Acct #P-307-111-9950 456M	\$73.43
<i>CENTURYLINK - Total For Code Enforcement</i>			\$73.43
CENTURYLINK	Customer Service	Acct #P-307-111-9950 456M	\$36.71
<i>CENTURYLINK - Total For Customer Service</i>			\$36.71
CENTURYLINK	Engineering	Acct #P-307-111-9950 456M	\$73.43
<i>CENTURYLINK - Total For Engineering</i>			\$73.43
CENTURYLINK	Finance	Acct #P-307-111-9950 456M	\$83.89
<i>CENTURYLINK - Total For Finance</i>			\$83.89
CENTURYLINK	Fire-EMS Administration	Acct #P-307-111-9950 456M	\$104.83
<i>CENTURYLINK - Total For Fire-EMS Administration</i>			\$104.83
CENTURYLINK	Fleet Maintenance Fund	Acct #P-307-111-9950 456M	\$68.11
<i>CENTURYLINK - Total For Fleet Maintenance Fund</i>			\$68.11
CENTURYLINK	Ft. Caspar Museum	Acct #P-307-111-9950 456M	\$15.78
<i>CENTURYLINK - Total For Ft. Caspar Museum</i>			\$15.78
CENTURYLINK	Golf - Operations	Acct #P-307-111-9950 456M	\$15.78
<i>CENTURYLINK - Total For Golf - Operations</i>			\$15.78
CENTURYLINK	Hogadon - Operations	Acct #P-307-111-9950 456M	\$52.33
<i>CENTURYLINK - Total For Hogadon - Operations</i>			\$52.33
CENTURYLINK	Human Resources	Acct #P-307-111-9950 456M	\$26.25
<i>CENTURYLINK - Total For Human Resources</i>			\$26.25

CENTURYLINK	Ice Arena - Operations	Acct #P-307-111-9950 456M	\$20.93
<i>CENTURYLINK - Total For Ice Arena - Operations</i>			\$20.93
CENTURYLINK	Information Services	Acct #P-307-111-9950 456M	\$83.89
<i>CENTURYLINK - Total For Information Services</i>			\$83.89
CENTURYLINK	Metro Animal Shelter	Acct #P-307-111-9950 456M	\$15.78
<i>CENTURYLINK - Total For Metro Animal Shelter</i>			\$15.78
CENTURYLINK	Municipal Court	Acct #P-307-111-9950 456M	\$57.65
<i>CENTURYLINK - Total For Municipal Court</i>			\$57.65
CENTURYLINK	Parks - Parks Maint.	Acct #P-307-111-9950 456M	\$57.65
<i>CENTURYLINK - Total For Parks - Parks Maint.</i>			\$57.65
CENTURYLINK	Planning	Acct #P-307-111-9950 456M	\$52.33
<i>CENTURYLINK - Total For Planning</i>			\$52.33
CENTURYLINK	Police Administration	Acct #P-307-111-9950 456M	\$324.78
CENTURYLINK	Police Administration	Acct #P-307-234-8116 403M	\$311.28
<i>CENTURYLINK - Total For Police Administration</i>			\$636.06
CENTURYLINK	Public Safety Communication	Acct #P-307-111-9950 456M	\$10.47
<i>CENTURYLINK - Total For Public Safety Communications</i>			\$10.47
CENTURYLINK	Rec Center - Operations	Acct #P-307-111-9950 456M	\$41.86
<i>CENTURYLINK - Total For Rec Center - Operations</i>			\$41.86
CENTURYLINK	Regional Water Operations	Acct #P-307-111-9950 456M	\$20.93
<i>CENTURYLINK - Total For Regional Water Operations</i>			\$20.93
CENTURYLINK	Risk Management	Acct #P-307-111-9950 456M	\$15.81
<i>CENTURYLINK - Total For Risk Management</i>			\$15.81
CENTURYLINK	Sewer Wastewater Collection	Acct #P-307-111-9950 456M	\$10.47
CENTURYLINK	Sewer Wastewater Collection	Acct #307-234-6303 407B	\$62.26
<i>CENTURYLINK - Total For Sewer Wastewater Collection</i>			\$72.73
CENTURYLINK	Streets	Acct #P-307-111-9950 456M	\$36.71
<i>CENTURYLINK - Total For Streets</i>			\$36.71
CENTURYLINK	Water Administration	Acct #P-307-111-9950 456M	\$20.93
<i>CENTURYLINK - Total For Water Administration</i>			\$20.93
CENTURYLINK	Water Distribution	Acct #P-307-111-9950 456M	\$15.78
<i>CENTURYLINK - Total For Water Distribution</i>			\$15.78
CENTURYLINK	Water Meters	Acct #P-307-111-9950 456M	\$31.23
<i>CENTURYLINK - Total For Water Meters</i>			\$31.23
CENTURYLINK	WWTP Operations	Acct #P-307-111-5113 619M	\$174.36
CENTURYLINK	WWTP Operations	Acct #307-472-1129 839B	\$53.81

CENTURYLINK	WWTP Operations	Acct #P-307-111-9950 456M	\$31.40
<i>CENTURYLINK - Total For WWTP Operations</i>			<i>\$259.57</i>
CENTURYLINK	WWTP Regional Interceptors	Acct #P-307-234-3201 148M	\$1,791.80
<i>CENTURYLINK - Total For WWTP Regional Interceptors</i>			<i>\$1,791.80</i>
<b>CENTURYLINK - ALL DEPARTMENTS</b>			<b>\$4,195.41</b>

## CHEWY.COM

CHEWY.COM	Metro Animal Shelter	PET SHOPS-PET FOOD AND SUPPLY STORES	\$189.00
CHEWY.COM	Metro Animal Shelter	PET SHOPS-PET FOOD AND SUPPLY STORES	\$498.96
<i>CHEWY.COM - Total For Metro Animal Shelter</i>			<i>\$687.96</i>
<b>CHEWY.COM - ALL DEPARTMENTS</b>			<b>\$687.96</b>

## CHICK-FIL-A #03335

CHICK-FIL-A #03335	Police Career Services	FAST FOOD RESTAURANTS	\$17.57
<i>CHICK-FIL-A #03335 - Total For Police Career Services</i>			<i>\$17.57</i>
<b>CHICK-FIL-A #03335 - ALL DEPARTMENTS</b>			<b>\$17.57</b>

## CITIZEN PAYMENT

CITIZEN PAYMENT	Ice Arena - Operations	Holiday camp 2021 refund	\$20.00
<i>CITIZEN PAYMENT - Total For Ice Arena - Operations</i>			<i>\$20.00</i>
CITIZEN PAYMENT	Rec Center	Holiday camp 2021 refund	\$132.00
<i>CITIZEN PAYMENT - Total For Rec Center</i>			<i>\$132.00</i>
<b>CITIZEN PAYMENT - ALL DEPARTMENTS</b>			<b>\$152.00</b>

## CITY OF CASPER

CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$442.55
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper, cardb	\$6,574.88
CITY OF CASPER	Refuse - Residential	Garbage baler/street sweeping/cardboard/p	\$6,945.10
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle newspaper/cardboard	\$5,743.06
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$6,305.92
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$5,665.15
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$5,536.34
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle cardboard	\$5,646.62

CITY OF CASPER	Refuse - Residential	Garbage baler, park trash & recycle cardboar	\$5,121.35
CITY OF CASPER	Refuse - Residential	Garbage baler, recycle newspaper / cardboar	\$6,516.88
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, recycle cardboard	\$5,258.11
CITY OF CASPER	Refuse - Residential	Garbage baler, park trash, newspaper/cardb	\$5,277.70
<i>CITY OF CASPER - Total For Refuse - Residential</i>			<i>\$65,033.66</i>
CITY OF CASPER	Regional Water Operations	Alternate daily compost	\$8,473.58
<i>CITY OF CASPER - Total For Regional Water Operations</i>			<i>\$8,473.58</i>
CITY OF CASPER	WWTP Operations	Sump sludge / honey wagon	\$123.76
CITY OF CASPER	WWTP Operations	Sump sludge / honey wagon	\$152.38
<i>CITY OF CASPER - Total For WWTP Operations</i>			<i>\$276.14</i>
<b>CITY OF CASPER - ALL DEPARTMENTS</b>			<b>\$73,783.38</b>

## CMI TECO, INC.

CMI TECO, INC.	Fleet Maintenance Fund	Equipment repair	\$220.20
CMI TECO, INC.	Fleet Maintenance Fund	Vehicle / equipment repairs	\$5,499.32
<i>CMI TECO, INC. - Total For Fleet Maintenance Fund</i>			<i>\$5,719.52</i>
CMI TECO, INC.	Refuse - Commercial	Equipment repairs	\$992.75
CMI TECO, INC.	Refuse - Commercial	Equipment repairs	\$757.74
CMI TECO, INC.	Refuse - Commercial	Mirror	\$19.42
CMI TECO, INC.	Refuse - Commercial	Equipment repair	\$3,206.08
<i>CMI TECO, INC. - Total For Refuse - Commercial</i>			<i>\$4,975.99</i>
CMI TECO, INC.	Refuse - Recycling	Equipment repairs	\$821.41
CMI TECO, INC.	Refuse - Recycling	Equipment repairs	\$908.59
<i>CMI TECO, INC. - Total For Refuse - Recycling</i>			<i>\$1,730.00</i>
CMI TECO, INC.	Refuse - Residential	Equipment repair	\$2,856.22
CMI TECO, INC.	Refuse - Residential	Equipment repairs	\$683.35
CMI TECO, INC.	Refuse - Residential	Equipment repairs	\$103.00
CMI TECO, INC.	Refuse - Residential	Equipment repair	\$2,485.65
CMI TECO, INC.	Refuse - Residential	Equipment repair	\$4,111.97
CMI TECO, INC.	Refuse - Residential	Equipment repair	\$3,138.52
CMI TECO, INC.	Refuse - Residential	Equipment repair	\$3,840.50
CMI TECO, INC.	Refuse - Residential	Mirror	\$76.60
CMI TECO, INC.	Refuse - Residential	Lumbar squeeze bulb & freight	\$50.66
CMI TECO, INC.	Refuse - Residential	Air fittings	\$57.50
<i>CMI TECO, INC. - Total For Refuse - Residential</i>			<i>\$17,403.97</i>



**CMI TECO, INC. - ALL DEPARTMENTS**

\$29,829.48

**COCA COLA BOTTLING C**

COCA COLA BOTTLING C	Metro Animal Shelter	MISCELLANEOUS GENERAL MERCHANDISE S	\$53.25
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<i>COCA COLA BOTTLING C - Total For Metro Animal Shelter</i>			\$53.25
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<b>COCA COLA BOTTLING C - ALL DEPARTMENTS</b>			<b>\$53.25</b>
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**COMMUNICATION TECHNO**

COMMUNICATION TECHNO	Capital Projects Fund	Equipment for 2 unmarked SUVs	\$1,665.00
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COMMUNICATION TECHNO	Capital Projects Fund	Equipment for 2 unmarked SUVs	\$1,860.00
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COMMUNICATION TECHNO	Capital Projects Fund	Siren switches for 2 unmarked units	\$476.00
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COMMUNICATION TECHNO	Capital Projects Fund	Removal of equipment	\$824.00
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<i>COMMUNICATION TECHNO - Total For Capital Projects Fund</i>			\$4,825.00
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COMMUNICATION TECHNO	Ft. Caspar Museum	Fort security camera install, radios and align	\$1,490.00
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<i>COMMUNICATION TECHNO - Total For Ft. Caspar Museum</i>			\$1,490.00
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<b>COMMUNICATION TECHNO - ALL DEPARTMENTS</b>			<b>\$6,315.00</b>
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**COMPRESSION LEASING**

COMPRESSION LEASING	Balefill - Disposal & Landfill	Air compressor service	\$1,328.65
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COMPRESSION LEASING	Balefill - Disposal & Landfill	Air compressor service	\$1,233.75
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<i>COMPRESSION LEASING - Total For Balefill - Disposal &amp; Landfill</i>			\$2,562.40
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<b>COMPRESSION LEASING - ALL DEPARTMENTS</b>			<b>\$2,562.40</b>
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**COMTRONIX, INC.**

COMTRONIX, INC.	Aquatics - Operations	ICE/REC/AQUATIC ALARM LICENSE PAYMEN	\$165.00
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<i>COMTRONIX, INC. - Total For Aquatics - Operations</i>			\$165.00
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COMTRONIX, INC.	Ft. Caspar Museum	Quarterly monitoring of alarms at museum a	\$531.00
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<i>COMTRONIX, INC. - Total For Ft. Caspar Museum</i>			\$531.00
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COMTRONIX, INC.	Ice Arena - Operations	ICE/REC/AQUATIC ALARM LICENSE PAYMEN	\$183.00
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<i>COMTRONIX, INC. - Total For Ice Arena - Operations</i>			\$183.00
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COMTRONIX, INC.	Rec Center - Operations	ICE/REC/AQUATIC ALARM LICENSE PAYMEN	\$108.00
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<i>COMTRONIX, INC. - Total For Rec Center - Operations</i>			\$108.00
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**COMTRONIX, INC. - ALL DEPARTMENTS** \$987.00

**CONOCO - SEI**

CONOCO - SEI Police Career Services AUTOMATED FUEL DISPENSERS \$16.10

*CONOCO - SEI - Total For Police Career Services* \$16.10

**CONOCO - SEI - ALL DEPARTMENTS** \$16.10

**CONOCO - STOP-N-GO**

CONOCO - STOP-N-GO Fleet Maintenance Fund 660251 FUEL PURCHASE / CITY MNGR VEHIC \$50.00

*CONOCO - STOP-N-GO - Total For Fleet Maintenance Fund* \$50.00

**CONOCO - STOP-N-GO - ALL DEPARTMENTS** \$50.00

**CONVERGEONE**

CONVERGEONE Hogadon - Admin Technology Items (IP Phones Chair Lift) \$2,455.00

*CONVERGEONE - Total For Hogadon - Admin* \$2,455.00

CONVERGEONE Information Services Crowdstrike renewal \$32,158.70

*CONVERGEONE - Total For Information Services* \$32,158.70

CONVERGEONE Refuse - Residential VOIP FOR TRUCK BARN BREAK ROOM \$508.00

*CONVERGEONE - Total For Refuse - Residential* \$508.00

**CONVERGEONE - ALL DEPARTMENTS** \$35,121.70

**Core & Main**

Core & Main Water Meters Water meters \$3,871.50

Core & Main Water Meters Water meters \$4,155.60

*Core & Main - Total For Water Meters* \$8,027.10

**Core & Main - ALL DEPARTMENTS** \$8,027.10

**COWBOY SUPPLY HOUSE**

COWBOY SUPPLY HOUSE Rec Center - Sports Programs Trash bags for athletics \$728.81

COWBOY SUPPLY HOUSE Rec Center - Sports Programs Hillyard Tissue for CR. Bathrooms \$70.66

COWBOY SUPPLY HOUSE Rec Center - Sports Programs Toilet Disp. Holders \$70.66

*COWBOY SUPPLY HOUSE - Total For Rec Center - Sports Programs* \$870.13

**COWBOY SUPPLY HOUSE - ALL DEPARTMENTS**

\$870.13

**CPU IIT**

CPU IIT	Balefill - Disposal & Landfill	Service on copiers	\$140.00
<i>CPU IIT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$140.00</i>
CPU IIT	Code Enforcement	Refund Java Headset	(\$185.00)
CPU IIT	Code Enforcement	Purchase of Java Headset	\$185.00
<i>CPU IIT - Total For Code Enforcement</i>			<i>\$0.00</i>
CPU IIT	Human Resources	Miscellaneous Item	\$760.00
<i>CPU IIT - Total For Human Resources</i>			<i>\$760.00</i>
CPU IIT	Public Transit - CARES Act	25 ft Cable for Phone in Link Office	\$19.95
<i>CPU IIT - Total For Public Transit - CARES Act</i>			<i>\$19.95</i>
CPU IIT	Rec Center - Admin	HyTab Pro 10WAB1, 10.1" - Tablet and keyb	\$225.00
<i>CPU IIT - Total For Rec Center - Admin</i>			<i>\$225.00</i>
<b>CPU IIT - ALL DEPARTMENTS</b>			<b>\$1,144.95</b>

**CRESCENT ELECTRIC SU**

CRESCENT ELECTRIC SU	Buildings & Structures Fund	Electrical Repair parts	\$76.12
CRESCENT ELECTRIC SU	Buildings & Structures Fund	Electrical Repair parts	\$76.12
<i>CRESCENT ELECTRIC SU - Total For Buildings &amp; Structures Fund</i>			<i>\$152.24</i>
<b>CRESCENT ELECTRIC SU - ALL DEPARTMENTS</b>			<b>\$152.24</b>

**CRIME SCENE INFORMAT**

CRIME SCENE INFORMAT	Police Investigations	Basic program / web tips	\$109.87
CRIME SCENE INFORMAT	Police Investigations	Basic program / web tips	\$109.87
CRIME SCENE INFORMAT	Police Investigations	Basic program / web tips	\$109.87
CRIME SCENE INFORMAT	Police Investigations	Basic program / web tips	\$122.00
CRIME SCENE INFORMAT	Police Investigations	Basic program / web tips	\$109.87
CRIME SCENE INFORMAT	Police Investigations	Basic program / web tips	\$109.87
<i>CRIME SCENE INFORMAT - Total For Police Investigations</i>			<i>\$671.35</i>
<b>CRIME SCENE INFORMAT - ALL DEPARTMENTS</b>			<b>\$671.35</b>

**CRUM ELECTRIC SUPPLY**

CRUM ELECTRIC SUPPLY	Regional Water Operations	ELECTRICAL PARTS AND EQUIPMENT	\$25.30
CRUM ELECTRIC SUPPLY	Regional Water Operations	Machinery supplies	\$128.26
CRUM ELECTRIC SUPPLY	Regional Water Operations	ELECTRICAL PARTS AND EQUIPMENT	\$95.76
<i>CRUM ELECTRIC SUPPLY - Total For Regional Water Operations</i>			\$249.32
CRUM ELECTRIC SUPPLY	WWTP Operations	Push buttons	\$208.02
CRUM ELECTRIC SUPPLY	WWTP Operations	Circuit breaker	\$700.00
<i>CRUM ELECTRIC SUPPLY - Total For WWTP Operations</i>			\$908.02
<b>CRUM ELECTRIC SUPPLY - ALL DEPARTMENTS</b>			<b>\$1,157.34</b>

## DANA KEPNER COMPANY

DANA KEPNER COMPANY	Water Distribution	QJ couplings	\$258.00
<i>DANA KEPNER COMPANY - Total For Water Distribution</i>			\$258.00
<b>DANA KEPNER COMPANY - ALL DEPARTMENTS</b>			<b>\$258.00</b>

## DAYS INNS/DAYSTOP

DAYS INNS/DAYSTOP	Police Federal Grants	DAYS INNS	\$50.00
DAYS INNS/DAYSTOP	Police Federal Grants	DAYS INNS	\$60.00
DAYS INNS/DAYSTOP	Police Federal Grants	DAYS INNS	(\$30.00)
<i>DAYS INNS/DAYSTOP - Total For Police Federal Grants</i>			\$80.00
<b>DAYS INNS/DAYSTOP - ALL DEPARTMENTS</b>			<b>\$80.00</b>

## DBC IRRIGATION SUPPL

DBC IRRIGATION SUPPL	Parks - Athletic Maint.	Misc. Irrigation Repair	\$23.44
<i>DBC IRRIGATION SUPPL - Total For Parks - Athletic Maint.</i>			\$23.44
DBC IRRIGATION SUPPL	Rec Center - Sports Programs	Athletic Field Paint	\$1,126.23
<i>DBC IRRIGATION SUPPL - Total For Rec Center - Sports Programs</i>			\$1,126.23
<b>DBC IRRIGATION SUPPL - ALL DEPARTMENTS</b>			<b>\$1,149.67</b>

## DECKER AUTO GLASS, I

DECKER AUTO GLASS, I	Buildings & Structures Fund		\$263.31
<i>DECKER AUTO GLASS, I - Total For Buildings &amp; Structures Fund</i>			\$263.31
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22

DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$224.28
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$172.67
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$204.15
DECKER AUTO GLASS, I	Fleet Maintenance Fund	Auto glass repair	\$411.22

*DECKER AUTO GLASS, I - Total For Fleet Maintenance Fund* \$4,713.30

**DECKER AUTO GLASS, I - ALL DEPARTMENTS** \$4,976.61

**DENNIS SUPPLY CO.**

DENNIS SUPPLY CO.	Buildings & Structures Fund	HVAC PM Supplies for the Ice Arena	\$132.24
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*DENNIS SUPPLY CO. - Total For Buildings & Structures Fund* \$132.24

**DENNIS SUPPLY CO. - ALL DEPARTMENTS** \$132.24

**DESERT MTN. CORP.**

DESERT MTN. CORP.	Streets	Ice Slicer	\$3,550.56
DESERT MTN. CORP.	Streets	Ice Slicer	\$4,013.00
DESERT MTN. CORP.	Streets	Ice Slicer	\$3,260.10
DESERT MTN. CORP.	Streets	Ice Slicer	\$3,225.49
DESERT MTN. CORP.	Streets	Ice Slicer	\$3,354.47

*DESERT MTN. CORP. - Total For Streets* \$17,403.62

**DESERT MTN. CORP. - ALL DEPARTMENTS** \$17,403.62

**DIEBOLD INC.**

DIEBOLD INC.	Balefill - Disposal & Landfill	Microphone repair	\$306.00
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*DIEBOLD INC. - Total For Balefill - Disposal & Landfill* \$306.00

**DIEBOLD INC. - ALL DEPARTMENTS** \$306.00

## DOLLAR TREE

DOLLAR TREE	Planning	VARIETY STORES	\$10.40
<i>DOLLAR TREE - Total For Planning</i>			<i>\$10.40</i>
DOLLAR TREE	Public Transit - Operations	Bus Token Bags	\$19.80
<i>DOLLAR TREE - Total For Public Transit - Operations</i>			<i>\$19.80</i>
<b>DOLLAR TREE - ALL DEPARTMENTS</b>			<b>\$30.20</b>

## DOOLEY ENTERPRISES I

DOOLEY ENTERPRISES I	Police Administration	Uniform supplies	\$32,479.57
<i>DOOLEY ENTERPRISES I - Total For Police Administration</i>			<i>\$32,479.57</i>
<b>DOOLEY ENTERPRISES I - ALL DEPARTMENTS</b>			<b>\$32,479.57</b>

## DOOLEY OIL, INC.

DOOLEY OIL, INC.	Fleet Maintenance Fund	Diesel fuel	\$23,241.89
<i>DOOLEY OIL, INC. - Total For Fleet Maintenance Fund</i>			<i>\$23,241.89</i>
<b>DOOLEY OIL, INC. - ALL DEPARTMENTS</b>			<b>\$23,241.89</b>

## DTV DIRECTV SERVICE

DTV DIRECTV SERVICE	Public Safety Communication	CABLE, SATELLITE & OTHER PAY TV/RADIO S	\$95.99
<i>DTV DIRECTV SERVICE - Total For Public Safety Communications</i>			<i>\$95.99</i>
<b>DTV DIRECTV SERVICE - ALL DEPARTMENTS</b>			<b>\$95.99</b>

## EB 2022 RE-CERTIFICA

EB 2022 RE-CERTIFICA	Weed & Pest Fund	Pesticide Re-certification class	\$939.68
<i>EB 2022 RE-CERTIFICA - Total For Weed &amp; Pest Fund</i>			<i>\$939.68</i>
<b>EB 2022 RE-CERTIFICA - ALL DEPARTMENTS</b>			<b>\$939.68</b>

## ECONOLITE CONTROL PR

ECONOLITE CONTROL PR	Traffic Control	Software maintenance agreement - 01/01/2	\$8,009.00
<i>ECONOLITE CONTROL PR - Total For Traffic Control</i>			<i>\$8,009.00</i>

**ECONOLITE CONTROL PR - ALL DEPARTMENTS**

\$8,009.00

**EMPLOYEE REIMBURSEME**

EMPLOYEE REIMBURSEME	Balefill - Disposal & Landfill	Work boot & work clothing reimbursement	\$230.83
<i>EMPLOYEE REIMBURSEME - Total For Balefill - Disposal &amp; Landfill</i>			\$230.83
EMPLOYEE REIMBURSEME	Balefill - Diversion & Special	Work clothing reimbursement	\$120.15
<i>EMPLOYEE REIMBURSEME - Total For Balefill - Diversion &amp; Special</i>			\$120.15
EMPLOYEE REIMBURSEME	Buildings & Structures Fund	Work clothing reimbursement	\$43.88
EMPLOYEE REIMBURSEME	Buildings & Structures Fund	Work boot reimbursement	\$134.95
<i>EMPLOYEE REIMBURSEME - Total For Buildings &amp; Structures Fund</i>			\$178.83
EMPLOYEE REIMBURSEME	Engineering	Wyo Board of Pro Engineers license renewal	\$90.00
<i>EMPLOYEE REIMBURSEME - Total For Engineering</i>			\$90.00
EMPLOYEE REIMBURSEME	Fleet Maintenance Fund	Work tool reimbursement	\$63.00
<i>EMPLOYEE REIMBURSEME - Total For Fleet Maintenance Fund</i>			\$63.00
EMPLOYEE REIMBURSEME	Human Resources	ENMT 306 - Risk Assess in Enviro Health reim	\$1,387.80
EMPLOYEE REIMBURSEME	Human Resources	Tuition / book reimbursement	\$924.47
EMPLOYEE REIMBURSEME	Human Resources	Tuition / books reimbursement	\$1,049.36
EMPLOYEE REIMBURSEME	Human Resources	Tuition/Book Reimbursement	\$1,027.43
EMPLOYEE REIMBURSEME	Human Resources	Tuition Reimbursement	\$483.30
EMPLOYEE REIMBURSEME	Human Resources	Tuition / book reimbursement	\$2,413.56
EMPLOYEE REIMBURSEME	Human Resources	Tuition/Book Reimbursement	\$1,066.11
<i>EMPLOYEE REIMBURSEME - Total For Human Resources</i>			\$8,352.03
EMPLOYEE REIMBURSEME	Police Career Services	Work clothing reimbursement	\$129.01
EMPLOYEE REIMBURSEME	Police Career Services	Work clothing reimbursement	\$272.95
<i>EMPLOYEE REIMBURSEME - Total For Police Career Services</i>			\$401.96
EMPLOYEE REIMBURSEME	Water Distribution	Winter work clothing reimbursement	\$71.40
EMPLOYEE REIMBURSEME	Water Distribution	Distribution Systems Level 1 Exam Reimburs	\$100.00
<i>EMPLOYEE REIMBURSEME - Total For Water Distribution</i>			\$171.40
<b>EMPLOYEE REIMBURSEME - ALL DEPARTMENTS</b>			<b>\$9,608.20</b>

**ENERGY LABORATORIES**

ENERGY LABORATORIES	WWTP Operations	TESTING LABORATORIES	\$77.00
<i>ENERGY LABORATORIES - Total For WWTP Operations</i>			\$77.00

**ENERGY LABORATORIES - ALL DEPARTMENTS** \$77.00

**ENERGY LABRATORIES I**

ENERGY LABRATORIES I	Regional Water Operations	Bacteria, Public Water Supply testing	\$22.00
ENERGY LABRATORIES I	Regional Water Operations	Aerobic endospores testing	\$306.00
<i>ENERGY LABRATORIES I - Total For Regional Water Operations</i>			<i>\$328.00</i>
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$352.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$264.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$168.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, Public Water Supply testing	\$330.00
ENERGY LABRATORIES I	Water Tanks	Bacteria, SDWA testing	\$168.00
<i>ENERGY LABRATORIES I - Total For Water Tanks</i>			<i>\$1,282.00</i>

**ENERGY LABRATORIES I - ALL DEPARTMENTS** \$1,610.00

**EXXONMOBIL**

EXXONMOBIL	Fire-EMS Operations	Fuel	\$100.12
EXXONMOBIL	Fire-EMS Operations	Fuel	\$37.00
EXXONMOBIL	Fire-EMS Operations	Fuel	\$41.00
EXXONMOBIL	Fire-EMS Operations	AUTOMATED FUEL DISPENSERS	\$20.75
<i>EXXONMOBIL - Total For Fire-EMS Operations</i>			<i>\$198.87</i>
EXXONMOBIL	Police Career Services	AUTOMATED FUEL DISPENSERS	\$21.82
<i>EXXONMOBIL - Total For Police Career Services</i>			<i>\$21.82</i>

**EXXONMOBIL - ALL DEPARTMENTS** \$220.69

**FACEBK UPZCS9FJH2**

FACEBK UPZCS9FJH2	Hogadon - Operations	ADVERTISING SERVICES	\$74.85
<i>FACEBK UPZCS9FJH2 - Total For Hogadon - Operations</i>			<i>\$74.85</i>
FACEBK UPZCS9FJH2	Parks - Parks Maint.	ADVERTISING SERVICES	\$50.00
<i>FACEBK UPZCS9FJH2 - Total For Parks - Parks Maint.</i>			<i>\$50.00</i>
FACEBK UPZCS9FJH2	Refuse - Residential	ADVERTISING SERVICES	\$76.76
<i>FACEBK UPZCS9FJH2 - Total For Refuse - Residential</i>			<i>\$76.76</i>
FACEBK UPZCS9FJH2	Sewer Stormwater	ADVERTISING SERVICES	\$128.01
<i>FACEBK UPZCS9FJH2 - Total For Sewer Stormwater</i>			<i>\$128.01</i>



FACEBK UPZCS9FJH2	Sewer Wastewater Collection	ADVERTISING SERVICES	\$28.70
<i>FACEBK UPZCS9FJH2 - Total For Sewer Wastewater Collection</i>			\$28.70
<b>FACEBK UPZCS9FJH2 - ALL DEPARTMENTS</b>			<b>\$358.32</b>

### FACEBK 97XMX73YJ2

FACEBK 97XMX73YJ2	Metro Animal Shelter	ADVERTISING SERVICES	\$85.30
<i>FACEBK 97XMX73YJ2 - Total For Metro Animal Shelter</i>			\$85.30
<b>FACEBK 97XMX73YJ2 - ALL DEPARTMENTS</b>			<b>\$85.30</b>

### FACEBK Q8EGB8FYJ2

FACEBK Q8EGB8FYJ2	Metro Animal Shelter	ADVERTISING SERVICES	\$100.00
<i>FACEBK Q8EGB8FYJ2 - Total For Metro Animal Shelter</i>			\$100.00
<b>FACEBK Q8EGB8FYJ2 - ALL DEPARTMENTS</b>			<b>\$100.00</b>

### FEDEX 82327216

FEDEX 82327216	Police Records	COURIER SERVICES-AIR OR GROUND,FREIGH	\$27.27
<i>FEDEX 82327216 - Total For Police Records</i>			\$27.27
<b>FEDEX 82327216 - ALL DEPARTMENTS</b>			<b>\$27.27</b>

### FEDEX 82723886

FEDEX 82723886	Police Records	COURIER SERVICES-AIR OR GROUND,FREIGH	\$27.05
<i>FEDEX 82723886 - Total For Police Records</i>			\$27.05
<b>FEDEX 82723886 - ALL DEPARTMENTS</b>			<b>\$27.05</b>

### FERGUSON ENTERPRISES

FERGUSON ENTERPRISES	Parks - Athletic Maint.	Long slv sld epox, blt & gskt	\$125.16
<i>FERGUSON ENTERPRISES - Total For Parks - Athletic Maint.</i>			\$125.16
FERGUSON ENTERPRISES	Regional Water Operations	machinery supplies	\$964.21
<i>FERGUSON ENTERPRISES - Total For Regional Water Operations</i>			\$964.21
<b>FERGUSON ENTERPRISES - ALL DEPARTMENTS</b>			<b>\$1,089.37</b>

## FIRST DATA MERCHANT

FIRST DATA MERCHANT	Cemetery	November 2021 fee	\$19.95
<i>FIRST DATA MERCHANT - Total For Cemetery</i>			<i>\$19.95</i>
<b>FIRST DATA MERCHANT - ALL DEPARTMENTS</b>			<b>\$19.95</b>

## FIRST INTERSTATE BAN

FIRST INTERSTATE BAN	Human Resources	Gift cards	\$405.00
<i>FIRST INTERSTATE BAN - Total For Human Resources</i>			<i>\$405.00</i>
<b>FIRST INTERSTATE BAN - ALL DEPARTMENTS</b>			<b>\$405.00</b>

## FIRST VETERINARY SUP

FIRST VETERINARY SUP	Metro Animal Shelter	Euthanasia supplies	\$274.78
FIRST VETERINARY SUP	Metro Animal Shelter	Cat vaccination	\$188.75
<i>FIRST VETERINARY SUP - Total For Metro Animal Shelter</i>			<i>\$463.53</i>
<b>FIRST VETERINARY SUP - ALL DEPARTMENTS</b>			<b>\$463.53</b>

## GAIL SCHENFISCH

GAIL SCHENFISCH	Municipal Court	Interpreter services	\$60.00
<i>GAIL SCHENFISCH - Total For Municipal Court</i>			<i>\$60.00</i>
<b>GAIL SCHENFISCH - ALL DEPARTMENTS</b>			<b>\$60.00</b>

## GARY M EVANS

GARY M EVANS	Balefill - Disposal & Landfill	Cash drawer locks keyed & assembled	\$219.00
<i>GARY M EVANS - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$219.00</i>
<b>GARY M EVANS - ALL DEPARTMENTS</b>			<b>\$219.00</b>

## GAYLORD BROS INC

GAYLORD BROS INC	Ft. Caspar Museum	Collection care materials	\$135.28
<i>GAYLORD BROS INC - Total For Ft. Caspar Museum</i>			<i>\$135.28</i>
<b>GAYLORD BROS INC - ALL DEPARTMENTS</b>			<b>\$135.28</b>

## G-C BUILDING SUPPLY

G-C BUILDING SUPPLY	Balefill - Disposal & Landfill	Door repair	\$165.00
<i>G-C BUILDING SUPPLY - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$165.00</i>
G-C BUILDING SUPPLY	Refuse - Residential	Door repair	\$110.00
<i>G-C BUILDING SUPPLY - Total For Refuse - Residential</i>			<i>\$110.00</i>
<b>G-C BUILDING SUPPLY - ALL DEPARTMENTS</b>			<b>\$275.00</b>

## GEOSYNTEC CONSULTANT

GEOSYNTEC CONSULTANT	Balefill - Disposal & Landfill	Gems S028998-CRL Monitoring &	\$5,636.16
<i>GEOSYNTEC CONSULTANT - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$5,636.16</i>
<b>GEOSYNTEC CONSULTANT - ALL DEPARTMENTS</b>			<b>\$5,636.16</b>

## GLOBAL SPECTRUM L.P.

GLOBAL SPECTRUM L.P.	Ford Wyoming Center	Monthly net operating loss - Dec. 2021	\$76,242.50
<i>GLOBAL SPECTRUM L.P. - Total For Ford Wyoming Center</i>			<i>\$76,242.50</i>
<b>GLOBAL SPECTRUM L.P. - ALL DEPARTMENTS</b>			<b>\$76,242.50</b>

## GOLDER ASSOCIATES

GOLDER ASSOCIATES	Balefill - Disposal & Landfill	Old Landfill Remediation - Met	\$7,156.73
GOLDER ASSOCIATES	Balefill - Disposal & Landfill	21-012 CRL Cell 1 Close and Ce	\$88.28
GOLDER ASSOCIATES	Balefill - Disposal & Landfill	21-019 SW Planning and airspac	\$412.50
<i>GOLDER ASSOCIATES - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$7,657.51</i>
<b>GOLDER ASSOCIATES - ALL DEPARTMENTS</b>			<b>\$7,657.51</b>

## GRAINGER, INC.

GRAINGER, INC.	Buildings & Structures Fund	Electric heaters	\$163.70
<i>GRAINGER, INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$163.70</i>
GRAINGER, INC.	Regional Water Operations	Other material and supplies	\$18.60
<i>GRAINGER, INC. - Total For Regional Water Operations</i>			<i>\$18.60</i>
<b>GRAINGER, INC. - ALL DEPARTMENTS</b>			<b>\$182.30</b>

## GRAMMARLY COAZW6HYF

GRAMMARLY COAZW6HYF	Parks - Parks Maint.	COMPUTER SOFTWARE STORES	\$144.00
<i>GRAMMARLY COAZW6HYF - Total For Parks - Parks Maint.</i>			<i>\$144.00</i>
<b>GRAMMARLY COAZW6HYF - ALL DEPARTMENTS</b>			<b>\$144.00</b>

## GRAND AVE CAFE

GRAND AVE CAFE	Police Career Services	EATING PLACES, RESTAURANTS	\$10.54
<i>GRAND AVE CAFE - Total For Police Career Services</i>			<i>\$10.54</i>
<b>GRAND AVE CAFE - ALL DEPARTMENTS</b>			<b>\$10.54</b>

## GREINER MOTOR CO - C

GREINER MOTOR CO - C	Capital Projects Fund	Purchase 7 Marked & 4 Unmarked Units	\$36,685.00
GREINER MOTOR CO - C	Capital Projects Fund	Purchase 7 Marked & 4 Unmarked Units	\$33,585.00
GREINER MOTOR CO - C	Capital Projects Fund	Purchase 7 Marked & 4 Unmarked Units	\$35,645.00
GREINER MOTOR CO - C	Capital Projects Fund	Purchase 7 Marked & 4 Unmarked Units	\$35,195.00
GREINER MOTOR CO - C	Capital Projects Fund	Purchase 7 Marked & 4 Unmarked Units	\$39,470.00
GREINER MOTOR CO - C	Capital Projects Fund	Purchase 7 Marked & 4 Unmarked Units	\$39,470.00
<i>GREINER MOTOR CO - C - Total For Capital Projects Fund</i>			<i>\$220,050.00</i>
GREINER MOTOR CO - C	Fleet Maintenance Fund	Vehicle repair	\$391.55
<i>GREINER MOTOR CO - C - Total For Fleet Maintenance Fund</i>			<i>\$391.55</i>
<b>GREINER MOTOR CO - C - ALL DEPARTMENTS</b>			<b>\$220,441.55</b>

## GROUSE MOUNTAIN ENVI

GROUSE MOUNTAIN ENVI	Planning	African American Study	\$5,500.00
<i>GROUSE MOUNTAIN ENVI - Total For Planning</i>			<i>\$5,500.00</i>
<b>GROUSE MOUNTAIN ENVI - ALL DEPARTMENTS</b>			<b>\$5,500.00</b>

## HACH CO., CORP.

HACH CO., CORP.	Regional Water Operations	Lab supplies	\$1,147.20
<i>HACH CO., CORP. - Total For Regional Water Operations</i>			<i>\$1,147.20</i>
HACH CO., CORP.	WWTP Operations	Lab supplies	\$378.17
<i>HACH CO., CORP. - Total For WWTP Operations</i>			<i>\$378.17</i>

**HACH CO., CORP. - ALL DEPARTMENTS**

\$1,525.37

**HARBOR FREIGHT TOOLS**

HARBOR FREIGHT TOOLS	Buildings & Structures Fund	BAS Shop Supplies	\$41.96
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<i>HARBOR FREIGHT TOOLS - Total For Buildings &amp; Structures Fund</i>			\$41.96
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HARBOR FREIGHT TOOLS	Fire-EMS Operations	Packing tape and car wash	\$20.97
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<i>HARBOR FREIGHT TOOLS - Total For Fire-EMS Operations</i>			\$20.97
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<b>HARBOR FREIGHT TOOLS - ALL DEPARTMENTS</b>			<b>\$62.93</b>
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**HAWKINS, INC.**

HAWKINS, INC.	Aquatics - Operations	Pool Chemicals	\$1,512.17
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<i>HAWKINS, INC. - Total For Aquatics - Operations</i>			\$1,512.17
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<b>HAWKINS, INC. - ALL DEPARTMENTS</b>			<b>\$1,512.17</b>
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**HDR ENGINEERING, INC**

HDR ENGINEERING, INC	WWTP Operations	Gems S028763 - WWTP DIGESTER B	\$1,107.50
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<i>HDR ENGINEERING, INC - Total For WWTP Operations</i>			\$1,107.50
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<b>HDR ENGINEERING, INC - ALL DEPARTMENTS</b>			<b>\$1,107.50</b>
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**HENSLEY BATTERY CASP**

HENSLEY BATTERY CASP	WWTP Operations	Batteries	\$60.90
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<i>HENSLEY BATTERY CASP - Total For WWTP Operations</i>			\$60.90
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<b>HENSLEY BATTERY CASP - ALL DEPARTMENTS</b>			<b>\$60.90</b>
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**HERCULES INDUSTRIES**

HERCULES INDUSTRIES	Buildings & Structures Fund	Filters	\$46.45
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<i>HERCULES INDUSTRIES - Total For Buildings &amp; Structures Fund</i>			\$46.45
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<b>HERCULES INDUSTRIES - ALL DEPARTMENTS</b>			<b>\$46.45</b>
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**HOLIDAY INN EXPRESS**

HOLIDAY INN EXPRESS	Police Career Services	HOLIDAY INNS	\$127.69
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HOLIDAY INN EXPRESS - Total For Police Career Services \$127.69

**HOLIDAY INN EXPRESS - ALL DEPARTMENTS \$127.69**

## HOMAX OIL SALES, INC

HOMAX OIL SALES, INC Balefill - Disposal & Landfill Blue Def \$905.28

*HOMAX OIL SALES, INC - Total For Balefill - Disposal & Landfill \$905.28*

HOMAX OIL SALES, INC Fleet Maintenance Fund Unleaded fuel \$23,141.09

*HOMAX OIL SALES, INC - Total For Fleet Maintenance Fund \$23,141.09*

**HOMAX OIL SALES, INC - ALL DEPARTMENTS \$24,046.37**

## HONNEN EQUIPMENT CO.

HONNEN EQUIPMENT CO. Fleet Maintenance Fund Equipment annual inspection \$360.00

*HONNEN EQUIPMENT CO. - Total For Fleet Maintenance Fund \$360.00*

**HONNEN EQUIPMENT CO. - ALL DEPARTMENTS \$360.00**

## HOSE & RUBBER SUPPLY

HOSE & RUBBER SUPPLY Aquatics - Operations Hose Ends \$17.98

*HOSE & RUBBER SUPPLY - Total For Aquatics - Operations \$17.98*

HOSE & RUBBER SUPPLY Balefill - Disposal & Landfill Tow rope \$367.20

*HOSE & RUBBER SUPPLY - Total For Balefill - Disposal & Landfill \$367.20*

HOSE & RUBBER SUPPLY Refuse - Residential PRESSURE WASHER HOSE FOR TRUCK BARN \$124.81

*HOSE & RUBBER SUPPLY - Total For Refuse - Residential \$124.81*

HOSE & RUBBER SUPPLY Water Meters Replacement hydrant hose \$113.79

*HOSE & RUBBER SUPPLY - Total For Water Meters \$113.79*

**HOSE & RUBBER SUPPLY - ALL DEPARTMENTS \$623.78**

## IDAHO SEWING FOR SPO

IDAHO SEWING FOR SPO Hogadon - Operations Tower Pad Fan Gun \$343.00

*IDAHO SEWING FOR SPO - Total For Hogadon - Operations \$343.00*

**IDAHO SEWING FOR SPO - ALL DEPARTMENTS \$343.00**

## IMLSS UTAH

IMLSS UTAH	Buildings & Structures Fund	Key blanks for distribution by BAS	\$850.50
<i>IMLSS UTAH - Total For Buildings &amp; Structures Fund</i>			<i>\$850.50</i>
<b>IMLSS UTAH - ALL DEPARTMENTS</b>			<b>\$850.50</b>

## IMPACT PAINTLESS DEN

IMPACT PAINTLESS DEN	Fleet Maintenance Fund	INS CLAIM 101319/ 2022033	\$603.50
<i>IMPACT PAINTLESS DEN - Total For Fleet Maintenance Fund</i>			<i>\$603.50</i>
<b>IMPACT PAINTLESS DEN - ALL DEPARTMENTS</b>			<b>\$603.50</b>

## INBERG-MILLER ENGINE

INBERG-MILLER ENGINE	Water Distribution	Testing of street construction / compaction	\$371.50
<i>INBERG-MILLER ENGINE - Total For Water Distribution</i>			<i>\$371.50</i>
<b>INBERG-MILLER ENGINE - ALL DEPARTMENTS</b>			<b>\$371.50</b>

## INTERMOUNTAIN MOTOR

INTERMOUNTAIN MOTOR	Buildings & Structures Fund	Pump & freight charges	\$9,230.77
<i>INTERMOUNTAIN MOTOR - Total For Buildings &amp; Structures Fund</i>			<i>\$9,230.77</i>
<b>INTERMOUNTAIN MOTOR - ALL DEPARTMENTS</b>			<b>\$9,230.77</b>

## INTERNATIONAL MUNICI

INTERNATIONAL MUNICI	Streets	Yearly dues for IMSA certifications for Traffic	\$510.00
<i>INTERNATIONAL MUNICI - Total For Streets</i>			<i>\$510.00</i>
<b>INTERNATIONAL MUNICI - ALL DEPARTMENTS</b>			<b>\$510.00</b>

## INTERNATL SOCIETY

INTERNATL SOCIETY	Health Insurance Fund	CEBS Membership renewal	\$285.00
<i>INTERNATL SOCIETY - Total For Health Insurance Fund</i>			<i>\$285.00</i>
<b>INTERNATL SOCIETY - ALL DEPARTMENTS</b>			<b>\$285.00</b>

## INT'L CODE COUNCIL I

INT'L CODE COUNCIL I	Code Enforcement	MEMBERSHIP ORGANIZATIONS NOT ELSEWH	\$1,226.11
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INT'L CODE COUNCIL I	Code Enforcement	MEMBERSHIP ORGANIZATIONS NOT ELSEWH	\$216.00
<i>INT'L CODE COUNCIL I - Total For Code Enforcement</i>			<i>\$1,442.11</i>
<b>INT'L CODE COUNCIL I - ALL DEPARTMENTS</b>			<b>\$1,442.11</b>

## INTUIT, INC.

INTUIT, INC.	Capital Projects Fund	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$100.00
INTUIT, INC.	Capital Projects Fund	AUTOMOTIVE PARTS, ACCESSORIES STORES	\$75.00
<i>INTUIT, INC. - Total For Capital Projects Fund</i>			<i>\$175.00</i>
INTUIT, INC.	Hogadon - Operations	Safety on slope products	\$1,417.66
<i>INTUIT, INC. - Total For Hogadon - Operations</i>			<i>\$1,417.66</i>
INTUIT, INC.	Parks - Parks Maint.	Graffiti removal	\$1,525.00
<i>INTUIT, INC. - Total For Parks - Parks Maint.</i>			<i>\$1,525.00</i>
INTUIT, INC.	Police Career Services	THE BLUE LINE - Police Officer Recruiting (inc	\$397.00
<i>INTUIT, INC. - Total For Police Career Services</i>			<i>\$397.00</i>
INTUIT, INC.	Public Safety Communication	CLEANING AND MAINTENANCE, JANITORIAL	\$100.00
INTUIT, INC.	Public Safety Communication	CLEANING AND MAINTENANCE, JANITORIAL	\$100.00
<i>INTUIT, INC. - Total For Public Safety Communications</i>			<i>\$200.00</i>
<b>INTUIT, INC. - ALL DEPARTMENTS</b>			<b>\$3,714.66</b>

## ITC ELECTRICAL TECHN

ITC ELECTRICAL TECHN	WWTP Operations	Gems S028573 - WWTP Emergency	\$277,976.15
<i>ITC ELECTRICAL TECHN - Total For WWTP Operations</i>			<i>\$277,976.15</i>
<b>ITC ELECTRICAL TECHN - ALL DEPARTMENTS</b>			<b>\$277,976.15</b>

## ITRON

ITRON	Water Meters	Hardware / Software Maintenance	\$1,995.74
<i>ITRON - Total For Water Meters</i>			<i>\$1,995.74</i>
<b>ITRON - ALL DEPARTMENTS</b>			<b>\$1,995.74</b>

## JACOBS ENGINEERING G

JACOBS ENGINEERING G	WWTP Operations	North Platte Sanitary Sewer Re	\$13,787.50
<i>JACOBS ENGINEERING G - Total For WWTP Operations</i>			<i>\$13,787.50</i>



**JACOBS ENGINEERING G - ALL DEPARTMENTS**

\$13,787.50

**KELLY'S CONVENIENCE**

KELLY'S CONVENIENCE	Police Investigations	AUTOMATED FUEL DISPENSERS	\$39.00
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<i>KELLY'S CONVENIENCE - Total For Police Investigations</i>			\$39.00
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<b>KELLY'S CONVENIENCE - ALL DEPARTMENTS</b>			<b>\$39.00</b>
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**KUBWATER RESOURCES,**

KUBWATER RESOURCES,	WWTP Operations	Polymer for dewatering	\$6,558.66
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<i>KUBWATER RESOURCES, - Total For WWTP Operations</i>			\$6,558.66
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<b>KUBWATER RESOURCES, - ALL DEPARTMENTS</b>			<b>\$6,558.66</b>
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**L.N. CURTIS & SONS I**

L.N. CURTIS & SONS I	Fire-EMS Operations	Turnout Cleaner	\$292.63
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L.N. CURTIS & SONS I	Fire-EMS Operations	Structural Boots	\$880.00
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<i>L.N. CURTIS &amp; SONS I - Total For Fire-EMS Operations</i>			\$1,172.63
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<b>L.N. CURTIS &amp; SONS I - ALL DEPARTMENTS</b>			<b>\$1,172.63</b>
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**LA QUINTA MOTOR INNS**

LA QUINTA MOTOR INNS	Police Career Services	LA QUINTA INN AND SUITES	(\$62.40)
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<i>LA QUINTA MOTOR INNS - Total For Police Career Services</i>			(\$62.40)
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<b>LA QUINTA MOTOR INNS - ALL DEPARTMENTS</b>			<b>(\$62.40)</b>
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**LISA M HUBBARD**

LISA M HUBBARD	Capital Projects Fund	Consultant fees	\$600.00
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<i>LISA M HUBBARD - Total For Capital Projects Fund</i>			\$600.00
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<b>LISA M HUBBARD - ALL DEPARTMENTS</b>			<b>\$600.00</b>
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**LOAF N JUG #0057**

LOAF N JUG #0057	Police Career Services	AUTOMATED FUEL DISPENSERS	\$20.45
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<i>LOAF N JUG #0057 - Total For Police Career Services</i>			\$20.45
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**LOAF N JUG #0057 - ALL DEPARTMENTS** \$20.45

**LOAF N JUG #0119**

LOAF N JUG #0119 Police Investigations AUTOMATED FUEL DISPENSERS \$44.00

*LOAF N JUG #0119 - Total For Police Investigations* \$44.00

**LOAF N JUG #0119 - ALL DEPARTMENTS** \$44.00

**LONG BUILDING TECHNO**

LONG BUILDING TECHNO Buildings & Structures Fund HVAC Repair supplies for Service Center \$233.41

*LONG BUILDING TECHNO - Total For Buildings & Structures Fund* \$233.41

**LONG BUILDING TECHNO - ALL DEPARTMENTS** \$233.41

**LOVE S TRAVEL**

LOVE S TRAVEL Police Career Services AUTOMATED FUEL DISPENSERS \$18.28

*LOVE S TRAVEL - Total For Police Career Services* \$18.28

**LOVE S TRAVEL - ALL DEPARTMENTS** \$18.28

**MAVERIK #389**

MAVERIK #389 Fire-EMS Training Fuel to travel to WAFM conference \$60.88

*MAVERIK #389 - Total For Fire-EMS Training* \$60.88

**MAVERIK #389 - ALL DEPARTMENTS** \$60.88

**MENARDS CASPER WY**

MENARDS CASPER WY Balefill - Disposal & Landfill BROOMS FOR SHELVING \$88.82

MENARDS CASPER WY Balefill - Disposal & Landfill BROOMS FOR LANDFILL \$335.70

*MENARDS CASPER WY - Total For Balefill - Disposal & Landfill* \$424.52

MENARDS CASPER WY Balefill - Diversion & Special PITCH FORKS FOR PICKING TUMBLE WEEDS \$244.93

*MENARDS CASPER WY - Total For Balefill - Diversion & Special* \$244.93

MENARDS CASPER WY Buildings & Structures Fund BAS Shop Supplies \$32.51

*MENARDS CASPER WY - Total For Buildings & Structures Fund* \$32.51

MENARDS CASPER WY Sewer Wastewater Collection chainsaw supplies \$20.84

*MENARDS CASPER WY - Total For Sewer Wastewater Collection* \$20.84

**MENARDS CASPER WY - ALL DEPARTMENTS** \$722.80

**MIDLAND SCIENTIFIC I**

MIDLAND SCIENTIFIC I	WWTP Operations	Credit	(\$37.02)
MIDLAND SCIENTIFIC I	WWTP Operations	LAB supplies	\$23.99
MIDLAND SCIENTIFIC I	WWTP Operations	Lab supplies	\$234.28

*MIDLAND SCIENTIFIC I - Total For WWTP Operations* \$221.25

**MIDLAND SCIENTIFIC I - ALL DEPARTMENTS** \$221.25

**ML AUTOMOTIVE**

ML AUTOMOTIVE	Fleet Maintenance Fund	Vehicle alignment	\$105.00
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*ML AUTOMOTIVE - Total For Fleet Maintenance Fund* \$105.00

**ML AUTOMOTIVE - ALL DEPARTMENTS** \$105.00

**MODERN ELECTRIC CORP**

MODERN ELECTRIC CORP	Balefill - Diversion & Special	Electrical outlet repair	\$150.00
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*MODERN ELECTRIC CORP - Total For Balefill - Diversion & Special* \$150.00

**MODERN ELECTRIC CORP - ALL DEPARTMENTS** \$150.00

**Monson**

Monson	Buildings & Structures Fund	Janitorial service - Dec. 2021	\$5,136.92
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Monson	Buildings & Structures Fund	Janitorial service - Dec. 2021	\$225.00
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*Monson - Total For Buildings & Structures Fund* \$5,361.92

**Monson - ALL DEPARTMENTS** \$5,361.92

**MOTOROLA SOLUTIONS**

MOTOROLA SOLUTIONS	Fire-EMS Operations	Radio mics and ear pieces	\$1,917.35
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*MOTOROLA SOLUTIONS - Total For Fire-EMS Operations* \$1,917.35

**MOTOROLA SOLUTIONS - ALL DEPARTMENTS** \$1,917.35

**MOUNTAIN STATES**

MOUNTAIN STATES	Code Enforcement	Printing service - inspection forms	\$65.67
<i>MOUNTAIN STATES - Total For Code Enforcement</i>			<i>\$65.67</i>
MOUNTAIN STATES	Information Services	Printing service - business cards	\$57.05
<i>MOUNTAIN STATES - Total For Information Services</i>			<i>\$57.05</i>
MOUNTAIN STATES	Metro Animal Control	Printing service - Metro quarantine agreeme	\$130.05
MOUNTAIN STATES	Metro Animal Control	Printing service - Metro bite reports	\$73.44
<i>MOUNTAIN STATES - Total For Metro Animal Control</i>			<i>\$203.49</i>
MOUNTAIN STATES	Metro Animal Shelter	Printing service - Metro home quarantine agr	\$130.05
MOUNTAIN STATES	Metro Animal Shelter	Printing service - Metro animal intake forms	\$197.89
<i>MOUNTAIN STATES - Total For Metro Animal Shelter</i>			<i>\$327.94</i>
MOUNTAIN STATES	Police Records	Printing service - tow reports	\$211.93
MOUNTAIN STATES	Police Records	Printing service - impound stickers	\$177.74
MOUNTAIN STATES	Police Records	Printing service - DUI assessment cards	\$57.91
MOUNTAIN STATES	Police Records	Printing service - stolen vehicle cards	\$60.12
<i>MOUNTAIN STATES - Total For Police Records</i>			<i>\$507.70</i>
MOUNTAIN STATES	Streets	Printing service - envelopes	\$122.09
MOUNTAIN STATES	Streets	Printing service - letterhead	\$118.93
<i>MOUNTAIN STATES - Total For Streets</i>			<i>\$241.02</i>
MOUNTAIN STATES	Weed & Pest Fund	Printing service - business cards	\$122.67
<i>MOUNTAIN STATES - Total For Weed &amp; Pest Fund</i>			<i>\$122.67</i>
<b>MOUNTAIN STATES - ALL DEPARTMENTS</b>			<b>\$1,525.54</b>

## MOUNTAIN WEST TECHNO

MOUNTAIN WEST TECHNO	Ft. Caspar Museum	CABLE, SATELLITE & OTHER PAY TV/RADIO S	\$560.00
<i>MOUNTAIN WEST TECHNO - Total For Ft. Caspar Museum</i>			<i>\$560.00</i>
<b>MOUNTAIN WEST TECHNO - ALL DEPARTMENTS</b>			<b>\$560.00</b>

## MURPHY EXPRESS

MURPHY EXPRESS	Police Career Services	AUTOMATED FUEL DISPENSERS	\$37.41
<i>MURPHY EXPRESS - Total For Police Career Services</i>			<i>\$37.41</i>
<b>MURPHY EXPRESS - ALL DEPARTMENTS</b>			<b>\$37.41</b>

## NAPA AUTO PARTS CORP

NAPA AUTO PARTS CORP	Fleet Maintenance Fund	ANNUAL UPDATE FOR BOSCH DIAGNOSTIC T	\$1,599.00
<i>NAPA AUTO PARTS CORP - Total For Fleet Maintenance Fund</i>			<i>\$1,599.00</i>
<b>NAPA AUTO PARTS CORP - ALL DEPARTMENTS</b>			<b>\$1,599.00</b>

## NATRONA COUNTY OFFIC

NATRONA COUNTY OFFIC	Police Administration	Prisoner housing - Nov. 2021	\$84,869.12
<i>NATRONA COUNTY OFFIC - Total For Police Administration</i>			<i>\$84,869.12</i>
<b>NATRONA COUNTY OFFIC - ALL DEPARTMENTS</b>			<b>\$84,869.12</b>

## NIGHTSTALKERS INC

NIGHTSTALKERS INC	Hogadon - Operations	Return Freight on snowmaking pump	\$950.00
<i>NIGHTSTALKERS INC - Total For Hogadon - Operations</i>			<i>\$950.00</i>
<b>NIGHTSTALKERS INC - ALL DEPARTMENTS</b>			<b>\$950.00</b>

## NOLAND FEED

NOLAND FEED	Police Canine Operations	MISCELLANEOUS AND RETAIL STORES	\$93.70
<i>NOLAND FEED - Total For Police Canine Operations</i>			<i>\$93.70</i>
<b>NOLAND FEED - ALL DEPARTMENTS</b>			<b>\$93.70</b>

## NORCO, INC.

NORCO, INC.	Cemetery	SAFETY HARD HATS	\$139.78
<i>NORCO, INC. - Total For Cemetery</i>			<i>\$139.78</i>
NORCO, INC.	Metro Animal Shelter	Floor squeegee, air freshner	\$107.32
NORCO, INC.	Metro Animal Shelter	Floor squeegee	(\$46.98)
NORCO, INC.	Metro Animal Shelter	LAB/MEDICAL/DENTAL/OPHTHALMIC HOSPI	\$99.67
NORCO, INC.	Metro Animal Shelter	Disinfectant / cleaning supplies, icemelt	\$291.10
<i>NORCO, INC. - Total For Metro Animal Shelter</i>			<i>\$451.11</i>
<b>NORCO, INC. - ALL DEPARTMENTS</b>			<b>\$590.89</b>

## NORTHWEST CONTRACTOR

NORTHWEST CONTRACTOR	Balefill - Baler Processing	Wrench, ratcheting & safety vests	\$242.73
NORTHWEST CONTRACTOR	Balefill - Baler Processing	Grinder kit	\$429.00

NORTHWEST CONTRACTOR	Balefill - Baler Processing	Metal bit	\$37.12
<i>NORTHWEST CONTRACTOR - Total For Balefill - Baler Processing</i>			<i>\$708.85</i>
NORTHWEST CONTRACTOR	Balefill - Disposal & Landfill	Lath, cam & groove, hose shank, battery bin	\$933.49
<i>NORTHWEST CONTRACTOR - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$933.49</i>
NORTHWEST CONTRACTOR	Balefill - Diversion & Special	Grease gun kit	\$329.00
<i>NORTHWEST CONTRACTOR - Total For Balefill - Diversion &amp; Special</i>			<i>\$329.00</i>
<b>NORTHWEST CONTRACTOR - ALL DEPARTMENTS</b>			<b>\$1,971.34</b>

## **OHMART/VEGA CORP**

OHMART/VEGA CORP	WWTP Operations	Meter	\$1,875.00
<i>OHMART/VEGA CORP - Total For WWTP Operations</i>			<i>\$1,875.00</i>
<b>OHMART/VEGA CORP - ALL DEPARTMENTS</b>			<b>\$1,875.00</b>

## **OLSON AUTOBODY & COL**

OLSON AUTOBODY & COL	Capital Projects Fund	Vehicle auto body repair	\$262.50
OLSON AUTOBODY & COL	Capital Projects Fund	Vehicle auto body repair	\$262.50
<i>OLSON AUTOBODY &amp; COL - Total For Capital Projects Fund</i>			<i>\$525.00</i>
<b>OLSON AUTOBODY &amp; COL - ALL DEPARTMENTS</b>			<b>\$525.00</b>

## **OPTICSPLANET,**

OPTICSPLANET,	Police Administration	SPORTING GOODS STORES	\$1,301.97
<i>OPTICSPLANET, - Total For Police Administration</i>			<i>\$1,301.97</i>
<b>OPTICSPLANET, - ALL DEPARTMENTS</b>			<b>\$1,301.97</b>

## **OVERHEAD DOOR CO**

OVERHEAD DOOR CO	Buildings & Structures Fund	Door repair	\$1,159.00
<i>OVERHEAD DOOR CO - Total For Buildings &amp; Structures Fund</i>			<i>\$1,159.00</i>
<b>OVERHEAD DOOR CO - ALL DEPARTMENTS</b>			<b>\$1,159.00</b>

## **PHILLIPS 66 - SEI**

PHILLIPS 66 - SEI	Police Career Services	AUTOMATED FUEL DISPENSERS	\$19.47
<i>PHILLIPS 66 - SEI - Total For Police Career Services</i>			<i>\$19.47</i>

**PHILLIPS 66 - SEI - ALL DEPARTMENTS** \$19.47

**PILOT**

PILOT Fire-EMS Training Fuel to travel to Greeley for ISO Class \$73.61

*PILOT - Total For Fire-EMS Training* \$73.61

PILOT Police Career Services AUTOMATED FUEL DISPENSERS \$30.97

*PILOT - Total For Police Career Services* \$30.97

**PILOT - ALL DEPARTMENTS** \$104.58

**PIONEER ATHLETICS**

PIONEER ATHLETICS Rec Center - Sports Programs Infield Paint \$749.25

PIONEER ATHLETICS Rec Center - Sports Programs Field Paint \$1,625.30

*PIONEER ATHLETICS - Total For Rec Center - Sports Programs* \$2,374.55

**PIONEER ATHLETICS - ALL DEPARTMENTS** \$2,374.55

**PIPELOGIX INC**

PIPELOGIX INC Sewer Wastewater Collection Pipelogix Phoenix Software \$14,345.00

*PIPELOGIX INC - Total For Sewer Wastewater Collection* \$14,345.00

**PIPELOGIX INC - ALL DEPARTMENTS** \$14,345.00

**PORTER, MUIRHEAD, CO**

PORTER, MUIRHEAD, CO Finance 2022 Audit Fees \$50,000.00

*PORTER, MUIRHEAD, CO - Total For Finance* \$50,000.00

**PORTER, MUIRHEAD, CO - ALL DEPARTMENTS** \$50,000.00

**QUALITY OFFICE SOLUT**

QUALITY OFFICE SOLUT WWTP Operations Ops ledger \$81.56

*QUALITY OFFICE SOLUT - Total For WWTP Operations* \$81.56

**QUALITY OFFICE SOLUT - ALL DEPARTMENTS** \$81.56

**RESPOND FIRST AID OF**

RESPOND FIRST AID OF	Weed & Pest Fund	Weed and Pest First Aid	\$85.93
<i>RESPOND FIRST AID OF - Total For Weed &amp; Pest Fund</i>			<i>\$85.93</i>
<b>RESPOND FIRST AID OF - ALL DEPARTMENTS</b>			<b>\$85.93</b>

## RICOH USA INC

RICOH USA INC	Planning	Copier usage	\$20.02
RICOH USA INC	Planning	Copier usage	\$355.47
<i>RICOH USA INC - Total For Planning</i>			<i>\$375.49</i>
<b>RICOH USA INC - ALL DEPARTMENTS</b>			<b>\$375.49</b>

## RINK SYSTEMS INC

RINK SYSTEMS INC	Risk Management	Ice rink shield	\$868.50
<i>RINK SYSTEMS INC - Total For Risk Management</i>			<i>\$868.50</i>
<b>RINK SYSTEMS INC - ALL DEPARTMENTS</b>			<b>\$868.50</b>

## RMI CASPER

RMI CASPER	Balefill - Disposal & Landfill	CUT RESISTANT GLOVES FOR BALER BUILDIN	\$359.49
<i>RMI CASPER - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$359.49</i>
<b>RMI CASPER - ALL DEPARTMENTS</b>			<b>\$359.49</b>

## Rocky Mountain

Rocky Mountain	Water Distribution	Rental	\$23.00
<i>Rocky Mountain - Total For Water Distribution</i>			<i>\$23.00</i>
<b>Rocky Mountain - ALL DEPARTMENTS</b>			<b>\$23.00</b>

## ROCKY MOUNTAIN POWER

ROCKY MOUNTAIN POWER	Aquatics - Operations	Acct #54730761-088 1	\$4,190.55
<i>ROCKY MOUNTAIN POWER - Total For Aquatics - Operations</i>			<i>\$4,190.55</i>
ROCKY MOUNTAIN POWER	Aquatics - Pool	Acct #54730761-112 9	\$589.83
<i>ROCKY MOUNTAIN POWER - Total For Aquatics - Pool</i>			<i>\$589.83</i>
ROCKY MOUNTAIN POWER	Ash Street Building	Acct #54730761-154 1	\$798.33
<i>ROCKY MOUNTAIN POWER - Total For Ash Street Building</i>			<i>\$798.33</i>



ROCKY MOUNTAIN POWER	Balefill - Disposal & Landfill	Acct #54730761-139 2	\$450.82
<i>ROCKY MOUNTAIN POWER - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$450.82</i>
ROCKY MOUNTAIN POWER	Buildings & Structures Fund	Acct #54730761-089 9	\$91.59
<i>ROCKY MOUNTAIN POWER - Total For Buildings &amp; Structures Fund</i>			<i>\$91.59</i>
ROCKY MOUNTAIN POWER	Fire-EMS Administration	Acct #60445507-008 5	\$774.54
<i>ROCKY MOUNTAIN POWER - Total For Fire-EMS Administration</i>			<i>\$774.54</i>
ROCKY MOUNTAIN POWER	Ft. Caspar Museum	Acct #54730761-098 0	\$526.34
<i>ROCKY MOUNTAIN POWER - Total For Ft. Caspar Museum</i>			<i>\$526.34</i>
ROCKY MOUNTAIN POWER	Golf - Operations	Acct #54730761-099 8	\$3,014.89
<i>ROCKY MOUNTAIN POWER - Total For Golf - Operations</i>			<i>\$3,014.89</i>
ROCKY MOUNTAIN POWER	Parks - Athletic Maint.	Acct #54730761-151 7	\$18,949.00
<i>ROCKY MOUNTAIN POWER - Total For Parks - Athletic Maint.</i>			<i>\$18,949.00</i>
ROCKY MOUNTAIN POWER	Parks - Parks Maint.	Acct #54730761-103 8	\$1,684.38
<i>ROCKY MOUNTAIN POWER - Total For Parks - Parks Maint.</i>			<i>\$1,684.38</i>
ROCKY MOUNTAIN POWER	Water Tanks	Acct #54730761-107 9	\$19,173.85
<i>ROCKY MOUNTAIN POWER - Total For Water Tanks</i>			<i>\$19,173.85</i>
ROCKY MOUNTAIN POWER	WWTP Operations	Acct #54730761-108 7	\$25,706.44
<i>ROCKY MOUNTAIN POWER - Total For WWTP Operations</i>			<i>\$25,706.44</i>
<b>ROCKY MOUNTAIN POWER - ALL DEPARTMENTS</b>			<b>\$75,950.56</b>

## Router

Router	Parks - Parks Maint.	Porta-John from R&R	\$104.40
Router	Parks - Parks Maint.	Porta-John from R&R	\$331.65
<i>Router - Total For Parks - Parks Maint.</i>			<i>\$436.05</i>
<b>Router - ALL DEPARTMENTS</b>			<b>\$436.05</b>

## SAFARILAND, LLC

SAFARILAND, LLC	Police Career Services	INDUSTRIAL SUPPLIES NOT ESLEWHERE CLAS	\$198.98
<i>SAFARILAND, LLC - Total For Police Career Services</i>			<i>\$198.98</i>
<b>SAFARILAND, LLC - ALL DEPARTMENTS</b>			<b>\$198.98</b>

## SAFE KIDS WORLDWIDE

SAFE KIDS WORLDWIDE	Fire-EMS Training	Car seat technician renewal	\$55.00
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SAFE KIDS WORLDWIDE - Total For Fire-EMS Training \$55.00

**SAFE KIDS WORLDWIDE - ALL DEPARTMENTS \$55.00**

### SAMS CLUB #6425

SAMS CLUB #6425 Fleet Maintenance Fund WATER CUPS / PPLATES \$40.68

*SAMS CLUB #6425 - Total For Fleet Maintenance Fund \$40.68*

SAMS CLUB #6425 Police Administration WHOLESAL CLUBS \$28.20

*SAMS CLUB #6425 - Total For Police Administration \$28.20*

**SAMS CLUB #6425 - ALL DEPARTMENTS \$68.88**

### SAMSCLUB #6425

SAMSCLUB #6425 Water Distribution Office, cleaning supplies, membership fee \$191.84

*SAMSCLUB #6425 - Total For Water Distribution \$191.84*

SAMSCLUB #6425 Weed & Pest Fund Shop supplies \$56.92

*SAMSCLUB #6425 - Total For Weed & Pest Fund \$56.92*

**SAMSCLUB #6425 - ALL DEPARTMENTS \$248.76**

### SERPENTIX CONVEYOR C

SERPENTIX CONVEYOR C WWTP Operations Dewatering conveyor parts \$1,630.50

*SERPENTIX CONVEYOR C - Total For WWTP Operations \$1,630.50*

**SERPENTIX CONVEYOR C - ALL DEPARTMENTS \$1,630.50**

### SHELL OIL 5744427920

SHELL OIL 5744427920 Fire-EMS Operations Fuel \$60.84

*SHELL OIL 5744427920 - Total For Fire-EMS Operations \$60.84*

**SHELL OIL 5744427920 - ALL DEPARTMENTS \$60.84**

### SHERWIN-WILLIAMS COR

SHERWIN-WILLIAMS COR Balefill - Baler Processing Paint & painting supplies \$261.02

*SHERWIN-WILLIAMS COR - Total For Balefill - Baler Processing \$261.02*

SHERWIN-WILLIAMS COR Buildings & Structures Fund Painting supplies for Transit Office \$84.64

*SHERWIN-WILLIAMS COR - Total For Buildings & Structures Fund \$84.64*

**SHERWIN-WILLIAMS COR - ALL DEPARTMENTS** \$345.66

## SHUTTERFLY

SHUTTERFLY Police Administration CAMERA AND PHOTOGRAPHIC SUPPLY STOR \$167.62

SHUTTERFLY Police Administration CAMERA AND PHOTOGRAPHIC SUPPLY STOR \$451.88

*SHUTTERFLY - Total For Police Administration* \$619.50

**SHUTTERFLY - ALL DEPARTMENTS** \$619.50

## SOFT DR INC

SOFT DR INC Municipal Court Water delivery \$41.25

*SOFT DR INC - Total For Municipal Court* \$41.25

**SOFT DR INC - ALL DEPARTMENTS** \$41.25

## SP ADVEXURE.COM

SP ADVEXURE.COM Police Investigations MISCELLANEOUS GENERAL MERCHANDISE S \$1,400.00

*SP ADVEXURE.COM - Total For Police Investigations* \$1,400.00

**SP ADVEXURE.COM - ALL DEPARTMENTS** \$1,400.00

## SP CREWBOSS

SP CREWBOSS Fire-EMS Operations Brush Pants and Shirts \$4,121.23

*SP CREWBOSS - Total For Fire-EMS Operations* \$4,121.23

**SP CREWBOSS - ALL DEPARTMENTS** \$4,121.23

## SPORTSMANS WAREHOUSE

SPORTSMANS WAREHOUSE Fire-EMS Operations Cancer Bags \$107.96

*SPORTSMANS WAREHOUSE - Total For Fire-EMS Operations* \$107.96

**SPORTSMANS WAREHOUSE - ALL DEPARTMENTS** \$107.96

## Spraying Systems Com

Spraying Systems Com WWTP Operations Credit (\$96.32)

*Spraying Systems Com - Total For WWTP Operations* (\$96.32)

**Spraying Systems Com - ALL DEPARTMENTS**

(\$96.32)

**SQ GARY'S LOCKSMITH**

SQ GARY'S LOCKSMITH	Police Federal Grants	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$107.00
SQ GARY'S LOCKSMITH	Police Federal Grants	PROFESSIONAL SERVICES NOT ELSEWHERE C	\$79.00
<i>SQ GARY'S LOCKSMITH - Total For Police Federal Grants</i>			<i>\$186.00</i>
<b>SQ GARY'S LOCKSMITH - ALL DEPARTMENTS</b>			<b>\$186.00</b>

**SQ PEDEN'S INC.**

SQ PEDEN'S INC.	Buildings & Structures Fund	Custodial Team Uniforms	\$106.00
<i>SQ PEDEN'S INC. - Total For Buildings &amp; Structures Fund</i>			<i>\$106.00</i>
SQ PEDEN'S INC.	Rec Center - Sports Programs	Cold Weather Hoodies	\$516.00
<i>SQ PEDEN'S INC. - Total For Rec Center - Sports Programs</i>			<i>\$516.00</i>
<b>SQ PEDEN'S INC. - ALL DEPARTMENTS</b>			<b>\$622.00</b>

**SQ THE CHEESE BARRE**

SQ THE CHEESE BARRE	City Manager	Lunch meeting	\$32.22
<i>SQ THE CHEESE BARRE - Total For City Manager</i>			<i>\$32.22</i>
<b>SQ THE CHEESE BARRE - ALL DEPARTMENTS</b>			<b>\$32.22</b>

**STAPLES**

STAPLES	Balefill - Baler Processing	FOLDERS, LABEL MAKER, ETC FOR BALER BUI	\$65.98
<i>STAPLES - Total For Balefill - Baler Processing</i>			<i>\$65.98</i>
STAPLES	Buildings & Structures Fund	BAS Shop Supplies	\$13.99
<i>STAPLES - Total For Buildings &amp; Structures Fund</i>			<i>\$13.99</i>
STAPLES	Fire-EMS Administration	Admin office supplies. Coffee and Cardstock	\$102.44
<i>STAPLES - Total For Fire-EMS Administration</i>			<i>\$102.44</i>
<b>STAPLES - ALL DEPARTMENTS</b>			<b>\$182.41</b>

**STARBUCKS STORE**

STARBUCKS STORE	Police Investigations	FAST FOOD RESTAURANTS	\$14.33
<i>STARBUCKS STORE - Total For Police Investigations</i>			<i>\$14.33</i>

**STARBUCKS STORE - ALL DEPARTMENTS** \$14.33

**STRATEGIC GOVERNMENT**

STRATEGIC GOVERNMENT City Manager Leadership Conference - Swimming Upstrea \$139.00

*STRATEGIC GOVERNMENT - Total For City Manager* \$139.00

**STRATEGIC GOVERNMENT - ALL DEPARTMENTS** \$139.00

**SUMMIT FIRE & SECURI**

SUMMIT FIRE & SECURI Buildings & Structures Fund Fire Extinguisher Annual Service \$90.00

SUMMIT FIRE & SECURI Buildings & Structures Fund Semi-annual inspection \$289.10

SUMMIT FIRE & SECURI Buildings & Structures Fund Fire extinguisher nozzles, signs, misc parts \$385.50

*SUMMIT FIRE & SECURI - Total For Buildings & Structures Fund* \$764.60

**SUMMIT FIRE & SECURI - ALL DEPARTMENTS** \$764.60

**SURVEYMONK T**

SURVEYMONK T Police Administration COMPUTER SOFTWARE STORES \$99.00

*SURVEYMONK T - Total For Police Administration* \$99.00

**SURVEYMONK T - ALL DEPARTMENTS** \$99.00

**SUTHERLANDS 2219**

SUTHERLANDS 2219 RWS - Booster Stations Supplies for Mtn. View Booster \$146.51

*SUTHERLANDS 2219 - Total For RWS - Booster Stations* \$146.51

**SUTHERLANDS 2219 - ALL DEPARTMENTS** \$146.51

**TEMPLEPUBLI**

TEMPLEPUBLI Police Career Services NATIONAL MINORITIY UPDATE - PUBLIC SAFE \$195.00

*TEMPLEPUBLI - Total For Police Career Services* \$195.00

**TEMPLEPUBLI - ALL DEPARTMENTS** \$195.00

**TEXACO 0384168**

TEXACO 0384168 Police Career Services AUTOMATED FUEL DISPENSERS \$32.65

TEXACO 0384168 - Total For Police Career Services \$32.65

**TEXACO 0384168 - ALL DEPARTMENTS \$32.65**

### THE G.O.A.T. SPORTS

THE G.O.A.T. SPORTS Fire-EMS Training Meal while attending ISO Class in Greely CO \$17.11

*THE G.O.A.T. SPORTS - Total For Fire-EMS Training \$17.11*

**THE G.O.A.T. SPORTS - ALL DEPARTMENTS \$17.11**

### THE HOME DEPOT

THE HOME DEPOT Buildings & Structures Fund Replacement light switch for Solid Waste \$34.18

THE HOME DEPOT Buildings & Structures Fund City Hall Light Repair \$30.01

*THE HOME DEPOT - Total For Buildings & Structures Fund \$64.19*

THE HOME DEPOT Cemetery HOME SUPPLY AUTOMATIC OUTDOOR POW \$11.98

*THE HOME DEPOT - Total For Cemetery \$11.98*

THE HOME DEPOT Fire-EMS Administration Boxes and bubble wrap to ship airpacks \$26.88

*THE HOME DEPOT - Total For Fire-EMS Administration \$26.88*

THE HOME DEPOT Golf - Operations Screws for water bucket boxes \$9.97

*THE HOME DEPOT - Total For Golf - Operations \$9.97*

THE HOME DEPOT Metro Animal Control HOME SUPPLY WAREHOUSE STORES \$6.21

*THE HOME DEPOT - Total For Metro Animal Control \$6.21*

THE HOME DEPOT Metro Animal Shelter HOME SUPPLY WAREHOUSE STORES \$37.88

*THE HOME DEPOT - Total For Metro Animal Shelter \$37.88*

THE HOME DEPOT Parks - Parks Maint. Snow blower \$899.00

*THE HOME DEPOT - Total For Parks - Parks Maint. \$899.00*

THE HOME DEPOT Planning flowers and soil for OYD \$163.46

THE HOME DEPOT Planning flowers and soil for OYD \$151.52

*THE HOME DEPOT - Total For Planning \$314.98*

THE HOME DEPOT Refuse - Residential FASTENERS FOR INSTALLING SPOOL TOPS TO \$128.69

THE HOME DEPOT Refuse - Residential FASTENERS FOR INSTALLING SPOOL TIPS TO \$135.12

THE HOME DEPOT Refuse - Residential CREDIT FOR RECEIPT THAT HAD TAX ON IT (\$135.12)

*THE HOME DEPOT - Total For Refuse - Residential \$128.69*

**THE HOME DEPOT - ALL DEPARTMENTS \$1,499.78**

## THE UPS STORE

THE UPS STORE	Water Meters	SHIPPING CHARGES FOR RETURNING HAND-	\$11.67
<i>THE UPS STORE - Total For Water Meters</i>			\$11.67
<b>THE UPS STORE - ALL DEPARTMENTS</b>			<b>\$11.67</b>

## The Webstaurant Stor

The Webstaurant Stor	Police Administration	DURABLE GOODS,NOT ELSEWHERE CLASSIFI	\$3,463.95
<i>The Webstaurant Stor - Total For Police Administration</i>			\$3,463.95
<b>The Webstaurant Stor - ALL DEPARTMENTS</b>			<b>\$3,463.95</b>

## THREE TRAILS ASSESSM

THREE TRAILS ASSESSM	Health Insurance Fund	Membership fees beginning 01/01/22	\$32,320.00
<i>THREE TRAILS ASSESSM - Total For Health Insurance Fund</i>			\$32,320.00
<b>THREE TRAILS ASSESSM - ALL DEPARTMENTS</b>			<b>\$32,320.00</b>

## TOOLE DESIGN

TOOLE DESIGN	Metropolitan Planning Org	Casper Area Bike & Pedestrian Plan Update	\$11,173.49
<i>TOOLE DESIGN - Total For Metropolitan Planning Org</i>			\$11,173.49
<b>TOOLE DESIGN - ALL DEPARTMENTS</b>			<b>\$11,173.49</b>

## TOP OFFICE PRODUCTS

TOP OFFICE PRODUCTS	Ft. Caspar Museum	Monthly copier/scanner fee	\$57.40
<i>TOP OFFICE PRODUCTS - Total For Ft. Caspar Museum</i>			\$57.40
TOP OFFICE PRODUCTS	Municipal Court	November 2021 copy charge	\$39.05
TOP OFFICE PRODUCTS	Municipal Court	June 2021 copy charge	\$38.00
<i>TOP OFFICE PRODUCTS - Total For Municipal Court</i>			\$77.05
TOP OFFICE PRODUCTS	Public Transit - Operations	Copy charge - Nov. 2021	\$118.39
<i>TOP OFFICE PRODUCTS - Total For Public Transit - Operations</i>			\$118.39
<b>TOP OFFICE PRODUCTS - ALL DEPARTMENTS</b>			<b>\$252.84</b>

## TOWNEPLACE SUITES DA

TOWNEPLACE SUITES DA	Police Career Services	MARRIOT/TOWNPLACE SUITES	\$947.25
TOWNEPLACE SUITES DA	Police Career Services	MARRIOT/TOWNPLACE SUITES	\$1,052.50
<i>TOWNEPLACE SUITES DA - Total For Police Career Services</i>			<i>\$1,999.75</i>
<b>TOWNEPLACE SUITES DA - ALL DEPARTMENTS</b>			<b>\$1,999.75</b>

## TRETO CONST.

TRETO CONST.	Capital Projects Fund	Coates Road LAD No. 158 - Eng.	\$29,146.00
<i>TRETO CONST. - Total For Capital Projects Fund</i>			<i>\$29,146.00</i>
<b>TRETO CONST. - ALL DEPARTMENTS</b>			<b>\$29,146.00</b>

## TRI-STATE TRUCK & EQ

TRI-STATE TRUCK & EQ	Balefill - Disposal & Landfill	Truck rental	\$1,375.00
TRI-STATE TRUCK & EQ	Balefill - Disposal & Landfill	Truck rental	\$1,375.00
<i>TRI-STATE TRUCK &amp; EQ - Total For Balefill - Disposal &amp; Landfill</i>			<i>\$2,750.00</i>
<b>TRI-STATE TRUCK &amp; EQ - ALL DEPARTMENTS</b>			<b>\$2,750.00</b>

## TURF MASTER

TURF MASTER	Parks - Athletic Maint.	Pallet Credit from sod	(\$330.00)
<i>TURF MASTER - Total For Parks - Athletic Maint.</i>			<i>(\$330.00)</i>
<b>TURF MASTER - ALL DEPARTMENTS</b>			<b>(\$330.00)</b>

## TYLER TECHNOLOGIES I

TYLER TECHNOLOGIES I	Information Services	MyCivic Bundle installation &	\$4,586.76
TYLER TECHNOLOGIES I	Information Services	MyCivic Bundle installation &	\$740.00
<i>TYLER TECHNOLOGIES I - Total For Information Services</i>			<i>\$5,326.76</i>
<b>TYLER TECHNOLOGIES I - ALL DEPARTMENTS</b>			<b>\$5,326.76</b>

## UNITED 0162336901

UNITED 0162336901	Police Career Services	UNITED AIRLINES	(\$309.80)
<i>UNITED 0162336901 - Total For Police Career Services</i>			<i>(\$309.80)</i>
<b>UNITED 0162336901 - ALL DEPARTMENTS</b>			<b>(\$309.80)</b>



**UNITED 0162356060**

UNITED 0162356060	Police Career Services	UNITED AIRLINES	\$449.80
<i>UNITED 0162356060 - Total For Police Career Services</i>			<i>\$449.80</i>
<b>UNITED 0162356060 - ALL DEPARTMENTS</b>			<b>\$449.80</b>

**UNITED WAY OF NATRON**

UNITED WAY OF NATRON	Capital Projects Fund	1%#16 Funding United Way	\$1,893.88
<i>UNITED WAY OF NATRON - Total For Capital Projects Fund</i>			<i>\$1,893.88</i>
<b>UNITED WAY OF NATRON - ALL DEPARTMENTS</b>			<b>\$1,893.88</b>

**UNIVERSITY OF WY.**

UNIVERSITY OF WY.	Capital Projects Fund	FY22 salary - Donna Hoffman	\$19,802.00
<i>UNIVERSITY OF WY. - Total For Capital Projects Fund</i>			<i>\$19,802.00</i>
<b>UNIVERSITY OF WY. - ALL DEPARTMENTS</b>			<b>\$19,802.00</b>

**URGENT CARE OF CASPE**

URGENT CARE OF CASPE	Property Insurance Fund	Drug & Alcohol Testing for November	\$2,163.00
<i>URGENT CARE OF CASPE - Total For Property Insurance Fund</i>			<i>\$2,163.00</i>
<b>URGENT CARE OF CASPE - ALL DEPARTMENTS</b>			<b>\$2,163.00</b>

**USPS PO 5715580478**

USPS PO 5715580478	Public Transit - Operations	POSTAGE STAMPS	\$93.28
<i>USPS PO 5715580478 - Total For Public Transit - Operations</i>			<i>\$93.28</i>
<b>USPS PO 5715580478 - ALL DEPARTMENTS</b>			<b>\$93.28</b>

**USPS PO 5715580945**

USPS PO 5715580945	City Attorney	POSTAGE STAMPS	\$15.60
<i>USPS PO 5715580945 - Total For City Attorney</i>			<i>\$15.60</i>
USPS PO 5715580945	Public Transit - CARES Act	POSTAGE STAMPS	\$13.95
<i>USPS PO 5715580945 - Total For Public Transit - CARES Act</i>			<i>\$13.95</i>

**USPS PO 5715580945 - ALL DEPARTMENTS** \$29.55

**UV DOCTOR LAMPS LLC**

UV DOCTOR LAMPS LLC      WWTP Operations      Trojan OEM ballast #917067-Trojan 3000Plu      \$9,075.00

*UV DOCTOR LAMPS LLC - Total For WWTP Operations* \$9,075.00

**UV DOCTOR LAMPS LLC - ALL DEPARTMENTS** \$9,075.00

**UW CASHIER OFFICE**

UW CASHIER OFFICE      Metro Animal Shelter      COLLEGES, UNIVERSITIES, PROFESSIONAL SC      \$20.00

*UW CASHIER OFFICE - Total For Metro Animal Shelter* \$20.00

**UW CASHIER OFFICE - ALL DEPARTMENTS** \$20.00

**VCN WYDOTIFTAIRP**

VCN WYDOTIFTAIRP      Fleet Maintenance Fund      TRANSFER OF LICENSE PLATES (2)      \$6.25

*VCN WYDOTIFTAIRP - Total For Fleet Maintenance Fund* \$6.25

**VCN WYDOTIFTAIRP - ALL DEPARTMENTS** \$6.25

**VCN WYDSHELPDESK**

VCN WYDSHELPDESK      Balefill - Disposal & Landfill      EMPLOYEES DMV CLASS A DRIVE TEST      \$87.50

*VCN WYDSHELPDESK - Total For Balefill - Disposal & Landfill* \$87.50

**VCN WYDSHELPDESK - ALL DEPARTMENTS** \$87.50

**VERIZON WIRELESS**

VERIZON WIRELESS      Buildings & Structures Fund      Acct #442124121-00001      \$40.01

*VERIZON WIRELESS - Total For Buildings & Structures Fund* \$40.01

VERIZON WIRELESS      Public Safety Communication      Acct #465552982-00010      \$160.04

*VERIZON WIRELESS - Total For Public Safety Communications* \$160.04

VERIZON WIRELESS      WWTP Operations      Acct #842227834-00001      \$147.25

*VERIZON WIRELESS - Total For WWTP Operations* \$147.25

**VERIZON WIRELESS - ALL DEPARTMENTS** \$347.30

## Vrbo HAL6X6YP

Vrbo HAL6X6YP	Police Career Services	REAL ESTATE AGENTS AND MANAGERS-RENT	\$180.00
<i>Vrbo HAL6X6YP - Total For Police Career Services</i>			<i>\$180.00</i>
<b>Vrbo HAL6X6YP - ALL DEPARTMENTS</b>			<b>\$180.00</b>

## VRC COMPANIES LLC

VRC COMPANIES LLC	Human Resources	File destruction fee	\$88.20
<i>VRC COMPANIES LLC - Total For Human Resources</i>			<i>\$88.20</i>
VRC COMPANIES LLC	Municipal Court	Destruction of files	\$55.13
<i>VRC COMPANIES LLC - Total For Municipal Court</i>			<i>\$55.13</i>
VRC COMPANIES LLC	Police Administration	File destruction fee	\$119.07
VRC COMPANIES LLC	Police Administration	File destruction fee	\$158.76
VRC COMPANIES LLC	Police Administration	File destruction fee	\$158.76
VRC COMPANIES LLC	Police Administration	File destruction fee	\$158.76
<i>VRC COMPANIES LLC - Total For Police Administration</i>			<i>\$595.35</i>
<b>VRC COMPANIES LLC - ALL DEPARTMENTS</b>			<b>\$738.68</b>

## VZWRLSS IVR VB

VZWRLSS IVR VB	Cemetery	TELECOMMUNICATION SERV.INCLUD. LOCAL	\$40.01
VZWRLSS IVR VB	Cemetery	TELECOMMUNICATION LAP TOP FIELD USE	\$40.01
<i>VZWRLSS IVR VB - Total For Cemetery</i>			<i>\$80.02</i>
<b>VZWRLSS IVR VB - ALL DEPARTMENTS</b>			<b>\$80.02</b>

## WAGNERS OUTDOOR OUTF

WAGNERS OUTDOOR OUTF	Streets	Propane	(\$33.72)
WAGNERS OUTDOOR OUTF	Streets	Propane	\$16.44
WAGNERS OUTDOOR OUTF	Streets	Propane	(\$16.45)
WAGNERS OUTDOOR OUTF	Streets	Propane	\$33.72
WAGNERS OUTDOOR OUTF	Streets	Propane	(\$39.97)
WAGNERS OUTDOOR OUTF	Streets	Propane	(\$22.70)
WAGNERS OUTDOOR OUTF	Streets	Propane	(\$32.11)
WAGNERS OUTDOOR OUTF	Streets	Propane	\$36.18
WAGNERS OUTDOOR OUTF	Streets	Propane	(\$26.32)

WAGNERS OUTDOOR OUTF	Streets	Propane	\$16.12
WAGNERS OUTDOOR OUTF	Streets	Propane	(\$16.12)
WAGNERS OUTDOOR OUTF	Streets	Propane	\$228.96
WAGNERS OUTDOOR OUTF	Streets	Propane	\$39.08
WAGNERS OUTDOOR OUTF	Streets	Propane	\$22.70
WAGNERS OUTDOOR OUTF	Streets	Propane	\$39.97
WAGNERS OUTDOOR OUTF	Streets	Propane	\$26.31
WAGNERS OUTDOOR OUTF	Streets	Propane	\$32.11
WAGNERS OUTDOOR OUTF	Streets	Propane	(\$36.19)

WAGNERS OUTDOOR OUTF - Total For Streets \$268.01

**WAGNERS OUTDOOR OUTF - ALL DEPARTMENTS \$268.01**

### WAL-MART #1617

WAL-MART #1617	Police Grants Fund	GROCERY STORES, SUPERMARKETS	\$4.38
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WAL-MART #1617 - Total For Police Grants Fund \$4.38

**WAL-MART #1617 - ALL DEPARTMENTS \$4.38**

### WAL-MART #3778

WAL-MART #3778	Aquatics - Operations	Bateries	\$17.61
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WAL-MART #3778 - Total For Aquatics - Operations \$17.61

WAL-MART #3778	Human Resources	2, \$25 gift cards for holiday breakfast	\$50.00
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WAL-MART #3778 - Total For Human Resources \$50.00

**WAL-MART #3778 - ALL DEPARTMENTS \$67.61**

### WASTECORP PUMPS, LLC

WASTECORP PUMPS, LLC	WWTP Operations	Piston pump parts	\$1,998.00
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WASTECORP PUMPS, LLC - Total For WWTP Operations \$1,998.00

**WASTECORP PUMPS, LLC - ALL DEPARTMENTS \$1,998.00**

### WEAR PARTS INC

WEAR PARTS INC	Balefill - Baler Processing	LIFTING RINGS	\$38.72
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WEAR PARTS INC - Total For Balefill - Baler Processing \$38.72

WEAR PARTS INC	Regional Water Operations	Shop tools	\$25.32
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<i>WEAR PARTS INC - Total For Regional Water Operations</i>			\$25.32
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<b>WEAR PARTS INC - ALL DEPARTMENTS</b>			<b>\$64.04</b>
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## **Wear Parts, Inc.**

Wear Parts, Inc.	Balefill - Baler Processing	Brakleen & misc hardware	\$337.94
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<i>Wear Parts, Inc. - Total For Balefill - Baler Processing</i>			\$337.94
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<b>Wear Parts, Inc. - ALL DEPARTMENTS</b>			<b>\$337.94</b>
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## **WEST PLAINS ENGINEER**

WEST PLAINS ENGINEER	Balefill - Disposal & Landfill	Solid Waste Thermal and Electr	\$3,975.00
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<i>WEST PLAINS ENGINEER - Total For Balefill - Disposal &amp; Landfill</i>			\$3,975.00
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WEST PLAINS ENGINEER	WWTP Operations	CPU Generator Replacements (21	\$500.00
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<i>WEST PLAINS ENGINEER - Total For WWTP Operations</i>			\$500.00
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<b>WEST PLAINS ENGINEER - ALL DEPARTMENTS</b>			<b>\$4,475.00</b>
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## **WESTERN WYOMING LOCK**

WESTERN WYOMING LOCK	Police Administration	BUSINESS SERVICES NOT ELSEWHERE CLASSI	\$289.50
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<i>WESTERN WYOMING LOCK - Total For Police Administration</i>			\$289.50
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<b>WESTERN WYOMING LOCK - ALL DEPARTMENTS</b>			<b>\$289.50</b>
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## **WLC ENGINEERING - SU**

WLC ENGINEERING - SU	Capital Projects Fund	Industrial Avenue 19-068 - Con	\$2,026.00
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<i>WLC ENGINEERING - SU - Total For Capital Projects Fund</i>			\$2,026.00
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WLC ENGINEERING - SU	Water Distribution	Construction Admin Derington W	\$592.00
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<i>WLC ENGINEERING - SU - Total For Water Distribution</i>			\$592.00
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<b>WLC ENGINEERING - SU - ALL DEPARTMENTS</b>			<b>\$2,618.00</b>
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## **WM SUPERCENTER**

WM SUPERCENTER	Balefill - Disposal & Landfill	HOLIDAY LUNCHEON SUPPLIES	\$36.26
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<i>WM SUPERCENTER - Total For Balefill - Disposal &amp; Landfill</i>			\$36.26
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WM SUPERCENTER	Metro Animal Shelter	GROCERY STORES, SUPERMARKETS	\$139.70
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<i>WM SUPERCENTER - Total For Metro Animal Shelter</i>			\$139.70
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WM SUPERCENTER	Planning	GROCERY STORES, SUPERMARKETS	\$6.98
<i>WM SUPERCENTER - Total For Planning</i>			<i>\$6.98</i>
WM SUPERCENTER	Police Federal Grants	GROCERY STORES, SUPERMARKETS	\$104.00
WM SUPERCENTER	Police Federal Grants	GROCERY STORES, SUPERMARKETS	\$21.66
<i>WM SUPERCENTER - Total For Police Federal Grants</i>			<i>\$125.66</i>
WM SUPERCENTER	Public Transit - Operations	General supplies- paper towels, lightbulbs, p	\$62.10
<i>WM SUPERCENTER - Total For Public Transit - Operations</i>			<i>\$62.10</i>
<b>WM SUPERCENTER - ALL DEPARTMENTS</b>			<b>\$370.70</b>

## WPSG, INC.

WPSG, INC.	Fire-EMS Operations	EMS Supplies for BR2, replacement bags for	\$856.56
WPSG, INC.	Fire-EMS Operations	Credit on account when purchasing EMS sup	(\$39.41)
<i>WPSG, INC. - Total For Fire-EMS Operations</i>			<i>\$817.15</i>
<b>WPSG, INC. - ALL DEPARTMENTS</b>			<b>\$817.15</b>

## WWW.BIGHORNDDESIGN.CO

WWW.BIGHORNDDESIGN.CO	Police Federal Grants	COMPUTER SOFTWARE STORES	\$27.00
WWW.BIGHORNDDESIGN.CO	Police Federal Grants	COMPUTER SOFTWARE STORES	\$76.00
<i>WWW.BIGHORNDDESIGN.CO - Total For Police Federal Grants</i>			<i>\$103.00</i>
<b>WWW.BIGHORNDDESIGN.CO - ALL DEPARTMENTS</b>			<b>\$103.00</b>

## WY. RENTS, LLC.

WY. RENTS, LLC.	Fleet Maintenance Fund	EQUIP RENTALS & LEASING SERVICES, TOOL	\$12,720.00
<i>WY. RENTS, LLC. - Total For Fleet Maintenance Fund</i>			<i>\$12,720.00</i>
<b>WY. RENTS, LLC. - ALL DEPARTMENTS</b>			<b>\$12,720.00</b>

## WYOMING FIRST AID &

WYOMING FIRST AID &	Metro Animal Shelter	First aid supplies	\$72.01
<i>WYOMING FIRST AID &amp; - Total For Metro Animal Shelter</i>			<i>\$72.01</i>
<b>WYOMING FIRST AID &amp; - ALL DEPARTMENTS</b>			<b>\$72.01</b>

## WYOMING OFFICE PRODU

WYOMING OFFICE PRODU	Fleet Maintenance Fund	Flags for Service Center	\$57.88
<i>WYOMING OFFICE PRODU - Total For Fleet Maintenance Fund</i>			\$57.88
<b>WYOMING OFFICE PRODU - ALL DEPARTMENTS</b>			<b>\$57.88</b>

**WYOMING STEEL RECYCL**

WYOMING STEEL RECYCL	Buildings & Structures Fund	Work to repair window in PD at Hall of Justic	\$9.75
<i>WYOMING STEEL RECYCL - Total For Buildings &amp; Structures Fund</i>			\$9.75
WYOMING STEEL RECYCL	Sewer Stormwater	storm trash rack repair parts	\$18.75
<i>WYOMING STEEL RECYCL - Total For Sewer Stormwater</i>			\$18.75
<b>WYOMING STEEL RECYCL - ALL DEPARTMENTS</b>			<b>\$28.50</b>

**WYOMING WORK WAREHOU**

WYOMING WORK WAREHO	Balefill - Disposal & Landfill	SAFETY SUPPLIES	\$233.96
<i>WYOMING WORK WAREHOU - Total For Balefill - Disposal &amp; Landfill</i>			\$233.96
<b>WYOMING WORK WAREHOU - ALL DEPARTMENTS</b>			<b>\$233.96</b>

**CITYWIDE BILLS AND CLAIMS TOTAL** \$1,423,030.77

I certify, under penalty of perjury, that this listing of vouchers and the items included therein for payment are correct and just in every respect.

SUBMITTED BY (Finance Dir) \_\_\_\_\_ DATE \_\_\_\_\_

DULY AUDITED BY (City Manager) \_\_\_\_\_ DATE \_\_\_\_\_

APPROVED BY (Mayor) \_\_\_\_\_ DATE \_\_\_\_\_

CITY of CASPER, WYOMING  
 BILLS and CLAIMS ADDENDUM  
 Council Meeting  
 01/04/22

**Additional Accounts Payable**

**12/16/21**

**Prewrits - Travel Reimbursement, AP Vendors & Payroll Vendors**

Sarah Boyle - Travel reimbursement	259.00
Itron - Reprint of 11/03/21 (lost) payment	5,793.56
Life Insurance Company of N. America (Cigna)	12,331.68
State of Wyo Dept of Admin & Info	922,829.94

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941,214.18

**12/22/21**

**Prewrits - Travel Reimbursement, AP Vendors, Petty Cash & Certificate of Purchase (property)**

Sarah Boyle - Travel reimbursement	259.00
William Eastin - Travel reimbursement	319.25
Brant Marshall - Reprint of 10/06/21 (over 60 days) work clothing reimbursement	126.42
Luke Iselin - Travel reimbursement	206.50
FIB - Petty Cash (Metro)	445.04
J.W. Kinder - Certificate of Purchase (2118 S. Jefferson)	6,782.57

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8,138.78

**Total Additional AP    \$ 949,352.96**



December 17, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Liz Becher, Community Development Director *LB*  
SUBJECT: Establish the date for a public hearing to consider an Ordinance approving a zone change of 104 and 110 South Beverly Street, described as Portions of Lots 13, 14 and a vacated strip of former Beverly Street right-of-way, Block 2, Beverly Addition

Meeting Type & Date:

Regular Council Meeting, January 4, 2022

Action Type:

Minute action, establishing date of public hearing

Recommendation:

That Council, by minute action, establish January 18, 2022 as the date of public hearing for consideration of an Ordinance approving a zone change of 104 and 110 South Beverly Street, described as Portions of Lots 13, 14 and a vacated strip of former Beverly Street right-of-way, Block 2, Beverly Addition.

Summary:

The owners of 104 and 110 South Beverly Street have requested a zone change of their properties from R-2 (One Unit Residential) to C-2 (General Business). The applicants state that the zone change will facilitate the reuse of the existing structure(s) for food preparation, for off-premise consumption, as well as for food education classes.

The properties consist of two platted lots, each approximately 0.19-acres in size (total 16,500 sf combined). Both properties are occupied by single-family residential structures and associated accessory buildings (garages/sheds). Existing zoning classification in the area are a mix of R-2 (One Unit Residential), C-2 (General Business) R-6 (Manufactured (Mobile) Home Park), R-3 (One to Four Unit Residential) and R-4 (High Density Residential).

Section 17.12.170 of the Casper Municipal Code requires that staff review zoning applications in the context of the approved Comprehensive Land Use Plan, and provide a recommendation to the Planning and Zoning Commission and City Council as to how the zone change is either supported, or not supported. The Comprehensive Land Use Plan is the City's land use and development policy document that describes the values and ideals expressed by the community for its future following an exhaustive public input process. Chapter Three (3) of the Comprehensive Land Use Plan provides principles and goals. Principles and goals that may be applicable to the requested zone change are as follows:

Principle VUC1-2 – **Neighborhood Services:** Enhance the cohesiveness and identity of residential neighborhoods by encouraging a healthy mixture of commercial, employment, neighborhood services (coffee shops, grocery stores, and restaurants), and cultural uses that support the everyday needs of the residents. (Pg. 3-9)

Goal UQL2-2 – **Mixed Use Neighborhoods:** Provide for commercial uses in and adjacent to residential neighborhoods in a manner that contributes to the neighborhood’s integrity and identity through thoughtful design of signage, lighting, buffers, and parking.

The Generation Casper Comprehensive Plan also provides a Future Land Use Plan (FLU), which is found in Chapter Four (4), on Page 4-26. The FLU is an illustrative map that identifies the physical distribution of land uses, and forms the basis for future zoning and land use regulations. The FLU designates the desired future use of the subject property as “Neighborhood Centers.” Page 4-32 of the Plan provides general characteristics of areas designated as neighborhood centers, which are described as areas designed for low-scale commercial uses supporting general neighborhood needs along with supporting multifamily residential. A rezone of the property to C-2 (General Business) would be in keeping with the land uses envisioned under “neighborhood centers.”

For the Commission’s reference regarding allowable land uses, the Municipal Code provides for the following permitted uses under C-2 (General Business) zoning:

1. Animal clinics and animal treatment centers;
2. Apartments located within a business structure;
3. Arcades/amusement centers;
4. Assisted living;
5. Automobile park, sales area or service center;
6. Automobile service stations;
7. Banks, savings and loans, and finance companies;
8. Bars, taverns, retail liquor stores, and cocktail lounges;
9. Bed and breakfast;
10. Bed and breakfast homestay;
11. Bed and breakfast inn;
12. Business, general retail;
13. Chapels and mortuaries;
14. Churches;
15. Clubs or lodges;
16. Convenience establishment, medium volume;
17. Dance studios;
18. Day care, adult;
19. Child care center;
20. Family child care center—zoning review;
21. Family child care home;
22. Family child care home—zoning review;
23. Electrical, television, radio repair shops;
24. Gaming/gambling;
25. Grocery stores;
26. Group homes;
27. Homes for the homeless (emergency shelters);

28. Hotels, motels;
29. Neighborhood groceries;
30. Offices, general and professional;
31. Pet shops;
32. Medical laboratories, clinics, health spas, rehabilitation centers, real estate brokers, insurance agents;
33. Parking garages and/or lots;
34. Parks, playgrounds, historical sites, golf courses, and other similar recreational facilities;
35. Pawn shops;
36. Personal service shops;
37. Pharmacies;
38. Printing and newspaper houses;
39. Reception centers;
40. Recreation centers;
41. Restaurants, cafes, and coffee shops;
42. Retail business;
43. Sundry shops and specialty shops;
44. Theaters, auditoriums, and other places of indoor assembly;
45. Thrift shops;
46. Vocational centers, medical and professional institutions;
47. Neighborhood assembly uses;
48. Regional assembly uses;
49. Branch community facilities;
50. Neighborhood grocery;
51. Conventional site-built and modular single and multifamily dwellings and "manufactured homes" meeting the definition and standards set forth in Section 17.08.010.

The Planning and Zoning Commission voted to support the zone change after a public hearing on December 16, 2021. There were no public comments submitted.

Financial Considerations:

Not applicable

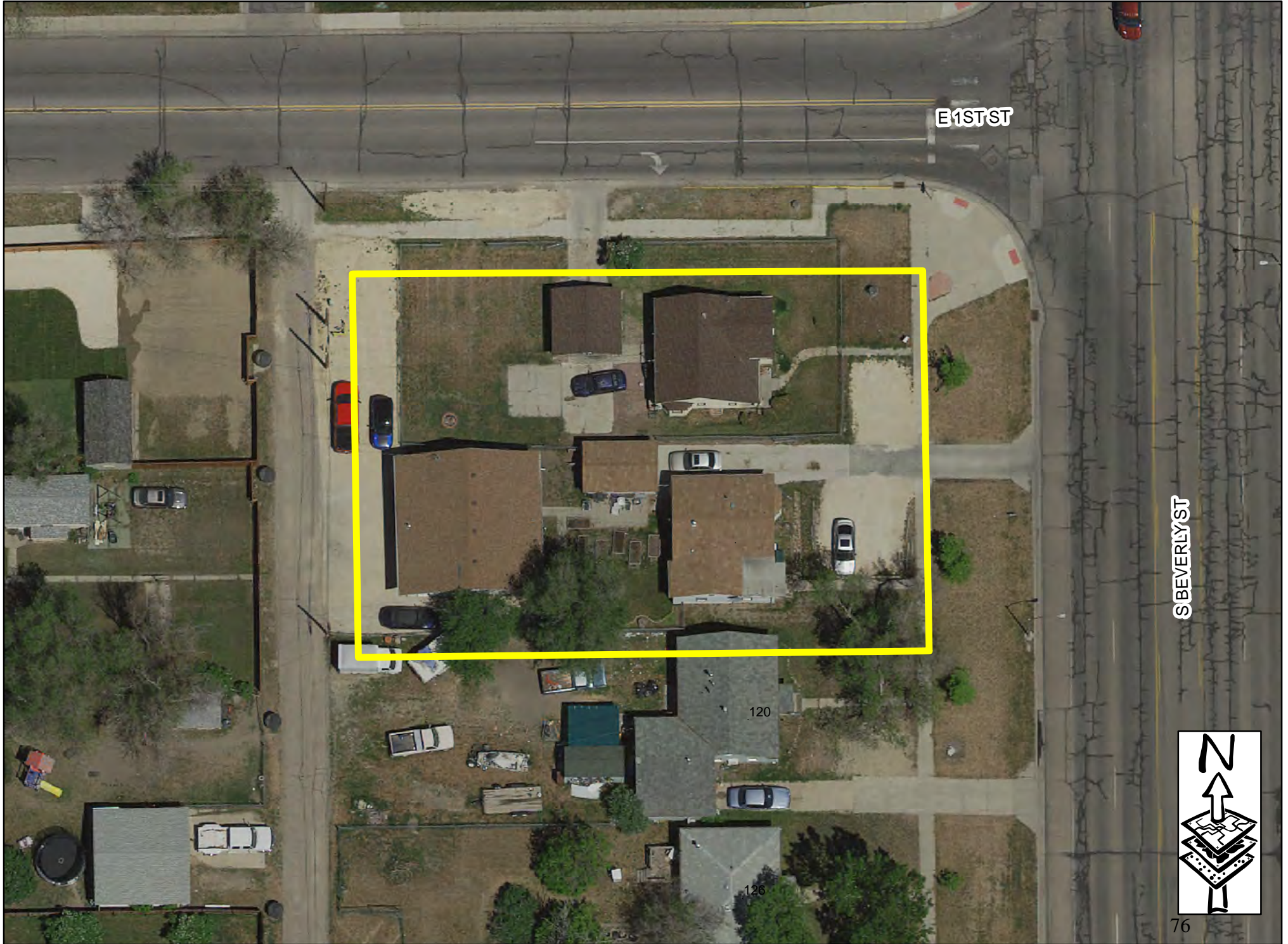
Oversight/Project Responsibility:

Community Development Department – Planning Division

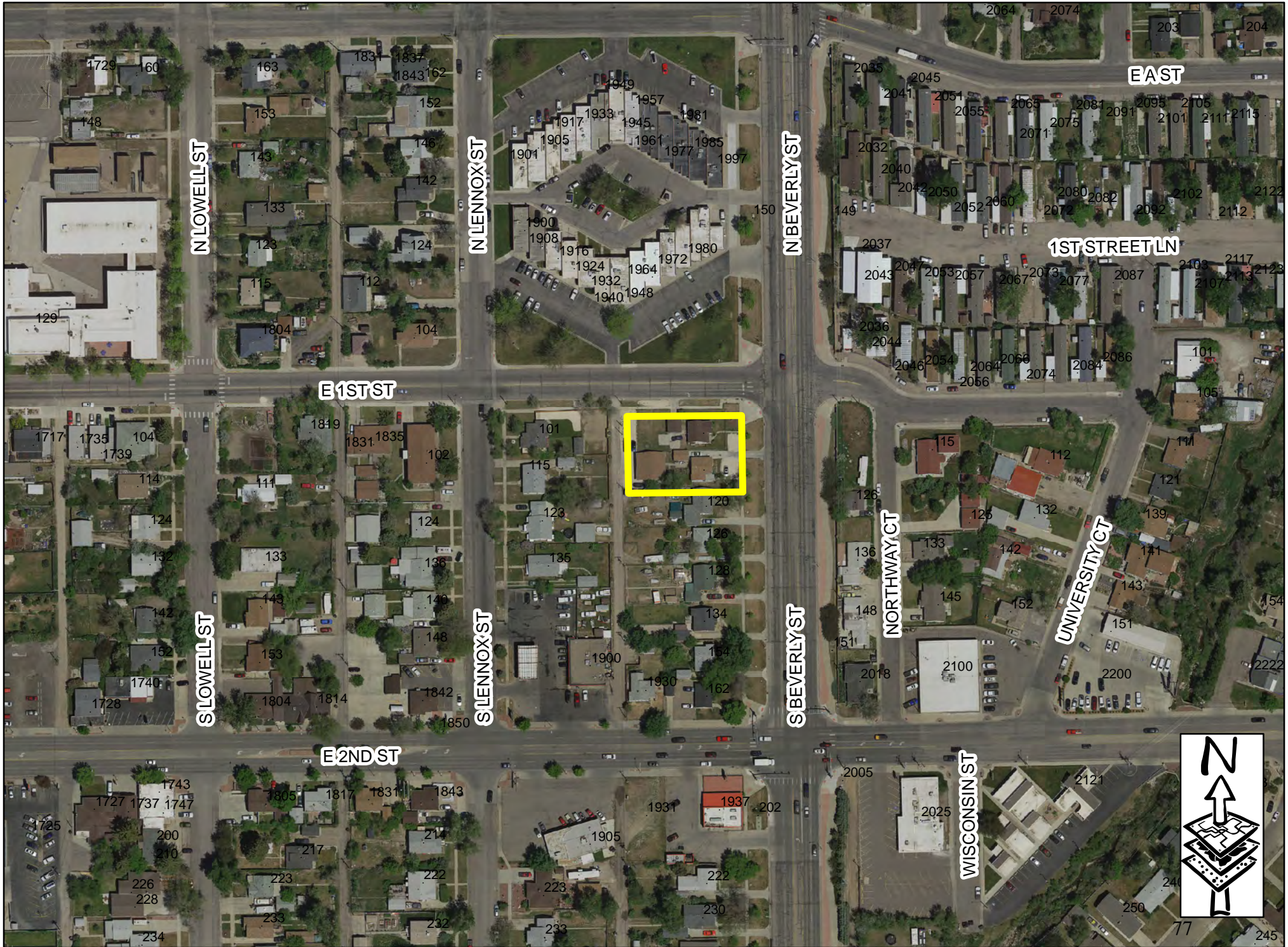
Attachments:

Location Map

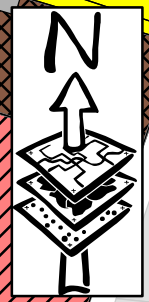
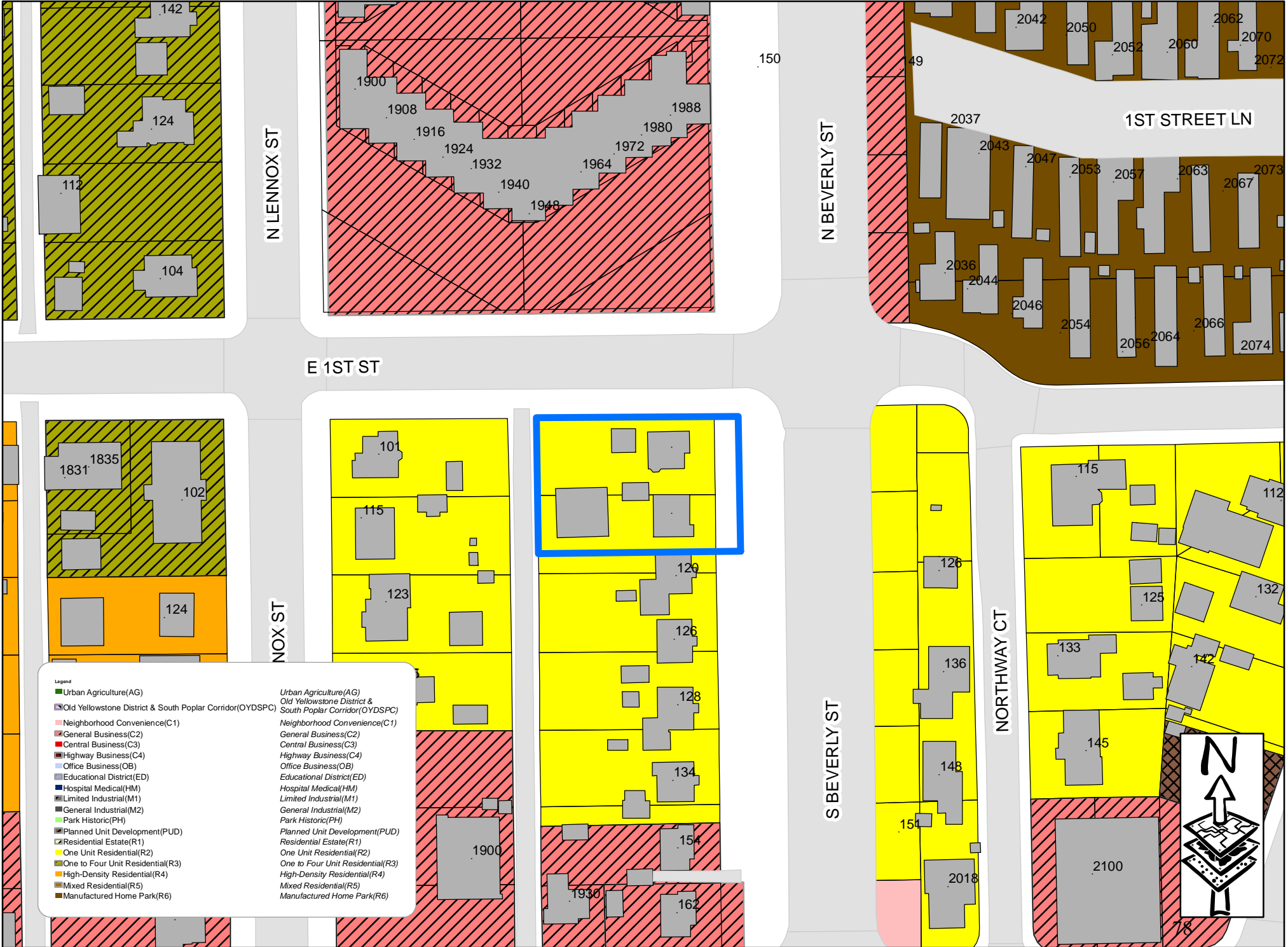
# Zone Change Request - 110 & 104 South Beverly St



# Zone Change Request - 110 & 104 South Beverly St



# Zone Change Request - 110 & 104 South Beverly St



December 17, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Fleur Tremel, Assistant to the City Manager/City Clerk  
SUBJECT: Ward Boundaries

Meeting Type & Date  
Council Meeting  
January 4, 2022

Action type  
Minute Action  
Establish Public Hearing

Recommendation  
The Council, by minute action, establish January 18, 2022 as the Public Hearing for Ordinance 1.16.010 (B) Amending City of Casper Ward Boundaries.

Summary  
Following a Census, it is customary for the City to reevaluate Ward boundaries to ensure they are evenly populated. Utilizing the published 2020 Census data, Staff analyzed the data and has formed a proposal for changes that would ensure that the Ward population is even and that the boundaries are clear and easy to understand. Attached are two map exhibits depicting the current and proposed ward boundaries along with population totals for each area. As with the House and Senate Districts, the local Wards must meet a +/- 5% population apportionment. Population balance as a parameter for constructing Wards is also referenced in the Wyoming State Statutes §22-23-103. Under the current Ward boundaries, Ward 3 is population heavy and exceeding the allowed 5%. This data is detailed below.

- Current Ward Population:
  - 1= 18,465 population
  - 2= 19,227 population
  - 3= 21,378 population,
- This equates to a 14% difference between Ward 3 and Ward 1, and 11 % difference between Ward 3 and Ward 2, and a 4% difference between Ward 1 and Ward 2.

In order to adjust and fix the balance the proposed Ward changes would result in the break down below.

- Proposed Ward Population:
  - 1=19,591 population
  - 2=19,917 population
  - 3=20,301 population
- This would equate to a 1.6% difference between Ward 1 and Ward 2, a 3.6% difference between Ward 1 and Ward 3, and a 1.9% difference between Ward 2 and Ward 3.

Financial Considerations

No Financial Considerations

Oversight/Project Responsibility

Fleur Tremel, City Clerk

Denyse Wyskup, Regional GIS Manager

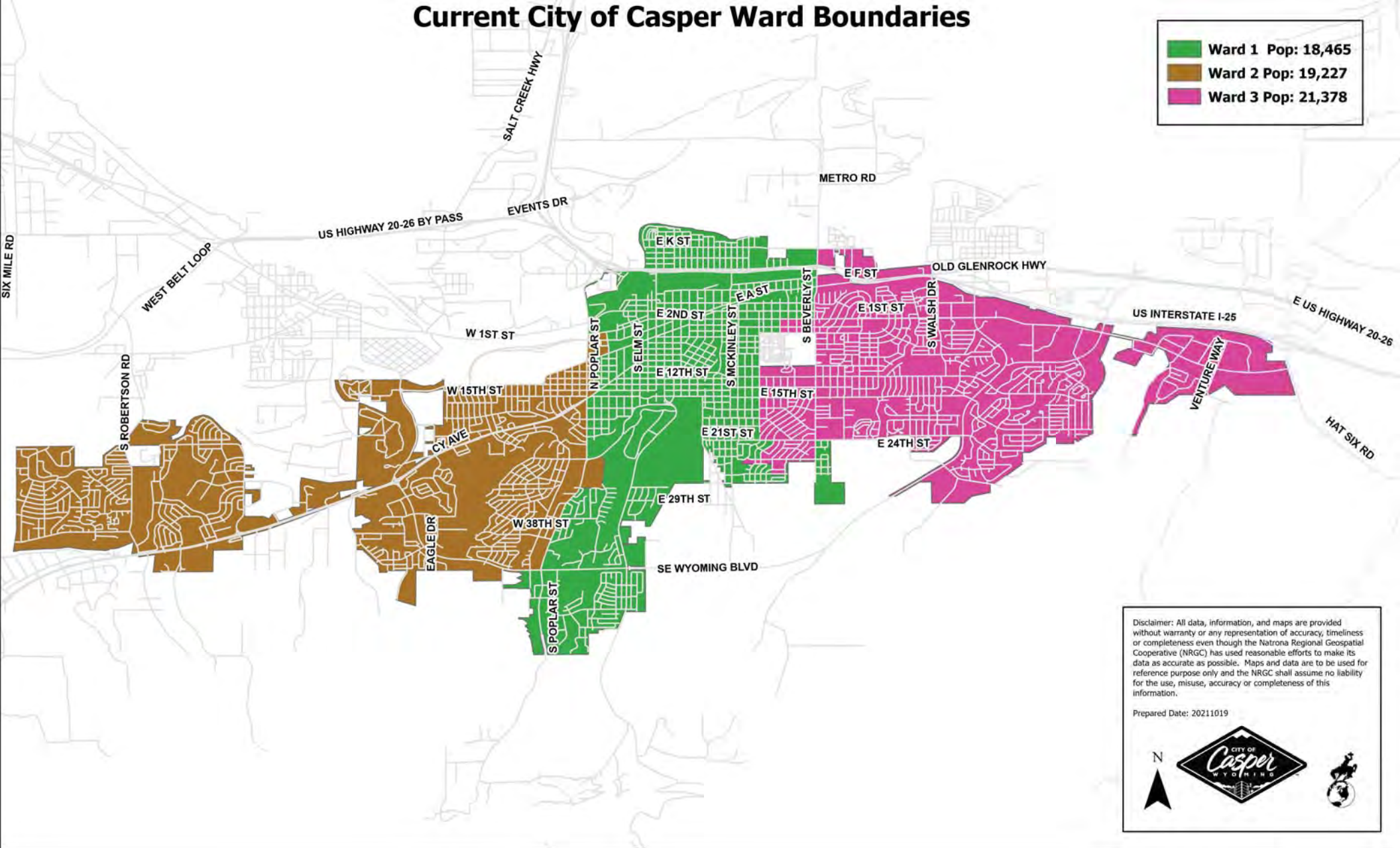
Attachments

Ward Boundary Maps



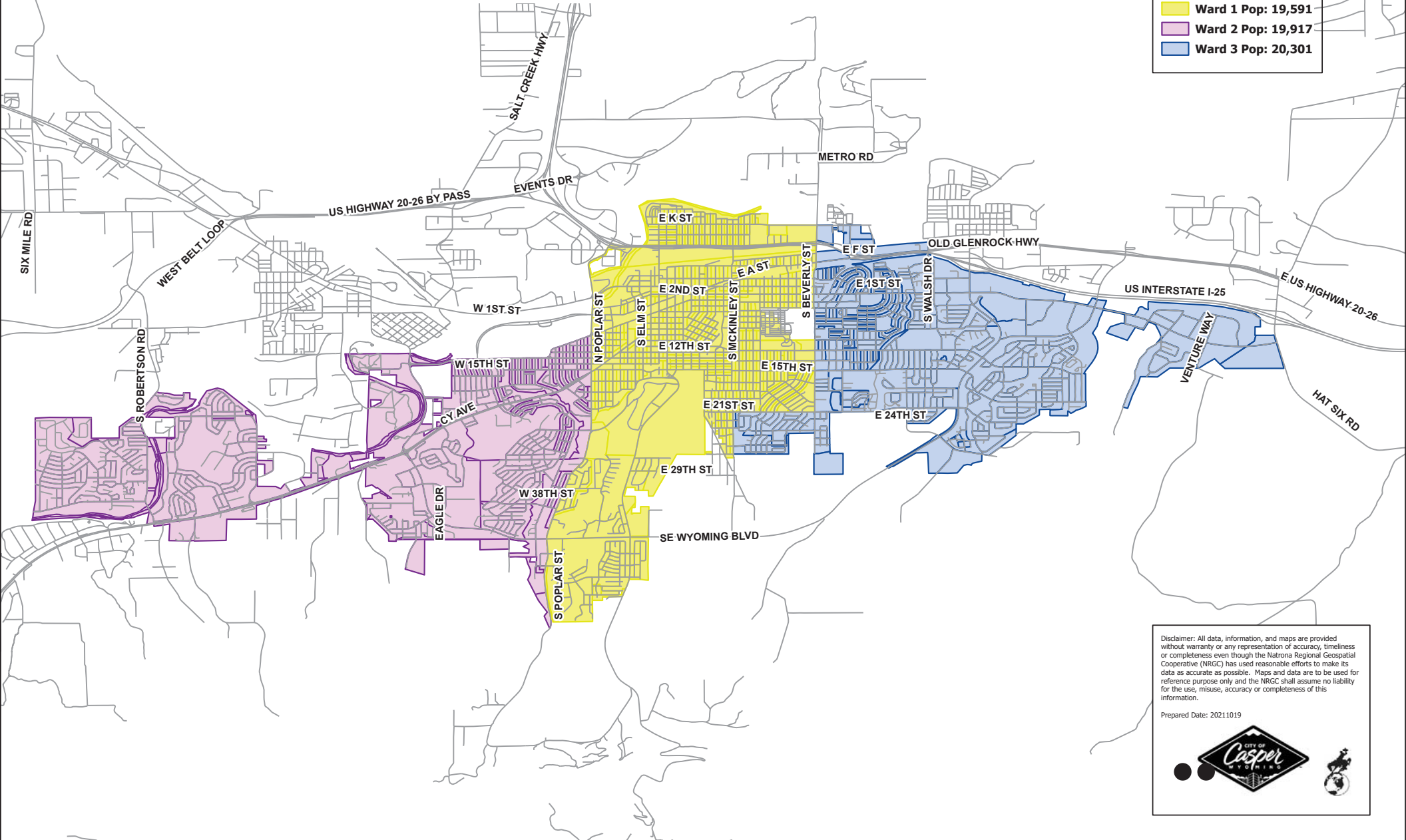
# Current City of Casper Ward Boundaries

<span style="color: green;">■</span>	Ward 1 Pop: 18,465
<span style="color: brown;">■</span>	Ward 2 Pop: 19,227
<span style="color: magenta;">■</span>	Ward 3 Pop: 21,378



# City of Casper Ward Boundaries 2020 Census

- Ward 1 Pop: 19,591
- Ward 2 Pop: 19,917
- Ward 3 Pop: 20,301



Disclaimer: All data, information, and maps are provided without warranty or any representation of accuracy, timeliness or completeness even though the Natrona Regional Geospatial Cooperative (NRGC) has used reasonable efforts to make its data as accurate as possible. Maps and data are to be used for reference purpose only and the NRGC shall assume no liability for the use, misuse, accuracy or completeness of this information.

Prepared Date: 20211019

December 27, 2021

MEMO TO: J. Carter Napier, City Manager *JCN*  
FROM: Liz Becher, Community Development Director  
SUBJECT: Public hearing to consider an Ordinance approving a vacation, replat, subdivision agreement and zone change for the Eagle Valley Addition

Meeting Type & Date:

Regular Council Meeting, January 4, 2021

Action Type:

First reading on an ordinance, and public hearing

Recommendation:

That Council, by ordinance, support the recommendation of the Planning and Zoning Commission and approve a vacation, replat, subdivision agreement and zone change for the Eagle Valley Addition.

Summary:

Application has been made requesting a vacation and replat to create a new subdivision named Eagle Valley. Eagle Valley consists of a vacation and replat of Tracts B, C, D & E of The Back Nine Addition, located generally south of West 29<sup>th</sup> Street and east of Casper Mountain Road. In order to improve access, and to address maximum block length requirements, Palmer Drive is being extended to the west, to connect with Casper Mountain Road. The plat maintains the southern connection, Nicklaus Drive, to accommodate future growth and development south of this subdivision.

In the summer of 2021, the City Council voted to dissolve The Back Nine subdivision PUD (Planned Unit Development), and rezoned the area being platted as Eagle Valley to R-2 (One Unit Residential). The plan at that time was for the construction of single-dwelling, detached homes over the area in question. The proposed Eagle Valley subdivision is now under new ownership, and the plan for the development of the area has changed from what was represented this past summer. The new owners would like to continue with the original concept, and develop the area as twinhomes. R-2 (One Unit Residential) zoning does not permit twinhomes because of the need for a ten (10) foot minimum separation/setback between dwellings; therefore, the owners have applied to rezone Eagle Valley from R-2 (One Unit Residential) to R-3 (One to Four Unit Residential).

### Property Information:

- Size – 17.25-acres, more or less
- Existing Zoning – R-2 (One Unit Residential)
- Minimum Lot Size Required in R-3 district – 4,000 square feet
- Number of proposed lots/units - 34

Existing zoning adjacent to the subject property is as follows:

- North – R-2 (One Unit Residential);
- South – R-2 (One Unit Residential);
- East – R-2 (One Unit Residential) and R-3 (One to Four Unit Residential);
- West – C-2 (General Business) and R-4 (High Density Residential).

### Comprehensive Land Use Plan Conformity:

As with all proposed zone changes, Section 17.12.170 of the Casper Municipal Code requires that staff review zoning applications in the context of the approved Comprehensive Land Use Plan, and provide a recommendation to the Planning and Zoning Commission and City Council as to how the zone change is either supported, or not supported by the Plan. The Generation Casper Comprehensive Plan provides a Future Land Use Plan (FLU), which is found in Chapter Four (4), on Page 4-26. The FLU is an illustrative map that identifies the physical distribution of land uses, and forms the basis for future zoning and land use regulations. The subject property is located in an area designated as “Neighborhood 3.” Page 4-31 of the Plan provides general characteristics of areas designated as a Neighborhood 3, which typically includes a mix of single and multi-family dwellings, as well as small offices, civic uses and community uses that support the surrounding residential. A rezone of the property, as proposed, would be in keeping with the land uses envisioned under the “Neighborhood 3” FLU (future land use) designation.

The following is a list of permitted uses in the R-3 (One to Four Unit Residential) zoning district:

- A. Conventional site-build single-family dwellings and manufactured homes with siding material consisting of wood or wood products, stucco, brick, rock, or horizontal lap wood, steel or vinyl siding;
- B. **Conventional site-built and modular two-family dwellings;**
- C. Conventional site-built and modular multifamily dwellings consisting of not over four individual dwelling units;
- D. Conventional site-built and modular condominiums for residential use consisting of not over four individual dwelling units;
- E. Conventional site-built and modular townhomes for residential use consisting of not over four individual dwelling units;

- F. Day-care, adult;
- G. Family child care home;
- H. Reserved;
- I. Parks, playgrounds, historical sites, golf courses, and other similar recreational facilities used during daylight hours;
- J. Schools, public, parochial, and private elementary, junior and senior high;
- K. Neighborhood assembly uses;
- L. Branch community facilities;
- M. Neighborhood grocery;
- N. Group home;
- O. Church.

The Planning and Zoning Commission voted to support the vacation, replat and zone change after a public hearing on November 18, 2021. There were two (2) public comment letters submitted.

Financial Considerations:

Not applicable

Oversight/Project Responsibility:

Community Development Department – Planning Division

Attachments:

Location Maps (Aerial & Zoning)  
Ordinance  
Subdivision Agreement  
Public Comment Letters (2)

**EAGLE VALLEY  
SUBDIVISION AGREEMENT**

This Subdivision Agreement ("Agreement") is made and entered into this 6<sup>th</sup> day of December, 2021, by and between the following parties:

1. The City of Casper of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").
2. Benjamin and Michal Hansuld, 128 East 27<sup>th</sup> Street, Casper, Wyoming 82601 ("Owner").

Throughout this Agreement, City and Owner may be individually referred to as a "party" or collectively referred to as the "parties."

**RECITALS**

- A. Whenever the Public Services Director, City Engineer, Community Development Director, or other City official is mentioned in this Agreement, it shall be deemed to include their designees.
- B. Owner has applied for a vacation and replat of Tracts B, C, D and E of The Back Nine Addition to create a new subdivision named "Eagle Valley", located south of West 29<sup>th</sup> Street, and east of Casper Mountain Road.
- C. A plat of Eagle Valley ("Addition") has been prepared by the Owner, and approved by the City of Casper, and shall be signed and recorded at the Natrona County Clerk's Office concurrently with this Agreement.

**NOW, THEREFORE**, in consideration of the mutual covenants and conditions contained herein, the parties hereto agree as follows:

**SECTION 1 – INCORPORATION OF RECITALS**

The recitals set forth above are incorporated at this point as if fully set forth as part of this Agreement.

**SECTION 2 - OBLIGATIONS OF OWNER**

Upon written demand of the Council or the City Manager, the Owner, its heirs, successors, grantees or assigns, at their sole cost and expense, shall do, or cause to be done, the following:

## 2.1 Surveying:

- a. All subdivision corners shall be marked with 3¼ brass caps. These caps shall show the name of the surveyor or company making the survey, and the license number of the surveyor making the survey or certifying the survey. All PLSS corners shall be properly marked for identification as to the location in accordance with Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors, shall be referenced if subject to destruction, and again shall show the proper identification and license of the certifying surveyor. A corner record shall be recorded as per Wyoming Statutes and Rules and Regulations of the Wyoming Board of Registration for Professional Engineers and Professional Land Surveyors. A copy will be provided to the City upon recordation.
- b. Block and Lot corners, points of tangency (PT's) and points of curve (PC's) of all curves shall be marked by an iron pin not less than five-eighths (5/8) inches in diameter and not less than twenty-four (24) inches in length, with a brass or aluminum cap not less than 2 and one-half (2½) inches in diameter securely fastened to the top, unless otherwise impractical. These monuments will be set prior to the recording of the plat in the Office of the County Clerk unless approved by the City Surveyor.
- c. Said corners shall be in place for final inspection by the Public Services Director upon completion of the sidewalk (curbwalk), or curb and gutter.
- d. A digital copy of the Final Subdivision Plat shall be provided to the City, as required by the Casper Municipal Code ("Code"). No building permit shall be issued prior to the recording of the plat.

## 2.2 Construction Sequence:

Main water lines, sewer lines, storm sewer, streets, sidewalks, pavement overlays, and access drives shall be constructed in an orderly sequence, as the Addition is developed and built upon, so that there will be no gaps left in the paving, sidewalks, and other off-site improvements. Streets shall not be paved until all water lines, storm sewers, and property water and sewer services are in place and the ditches thereof properly backfilled and compacted, in accordance with City requirements. The Owner shall receive the approval of the Public Services Director prior to commencing any and all phases of construction.

## 2.3 Certification of Construction; Repair Obligations:

- a. All improvements shall be designed and inspected by a Wyoming registered professional engineer, who shall certify that the improvements, including, but not limited to, streets, curbs, gutter, sidewalks, paving, parkways, utility systems, storm sewers, street lighting, street signs and

striping, etc., have been constructed in accordance with plans and specifications approved by the Public Services Director. The certification by the engineer and approval by the City shall be in writing. Approval of the construction plans by the Public Services Director is required before a building permit will be issued by the City.

- b. The Owner shall maintain, repair, and replace all improvements that fail within the warranty period as provided by the Code. This obligation includes maintenance, repair or replacement for any cause during such period, including acts of subcontractors. In the event the Owner fails to maintain, repair, or replace said improvements, the City shall have the right but not the obligation, at its option, to maintain, repair, or replace the same and Owner agrees to pay for any cost incurred thereby. Maintenance, repair, or replacement by the City does not relieve the Owner from its obligation under this paragraph and shall not be construed to be an acceptance of the improvements by the City.
- c. Upon issuance of a "letter of acceptance" by the Public Services Director pursuant to the Code, the City will assume ownership and the responsibility for the maintenance of the improvements. The Owner shall be responsible for the maintenance, repair and replacement of the improvements until the City issues its "letter of acceptance."

#### **2.4 Underground Utilities and Street Lights:**

All new utilities shall be located underground. All street lights shall be installed in compliance with Code street-lighting standards at the Owner's sole expense. Streetlight pole materials shall be as approved in writing by the Public Services Director.

#### **2.5 Soils Analysis:**

The Owner shall provide the Public Services Director with a soils analysis concurrently with the submittal of subdivision construction plans. Individual lot test bores may be required on each lot, with a soil analysis for the foundation design at the sole discretion of the Public Services Director. Test results, soil analyses and foundation designs shall be submitted to the Community Development Director.

#### **2.6 Erosion Control Program:**

- a. The Owner shall submit, and have approved by the Public Services Director, a comprehensive erosion control program for the area disturbed during construction activities to mitigate the adverse effects of blowing dirt or dust, and water erosion on other properties in the immediate area before the issuance of an earthwork, road cut or grading permit pursuant to the Code. An erosion and sediment control permit shall be obtained



from the Public Services Director prior to any earthwork taking place in the Addition.

- b. The Owner shall post security for its erosion control as required by the Code, and in a form acceptable to the City. It shall be the obligation of the Owner to keep any security in full force and effect, as required by the Code. In addition, the Owner shall furnish proof of the same to the Public Services Director upon demand of the City.

## 2.7 Retaining Walls and Fences:

Any retaining walls constructed within the subdivision by the Owner shall be designed and certified by a Wyoming registered professional engineer. The design(s) shall be submitted to the Public Services Director and Community Development Director for written approval before a building permit will be issued. Said walls shall be constructed within the boundaries of each lot and not on the property lines. Maintenance of said walls shall be the responsibility of each individual lot owner. Provided, however, retaining walls and fences shall not be constructed on any drainage easements, or on any other ways depicted on any other recorded instrument without the approval of the Public Services Director.

## 2.8 Water and Sewer:

All water and sewer improvements shall be constructed in full compliance with the Code as it exists at the time of construction, including, but not limited to the following requirements:

- a. Curb boxes shall be left behind the sidewalk in front of each lot and the Owner shall protect, during the subsequent course of developing the Addition, valve boxes and curb boxes from damage, and be wholly responsible for the repair and replacement to the Public Services Director's satisfaction of such that are damaged or destroyed. If the Owner shall fail or refuse to promptly repair or replace such boxes as required, the City may do so and charge the Owner directly for said cost. The Owner shall adjust said valve and curb boxes to finished grade, at the time the paving work is completed in the Addition.
- b. The Owner shall construct the necessary water lines and appurtenances up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Water line sizes shall be as determined by the Public Services Director.
- c. The Owner, at its cost, shall install water service lines in accordance with Code specifications to the property line so as to serve each lot or building site in the Addition.

- d. The Owner shall construct the necessary sewer lines up to and through the Addition. All work shall be in accordance with plans and specifications to be prepared by the Owner's engineer and approved in writing by the Public Services Director. Sewer sizes shall be as determined by the Public Services Director.
- e. The Owner, at its own cost, shall install sewer service lines, in accordance with Code specifications, to the property line so as to serve each lot or building site in the Addition.
- f. The Owner shall protect manhole covers and rings from damage in the course of constructing the line, and shall be solely responsible for repair or replacement to the Public Services Director's satisfaction. The Owner shall adjust such manhole rings and covers to finished grade. The Owner agrees to protect and save the City harmless from any loss or claim suffered by other sewer users to their real or personal property, and from personal injury or damages by reason of obstruction or damage to the sewer lines or any part thereof occasioned by present or future construction work on said Addition by the Owner. Said obligation shall continue until the sewer line and the system within the Addition is accepted by the Public Services Director by issuance of a "letter of acceptance." Provided, however, that acceptance of part of the system shall not relieve the Owner of the obligations herein imposed for the remaining improvements that have not been accepted within said Addition.
- g. Prior to the issuance of a building permit for any new structure, or prior to the issuance of a plumbing permit to connect existing buildings to the water and sewer systems, the then-existing water system investment charge (connection charge), sewer system investment charge (connection charge) and water meter charge shall be paid to the City. The Owner will also pay to the Central Wyoming Regional Water System Joint Powers Board the then current Regional Water System investment charge for each building to be served with water.
- h. All necessary water and sewer easements, in forms acceptable to the City, up to and through the subdivision shall be obtained by the Owner, which grant to the City the right of ingress and egress thereto for purposes of laying out, constructing, inspecting, maintaining and replacing water lines, sewer lines, its fire hydrants and other appurtenances.
- i. The Owner agrees to abide by all federal, state and local laws, rules and regulations regarding the use of its water and sewer facilities, and water and sewer service, including, but not limited to, the Federal Pretreatment Regulations and all the Code sections relating to industrial pretreatment.
- j. At such time as said water and/or sewer mains are installed by the Owner and a "letter of acceptance" is issued by the Public Services Director, the City shall pursuant to the Code, reimburse the Owner twice the difference in material cost between an eight (8) inch water and/or sewer main, or larger size if required by the development, and the required oversized main pursuant to the Code, as

amended. Such reimbursement will be determined by the City based upon its most recent applicable material costs at the time of the Agreement execution. Reimbursement will only be based on oversizing of water and sewer mains larger than the size required by system analysis and approved by the Public Services Director.

**2.9 Easements for all Utilities, Bikeways and Pedestrian Pathways:**

Easements for all utilities and future bikeway/pedestrian pathways and access, in recordable forms acceptable to the City, must be provided prior to application for a permit to construct being made to the City.

**2.10 Street and Traffic Signs and Controls:**

Owner shall pay for the cost and installation of all necessary on and off-site street and traffic control signage, signs signifying the street names, street striping, crosswalk striping, and traffic calming devices, as determined by the Public Services Director in his sole discretion.

**2.11 Security Requirements:**

In addition to and separate from the security required for erosion control, Owner shall comply with all Code requirements for all other security and surety requirements as set forth in the Code, including, but not limited to the financial surety and security for the project, landscaping and warranty period.

**2.12 Record Drawings:**

- a. Owner shall submit "as-built" record documents for paving, drainage, water and sewer to the City prior to the issuance of the certificate of occupancy. Reproducible hard copy drawings shall be in the form of one (1) set of 4 mil Mylar, 24" x 36" labeled as "Record Drawings" and dated. Record Drawings shall also be provided on electronic media in Adobe (pdf) format and in AutoCAD format or other format specified by Owner. Record documents shall be submitted on CDs, or other media as directed by Owner, labeled as "Record Drawings" and include the project name, City of Casper project number and date.
- b. All digital files necessary for correct plotting of the final record drawings in the AutoCAD version, such as external references, pen assignments, images, etc. shall be provided. Any x-refs or other files that can be, shall be incorporated into the final drawings to minimize the manipulation necessary for plotting.

**2.13 Completion of Infrastructure Improvements Prior to Certificate of Occupancy:**

All required on-site and off-site improvements shall be completed and approved by the Public Services Director prior to the issuance of the first certificate of occupancy unless otherwise designated in this Agreement.

**2.14 Other Costs in Separate Agreements:**

If any recapture costs, costs for a drainage basin or sub-basin wide stormwater management program are applicable to this Subdivision, those costs shall be allocated in a separate exhibit attached to this Agreement. Failure of any such exhibit to be attached to this Agreement shall not relieve the Owner of its obligation to pay its proportionate share of those costs.

**2.15 Stormwater, Flooding and Letters of Map Revisions:**

- a. Owner shall comply with and pay for all costs associated with any Stormwater Pollution Prevention Plan, Letter of Map Revision (LOMR), or other related requirements of Wyoming DEQ, Federal Emergency Management Agency (FEMA) or any other agency that has jurisdiction over the real property in impacted by this Agreement.
- b. Owner shall provide the City with copies of all Stormwater Pollution Prevention Plan elements as reviewed and approved by Wyoming DEQ; any LOMR, along with the necessary submittals to update flood mapping in accordance with FEMA requirements, and documentation of Base Flood Elevations.
- c. All requirements of this section shall be met prior to issuance of a permit to construct subdivision improvements.

**SECTION 3 - OBLIGATIONS OF CITY**

The City shall issue a building permit and certificate of occupancy for the buildings in the Addition upon performance by the Owner of the conditions set forth herein, and upon Owner's compliance with all applicable Code requirements. All building permits will be issued by the Community Development Director in accordance with the Code.

**SECTION 4 - REMEDIES**

In the event the Owner fails to do, or fails to cause to be done, any of the requirements set forth in this Agreement in an expeditious manner, the City may, at its option, do any or all of the following:

- a. Refuse to issue any building permits or certificates of occupancy to any person, including the Owner, or its heirs, successors, assigns and grantees.

- b. After written notice to the Owner of any public improvements which have not been completed or properly completed, and upon Owner's failure to cure the same within a reasonable period of time, the City may complete any and all of the public improvements required by this Agreement by itself or by contracting with a third party to do the same. In the event the City elects to complete said improvements, or contracts with a third party to do so, the Owner agrees to pay any and all costs resulting therefrom upon demand by the City.

The remedies provided in this section are in addition to any other remedies specifically provided for in this Agreement, or which the City may otherwise have at law or in equity, and are not a limitation upon the same. The Owner further agrees to pay all reasonable attorneys' fees, court costs, and litigation costs in the event the City is required to enforce the provisions of this Agreement in a court of law.

## SECTION 5 – GENERAL PROVISIONS

- a. Successors and Assigns: The terms and conditions of this Agreement shall be binding upon the parties hereto, and shall inure to the benefit of all parties hereto and their respective heirs, successors, assigns, and grantees and shall bind and run with the real property that is the subject matter of this Agreement. The Owner shall not assign this Agreement or otherwise sub-contract its duties and responsibilities as set forth in this Agreement without the prior written consent of the City.
- b. Wyoming Governmental Claims Act: The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statute Sections 1-39-101, *et seq.* The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.
- c. Governing Law and Venue: This Agreement, its interpretation and enforcement shall be governed and construed in accordance with the laws of the State of Wyoming. Any litigation regarding this Agreement shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.
- d. Complete Agreement: This Agreement shall constitute the entire understanding and agreement of the parties, and supersedes any prior negotiations, discussions or understandings.
- e. Amendment: No amendment or modification of the terms of this Agreement shall be valid or enforceable unless made in writing and executed by all parties hereto.

- f. **Waiver**: Failure on the part of either party to enforce any provision of this Agreement, or the waiver thereof, in any instance, shall not be construed as a general waiver or relinquishment on its part of any such provision, but the same shall nevertheless be and remain in full force and effect.
- g. **No Third-Party Beneficiary Rights**: The parties to this Agreement do not intend to create in any other individual or entity the status of third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement, or to bring an action for the breach of this Agreement.
- h. **Severability**: If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid, illegal or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.
- i. **Notices**: Notices required or permitted to be given by a Party to the others must be in writing and either delivered in person or sent to the address shown below (or such subsequent address as may be designated by either party in writing) by certified mail, return receipt requested and postage prepaid (or by a recognized courier service, such as Federal Express, UPS, or DHL), or by facsimile with correct answerback received, and will be effective upon receipt:

Benjamin & Michal Hansuld  
 128 E. 27<sup>th</sup> Street  
 Casper, WY 82601

City of Casper  
 Attn: Community Development Director  
 200 North David  
 Casper, WY 82601  
 Fax: 307-235-8362

- j. **Headings**: The section headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation thereof.
- k. **Survival**: All representations, indemnifications, warranties and guarantees made in, required by or given in accordance with this Agreement, as well as all continuing obligations indicated in this Agreement, will survive final

payment, completion and acceptance of the services and termination or completion of the Agreement.

- i. Copies: This Agreement may be executed in more than one copy, each copy of which shall serve as an original for all purposes, but all copies shall constitute but one and the same Agreement.
- m. Authority: Each individual executing this Agreement for and on behalf of their principals hereby state that they have the requisite power and authority to enter into this Agreement and to consummate the transactions contemplated and intended hereby. Owner further states that it is authorized to transact business in the State of Wyoming, properly registered and not delinquent with the Secretary of State.
- n. Term: At the time the Owner files for a permit to construct, the then applicable code provisions shall apply for the life of the permit or under an extension that is approved by the Public Services Director. If the Owner fails to file for a permit to construct at the time of platting, all applicable provisions of the Code that have changed since the execution of this Agreement shall be required of the Owner at the time of permit application, and the City at its sole discretion may require a new Subdivision Agreement and/or the replatting of property. Provided, however, Code amendments pertaining to the health and safety of the public shall be complied with by the Owner during the term of this Agreement, regardless of the validity of the permit to construct.

The parties hereby enter into this Agreement on the day and year first written above.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Mayor

WITNESS:

By: Debbie Walker

Printed Name: Debbie Walker

Title: \_\_\_\_\_

OWNER  
Benjamin Hansuld

By: Ben Hansuld

Printed Name: Ben Hansuld

Title: Mr.

WITNESS:

By: Debbie Walker

Printed Name: Debbie Walker

Title: \_\_\_\_\_

OWNER  
Michal Hansuld

By: Michal Hansuld

Printed Name: Michal Hansuld

Title: Mrs.

STATE OF WYOMING            )  
  ) ss.  
COUNTY OF NATRONA        )

This instrument was acknowledged before me on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by \_\_\_\_\_ as the Mayor of the City of Casper.

(Seal, if any)

\_\_\_\_\_  
(Signature of notarial officer)

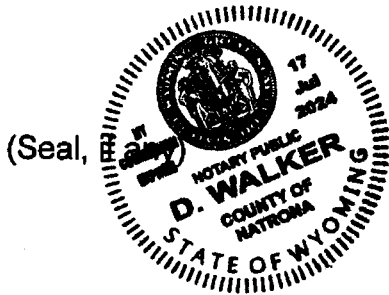
\_\_\_\_\_  
Title (and Rank)

[My Commission Expires: \_\_\_\_\_]



STATE OF WYOMING )  
 ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me on this 6<sup>th</sup> day of December, 2021, by Benjamin Hansuld as the Owner of the Eagle Valley Subdivision.



D. Walker  
(Signature of notarial officer)

Notary  
Title (and Rank)

[My Commission Expires: 07-17-2024]

STATE OF WYOMING )  
 ) ss.  
COUNTY OF NATRONA )

This instrument was acknowledged before me on this 6<sup>th</sup> day of December, 2021, by Michal Hansuld as the Owner of the Eagle Valley Subdivision.

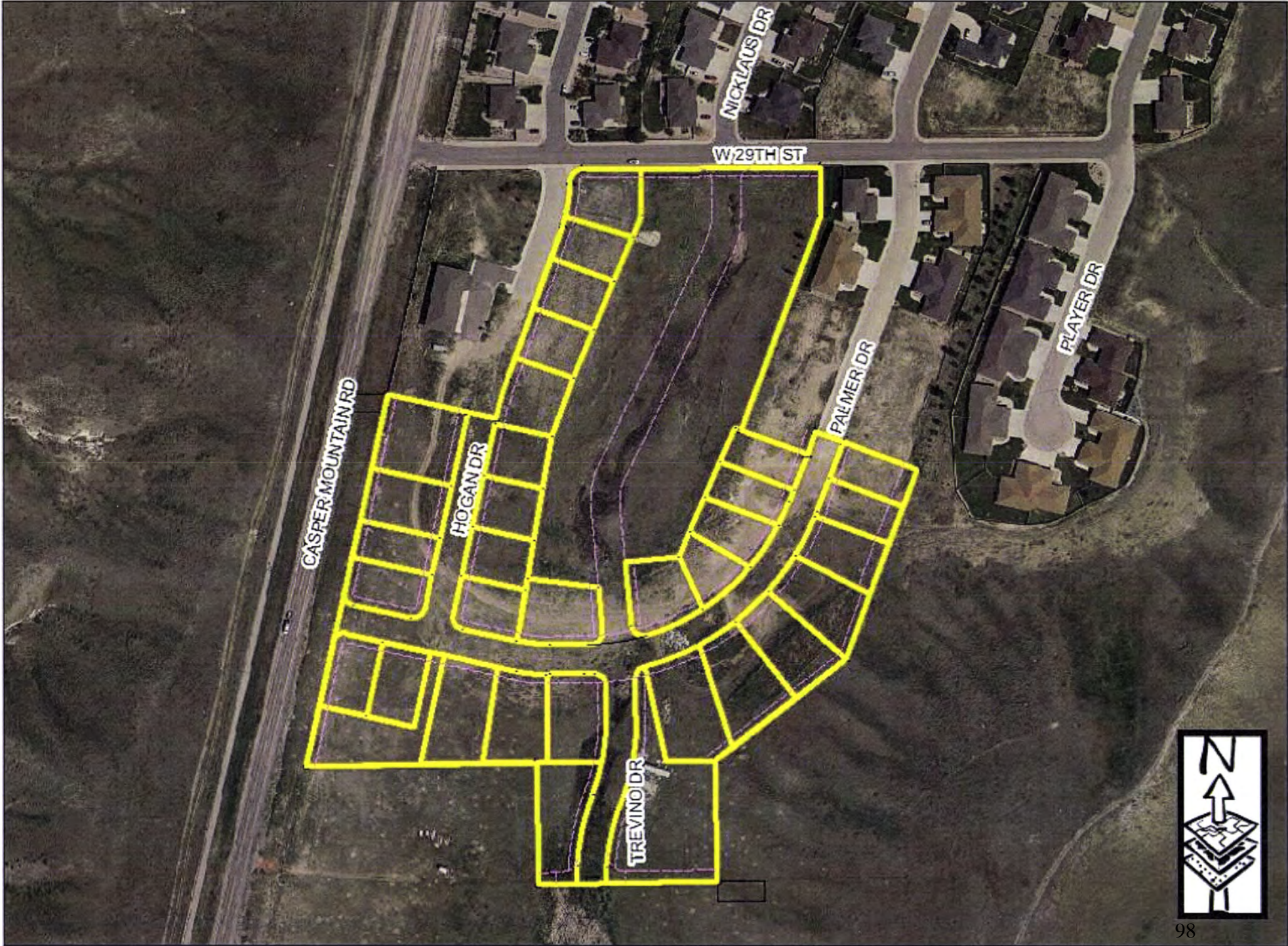


D. Walker  
(Signature of notarial officer)

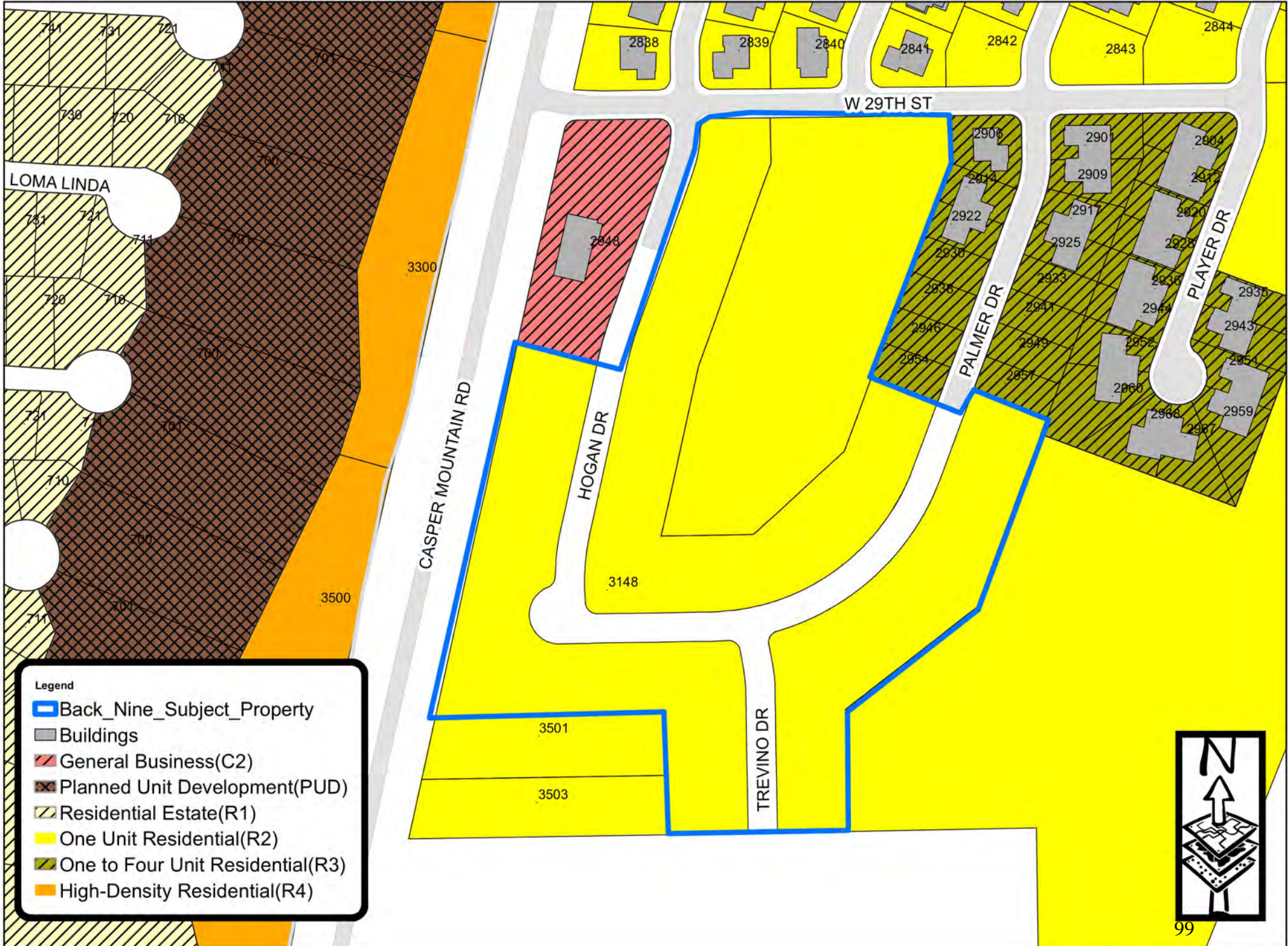
Notary  
Title (and Rank)

[My Commission Expires: 07-17-2024]

# Proposed "Back Nine" Replat/Subdivision



# Proposed "Back Nine" Replat/Subdivision



**Christa Wiggs**

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**From:**  
**Sent:** Wednesday, November 17, 2021 9:05 PM  
**To:** Planning  
**Subject:** SUB-96-2021 & ZOC-97-2021- Public Hearing 11-18-2021

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

RE: SUB-96-2021 & ZOC-97-2021- Petition for Zone Change of the Back Nine-

We, Gustavo Martinez Jr. & Sandra Martinez own our home at: 2838 Hogan Dr., Casper, WY.  
We live at the cross-intersection of: Casper Mt. Rd. & W. 29th St.

We, after further consideration, & review, are in agreeance of a vacation & replat of Tracts, B, C, D & E of "The Back Nine Addition" to create a new subdivision named "Back Nine" as proposed.

We are also in agreeance with the zone change of the proposed "Back Nine" addition from R-2 (One Unit Residential) to R-3 (One to Four Unit Residential). \*We would prefer that the Applicant's lean more toward the One Unit Residential build.

We are very concerned of the value, pricing & construction of said projects within the immediate area of our home & those of our neighbors. It must to remain consistent with the the already established Back Nine & Nine Irons Development.

Please, hear our voice & our concerns.

Sincerely,  
Gustavo Martinez Jr. & Sandra Martinez  
2838 Hogan Dr.  
Casper, WY 82601

## Christa Wiggs

---

**From:** Richard Rogers  
**Sent:** Friday, November 12, 2021 12:40 PM  
**To:** Planning  
**Subject:** Sub-96-2021 &ZOC-97-2021

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for presenting a convenient method for us to respond to the application for a change in zoning to property next to our home here in Casper. This method you provide is particularly useful to us as we respond because of the current COVID problems and because I and my wife have issues of concern beyond our age, in my case Parkinson Disease.

Just an initial observation-- we have been subjected to several applications to a change in zoning each time there has been a change in ownership. This time I felt I needed to respond with a negative comment to the proposal. I purposefully waited until this date, with the hopes we might be contacted by the new owners on what and why they have proposed this change and some detail as to what they are planning. Unfortunately, we have not been contacted, so we wanted to present our concern now.

If we are reading the proposal correctly, the request is basically to allow twin homes to 4-plexes to be built in the adjoining properties, after the additional twin homes are built by a different owner in the remaining 4 lots open for building. We have no problem with those new sites continuing and in fact welcome them. It is with the remaining building sites owned now by Benjamin and Michal Hansuld that we have concerns and are the subject to the zoning change request. Our general issue has to do with the change in the character of the neighborhood that is likely to happen if the proposed change is allowed and that we previously were told would be preserved as we went through two earlier revisions to change for the subject property.

Our concern is that we will have a new neighborhood of people renting from the existing neighborhood of property ownership and the pride and rights that flow to property owners, including the property rights that flow to citizens. While the neighborhood may not change immediately with the initial group of people selected by the new owners, we remain concerned of the impact of the people dwelling here down the road and the potential of devaluing our property.

There are of course other arguments that might be presented by our neighbors who object to the proposal, our chief concern is outlined above and perhaps the new owners will want to address our concerns when convenient for them.

Our thanks again to the Planning Division of the City for their help here and in the past.

Sincerely,

Richard Rogers

Rose Rogers, Property Owners

Sent from [Mail](#) for Windows

ORDINANCE NO. 1-22

AN ORDINANCE APPROVING A VACATION, REPLAT, SUBDIVISION AGREEMENT AND ZONE CHANGE TO CREATE THE EAGLE VALLEY SUBDIVISION IN THE CITY OF CASPER, WYOMING.

WHEREAS an application has been made to vacate and replat Tracts B, C, D and E of The Back Nine Addition to create the Eagle Valley Addition, located south of West 29<sup>th</sup> Street and east of Casper Mountain Road, and comprising 17.25-acres, more or less; and,

WHEREAS an application has been made to rezone the proposed Eagle Valley Addition from R-2 (One Unit Residential) to R-3 (One to Four Unit Residential); and,

WHEREAS, a written subdivision agreement will be entered into with the City of Casper, which will be approved with the vacation/replat upon third reading of this ordinance; and,

WHEREAS, this vacation, platting and rezoning requires approval by ordinance following a public hearing; and,

WHEREAS, after a public hearing on November 18, 2021, the City of Casper Planning and Zoning Commission passed a motion recommending that City Council approve the vacation, replat, subdivision agreement and zone change requests; and,

WHEREAS, the governing body of the City of Casper finds that the above described zone change, vacation, replat and subdivision agreement should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING:

SECTION 1:

The vacation and replat creating the Eagle Valley Addition is hereby approved.

SECTION 2:

The Eagle Valley Subdivision Agreement is hereby approved, and the Mayor is hereby authorized and directed to execute, and the City Clerk to attest said documents.

SECTION 3:

The zoning of the Eagle Valley Addition shall be R-3 (One to Four Unit Residential).

SECTION 4:


This ordinance shall be in full force and effect from and after passage on three readings and publication pursuant to law.

PASSED on 1st reading the \_\_\_\_ day of \_\_\_\_\_, 2021.

PASSED on 2nd reading the \_\_\_\_ day of \_\_\_\_\_, 202\_\_.

PASSED, APPROVED, AND ADOPTED on 3rd and final reading the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

APPROVED AS TO FORM:

  
\_\_\_\_\_

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Mayor

December 21, 2021

**MEMO TO:** J. Carter Napier, City Manager *JCN*

**FROM:** Fleur Tremel, Assistant to the City Manager/City Clerk *FT*  
Carla Mills-Laatsch, Licensing Specialist *CLM*

**SUBJECT:** Public Hearing for Transfer of Retail Liquor License No. 3 From Triple C Food & Beverage, LLC, d/b/a C85 @ The Pump Room, Located at 739 North Center Street to 307 Racing Management, Inc., d/b/a 307 Racing, Located at 739 North Center Street.

**Meeting Type & Date**

Regular Council Meeting  
January 4, 2022

**Action type**

Public Hearing  
Minute Action

**Recommendation**

That Council, by minute action, consider the application for a transfer of ownership for retail liquor license no. 3 from Triple C Food & Beverage, LLC, d/b/a C85 @ The Pump Room, located at 739 North Center Street to 307 Racing Management Inc., d/b/a 307 Racing, located at 739 North Center Street.

**Summary**

An application has been received requesting a transfer of ownership for retail liquor license no. 3 from Triple C Food & Beverage, LLC, d/b/a C85 @ The Pump Room, located at 739 North Center Street to 307 Racing Management Inc., d/b/a 307 Racing, located at 739 North Center Street.

This license is currently owned by Cole Cercy with 100% owner interest. If the transfer is approved, Cole Cercy will no longer have any owner interest in this retail liquor license.

If approved, this license will be active immediately. This establishment has a restaurant and package liquor store which will remain. The owners plan to add 70-100 gaming machines in the future.

As required by Municipal Code 05.08.080, a notice was published in a local newspaper once a week for two consecutive weeks. As required by State Statute 12-4-104(a) it is being advertised on the City's website ([www.casperwy.gov](http://www.casperwy.gov)).



**Financial Considerations**

City will receive \$100 if this license is approved.

**Oversight/Project Responsibility**

Carla Mills-Laatsch, Licensing Specialist

**Attachments**

Copy of Application

Affidavit of Website Publication

# NEW OR TRANSFER LIQUOR LICENSE OR PERMIT APPLICATION

FOR LIQUOR DIVISION USE ONLY			
Customer #:	_____		
Trf from:	_____		
Reviewer:	Initials	Date	
Agent:		/	/
Chief:		/	/

**To be completed by City/County Clerk**

Local License #: Return #3  
 Date filed with clerk: 12 10 21 2021  
 Advertising Dates: (2 Weeks) 12/20/2021 & 12/26/2021  
 Hearing Date: 01 10 21 2022

License Fees:  
 Annual Fee: \$ \_\_\_\_\_  
 Prorated Fee: \$ \_\_\_\_\_  
 Transfer Fee: \$ 100.00  
 Publishing Fee: \$ \_\_\_\_\_

Publishing Fee Direct Billed to Applicant:

License Term: 01 1 04 1 2022 Through 03 1 21 1 2022  
Month Day Year Month Day Year

**LICENSING AUTHORITY:** Begin publishing promptly. As W.S. 12-4-104(d) specifies: **NO LICENSING AUTHORITY SHALL APPROVE OR DENY THE APPLICATION UNTIL THE LIQUOR DIVISION HAS CERTIFIED THE APPLICATION IS COMPLETE.**

Applicant: 307 Racing Management, Inc.  
 Trade/Business Name (dba): 307 Racing  
 Building to be licensed/Building Address: 739 N. Center St.  
Number & Street  
Casper WY 82601 Natrona  
City State Zip County  
 Local Mailing Address: P.O. Box 130  
Number & Street or P.O. Box  
Casper WY 82602  
City State Zip

Local Business Telephone Number: (307) 680-5284 Fax Number: ( )  
 Business E-Mail Address: Kridgeway@wercs.com

<b>FILING FOR</b>	<b>FILING IN (CHOOSE ONLY ONE)</b>	<b>FILING AS (CHOOSE ONLY ONE)</b>
<input type="checkbox"/> NEW LICENSE	<input checked="" type="checkbox"/> CITY OF: <u>Casper</u>	<input type="checkbox"/> INDIVIDUAL
<input type="checkbox"/> TRANSFER OF LOCATION	<input checked="" type="checkbox"/> COUNTY OF: <u>Natrona</u>	<input type="checkbox"/> PARTNERSHIP
<input checked="" type="checkbox"/> TRANSFER OWNERSHIP	<input type="checkbox"/> ASSIGNMENT LETTER ATTACHED	<input type="checkbox"/> LP/LLP
FORMERLY HELD BY: <u>Triple C Food &amp; Beverage, LLC</u>		<input type="checkbox"/> LLC
		<input checked="" type="checkbox"/> CORPORATION
		<input type="checkbox"/> LTD PARTNERSHIP
		<input type="checkbox"/> ORGANIZATION
		<input type="checkbox"/> OTHER _____

**TYPE OF LICENSE OR PERMIT (CHOOSE ONLY ONE)**

<input type="checkbox"/> RETAIL LIQUOR LICENSE ON-PREMISE ONLY (BAR)	<input type="checkbox"/> RESTAURANT LIQUOR LICENSE	<input type="checkbox"/> MICROBREWERY
<input type="checkbox"/> OFF-PREMISE ONLY (PACKAGE STORE)	<input type="checkbox"/> RESORT LIQUOR LICENSE	<input type="checkbox"/> WINERY
<input checked="" type="checkbox"/> COMBINATION ON/OFF PREMISE (BOTH BAR & PACKAGE STORE)	<input type="checkbox"/> BAR AND GRILL	<input type="checkbox"/> DISTILLERY SATELLITE
	<b>LIMITED RETAIL (CLUB)</b>	<input type="checkbox"/> WINERY SATELLITE
	<input type="checkbox"/> VETERANS CLUB	<input type="checkbox"/> COUNTY RETAIL/SPECIAL MALT BEVERAGE PERMIT
	<input type="checkbox"/> FRATERNAL CLUB	
	<input type="checkbox"/> GOLF CLUB	
	<input type="checkbox"/> SOCIAL CLUB	

**SPECIAL DESIGNATIONS**

CONVENTION FACILITY       GOLF CLUB       RESORT  
 CIVIC CENTER/EVENT CENTER/ PUBLIC AUDITORIUM       GUEST RANCH

To Assist the Liquor Division with scheduling inspections: **OPERATIONAL STATUS**

FULL TIME (e.g. Jan through Dec) (specify months of operation) from Jan to Dec  
 SEASONAL/PART-TIME DAYS OF WEEK (e.g. Mon through Sat) from Sun - Thurs to Fri - Sat  
 NON-OPERATIONAL/PARKED HOURS OF OPERATION (e.g. 10a - 2a) from 10a - 12a to 10a - 2a

# ALL APPLICANTS MUST COMPLETE QUESTIONS 1- 4

1. BUILDING OWNERSHIP: Does the applicant? W.S. 12-4-103(a)(iii)

(a) OWN the licensed building?

(b) LEASE the licensed building? (Lease must be through the term of the liquor license)

*4 KR*  
 YES (own) *o see cover letter*  
 YES (lease)

If Yes, please submit a copy of the lease and indicate:

(i) When the lease expires, located on page 2 paragraph 1.03 of lease.

(ii) Where the Sales provision for alcoholic or malt beverages is located, on page 2 paragraph 1.07 of lease.

(MUST contain a provision for SALE OF ALCOHOLIC or MALT BEVERAGES.)

2. To operate your liquor business, have you assigned, leased, transferred or contracted with any other person (entity) to operate and assert total or partial control of the license and the licensed building? W.S. 12-4-601(b)

YES  NO

3. Does any manufacturer, brewer, rectifier, wholesaler, or through a subsidiary affiliate, officer, director or member of any such firm: W.S. 12-5-401, 12-5-402, 12-5-403

(a) Hold any interest in the license applied for?

YES  NO

(b) Furnish by way of loan or any other money or financial assistance for purposes hereof in your business?

YES  NO

(c) Furnish, give, rent or loan any equipment, fixtures, interior decorations or signs other than standard brewery or manufacturer's signs?

YES  NO

(d) If you answered YES to any of the above, explain fully and submit any documents in connection there within:

4. Does the applicant have any interest or intent to acquire an interest in any other liquor license issued by this licensing authority? W.S. 12-4-103(b)

YES  NO

If "YES", explain: \_\_\_\_\_

## 5. BAR AND GRILL LICENSE OR RESTAURANT LICENSE:

Have you submitted a valid food service permit or application? W.S. 12-4-413(a)

YES  NO

## 6. RESORT LICENSE:

Does the resort complex:

(a) Have an actual valuation of at least one million dollars, or have you committed or expended at least one million dollars (\$1,000,000.00) on the complex, excluding the value of the land? W.S. 12-4-401(b)(i)

YES  NO

(b) Include a restaurant and a convention facility which will seat at least one hundred (100) persons? W.S. 12-4-401(b)(ii)

YES  NO

(c) Include motel, hotel or privately owned condominium, town house or home accommodations approved for short term occupancy with at least one hundred (100) sleeping rooms? W.S. 12-4-401(b)(iii)

YES  NO

(d) If no on question (c), have a ski resort facility open to the general public in which you have committed or expended not less than 10 million dollars (\$10,000,000.00)? W.S. 12-4-401(b)(iv)

YES  NO

(e) Are you contracting/leasing the food and beverage services? W.S. 12-4-403(b)

1. If Yes, have you submitted a copy of the food and beverage contract/lease?

YES  NO

## 7. MICROBREWERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

YES  NO

(a) If "YES", please specify type:  RETAIL  RESTAURANT  RESORT

BAR AND GRILL  WINERY

(b) Do you self distribute your products? W.S. 12-2-201(a)

YES  NO

(Requires wholesale malt beverage license with the Liquor Division)

## 8. WINERY LICENSE:

Will the license be held in conjunction with another liquor license? W.S. 12-4-412(b)(iii)

YES  NO

(a) If "YES", please specify type:  RETAIL  RESTAURANT  RESORT

BAR AND GRILL  MICROBREWERY

9. LIMITED RETAIL (CLUB) LICENSE:

FRATERNAL CLUBS W.S. 12-1-101(a)(iii)(B)

- (a) Has the fraternal organization been actively operating in at least thirty-six (36) states?  YES  NO
- (b) Has the fraternal organization been actively in existence for at least twenty (20) years?  YES  NO

10. LIMITED RETAIL (CLUB) LICENSE:

VETERANS CLUBS W.S. 12-1-101(a)(iii)(A):

- (a) Does the Veteran's organization hold a charter by the Congress of the United States?  YES  NO
- (b) Is the membership of the Veteran's organization comprised only of Veterans and its duly organized auxiliary?  YES  NO

11. LIMITED RETAIL (CLUB) LICENSE:

GOLF CLUBS W.S. 12-1-101(a)(iii)(D)/W.S. 12-4-301(e):

- (a) Do you have more than fifty (50) bona fide members?  YES  NO
- (b) Do you own, maintain, or operate a bona fide golf course together with clubhouse?  YES  NO
- (c) Are you a political subdivision of the state that owns, maintains, or operates a golf course?  YES  NO
  - 1. Are you contracting/leasing the food and beverage services? W.S. 12-5-201(g)  YES  NO
  - 2. If Yes, have you submitted a copy of the food and beverage contract/lease?  YES  NO

12. LIMITED RETAIL (CLUB) LICENSE:

SOCIAL CLUBS W.S. 12-1-101(a)(iii)(E)/W.S. 12-4-301(b):

- (a) Do you have more than one hundred (100) bona fide members who are residents of the county in which the club is located?  YES  NO
- (b) Is the club incorporated and operating solely as a nonprofit organization under the laws of this state?  YES  NO
- (c) Is the club qualified as a tax exempt organization under the Internal Revenue Service?  YES  NO
- (d) Has the club been in continuous operation for a period of not less than one (1) year?  YES  NO
- (e) Has the club received twenty-five dollars (\$25.00) from each bona fide member as Recorded by the secretary of the club and are club members at the time of this application in good standing by having paid at least one (1) full year in dues?  YES  NO
- (f) Does the club hold quarterly meetings and have an actively engaged membership carrying out the objectives of the club?  YES  NO
- (g) Have you filed a true copy of your bylaws with this application?  YES  NO
- (h) Has at least fifty one percent (51%) of the membership signed a petition indicating a desire to secure a Limited Retail Liquor License? (Petition Attached)  YES  NO

13. If applicant is filing as an Individual, Partnership or Club: W.S. 12-4-102(a)(ii) & (iii)

Each individual, partner or club officer must complete the box below.

True and Correct Name	Date of Birth	Residence Address No. & Street City, State & Zip <b>DO NOT LIST PO BOXES</b>	Residence Phone Number	Have you been a DOMICILED resident for at least 1 year and not claimed residence in any other state in the last year?	Have you been Convicted of a Felony Violation?	Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages?
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>
				YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>	YES <input type="checkbox"/> NO <input type="checkbox"/>

(If more information is required, list on a separate piece of paper and attach to this application.)

14. If the applicant is a Corporation, Limited Liability Company, Limited Liability Partnership or Limited Partnership: W.S. 12-4-102(a)(iv) & (v)

Each stockholder holding, either jointly or severally, ten percent (10%) or more of the outstanding and issued capital stock of the corporation, limited liability company, limited liability partnership, or limited partnership, and every officer, and every director must complete the box below.

Table with 8 columns: True and Correct Name, Date of Birth, Residence Address No. & Street City, State & Zip (DO NOT LIST PO BOXES), Residence Phone Number, No. of Years in Corp or LLC, % of Corporate Stock Held, Have you been Convicted of a Felony Violation?, Have you been Convicted of a Violation Relating to Alcoholic Liquor or Malt Beverages? Rows include WERC5, Kyle Ridgeway, Michael Kretzer.

(If more information is required, list on a separate piece of paper and attach to this application)

REQUIRED ATTACHMENTS:

- A statement indicating the financial condition and financial stability of the applicant W.S. 12-4-102(a)(vi).
Attach any lease agreements (especially for resort/political subdivisions leasing out food & beverage services) W.S. 12-4-103 (a)(iii)/W.S. 12-4-403(b)/W.S. 12-4-301(e).
If transferring a license from one ownership to another, a form of assignment from the current licensee to the new applicant authorizing the transfer W.S. 12-4-601(b).

OATH OR VERIFICATION

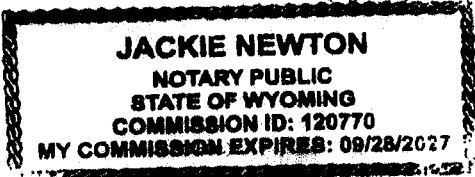
(Requires signatures by ALL Individuals, ALL Partners, ONE (1) LLC Member, or TWO (2) Corporate Officers or Directors except that if all the stock of the corporation is owned by ONE (1) individual then that individual may sign and verify the application upon his oath, or TWO (2) Club Officers.) W.S. 12-4-102(b)

Under penalty of perjury, and the possible revocation or cancellation of the license, I swear the above stated facts, are true and accurate.

STATE OF WYOMING )
COUNTY OF Natrona ) SS

Signed and sworn to before me on this 2nd day of December, 2021 that the facts alleged in the foregoing instrument are true by the following:

- 1) [Signature] Kyle Ridgeway Secretary
2) [Signature] Michael Kretzer Treasurer
3) (Signature) (Printed Name) Title
4) (Signature) (Printed Name) Title
5) (Signature) (Printed Name) Title
6) (Signature) (Printed Name) Title



Witness my hand and official seal: [Signature of Jackie Newton]
Signature of Notary Public

My commission expires: 9/28/2027

AFFIDAVIT OF WEBSITE PUBLICATION

State of Wyoming)  
County of Natrona)

I, the undersigned, being in the employ of the City of Casper and responsible for the publishing and posting of notices for the Casper City Council’s public hearings concerning liquor licensing, and knowing the facts herein set forth do solemnly swear that:

- Notice of the public hearing set forth below was posted continually on the City of Casper website in accordance with W.S. 12-4-104. The said posting commenced on 12/22/2021 and ended on 01/05/2022 and
- Attached is image of the Notice as actually posted on the City of Casper website ([www.caservv.gov](http://www.caservv.gov)) for the entire period referenced above.

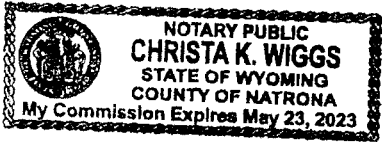
By: Paula Mills-Lootch

Date: 12/21/2021

Title: Licensing Specialist

Scribed in my presence and sworn before me on this

21<sup>st</sup> day of December, 2021

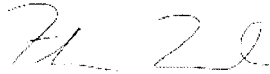


Christa K. Wiggs

Provide to City of Casper Central Records

TRANSFER OF OWNERSHIP FOR RETAIL LIQUOR LICENSE

An application for transfer of ownership for retail liquor license no. 3, 307 Racing Management, Inc., d/b/a 307 Racing, located at 739 North Center Street has been received in this office. Public Hearing on said application will be held on January 4, 2022, at 6:00 p.m. in the City Council Chambers at 200 North David, Casper, Wyoming.



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Fleur Tremel  
City Clerk

Publish: December 22 & 26, 2021

December 3, 2021

**MEMO TO:** J. Carter Napier, City Manager *JCN*

**FROM:** Zulima Lopez, Director of Parks, Recreation & Public Facilities  
Randy Norvelle, Parks Manager  
Andrew Beamer, P.E., Public Services Director *AB*  
Alex Sveda, P.E., City Engineer *AS*

**SUBJECT:** Irrigation Pump Station Improvements for the Casper Soccer Complex

**Meeting Type & Date**

Regular Council Meeting  
January 4, 2022

**Action Type**

Approval

**Recommendation**

That Council, by Resolution, authorize a professional services agreement with Granite Peak Pump Service, Inc., 919 Betsy Drive, Billings, Montana, for a 1800 gallon per minute, 95 pounds per square inch package pump station in the amount of \$201,430.

**Summary**

The Casper Soccer Complex irrigation pump station was constructed in the late 1980's. In 2014, raw water irrigation supply was added to the system. The existing pumps have received ongoing maintenance repairs in the last several years, and inefficiencies of varying pressures to the irrigation transmission lines and components have burdened the system with maintenance repairs and costs. The existing pump system controls at the Complex do not have capability for full remote access which is needed to quickly identify and isolate system issues. This has required additional service calls to patch the control system.

The Parks Department is requesting that a new 1800 GPM, 95 PSI Watertronics Vertical Turbine Pump Station with Variable Speed Drive (VFD) and Electronic Butterfly Valves (EBV's) be installed solely by Granite Peak Pump Service, Inc (Granite). The reasoning is as follows:

1. The scope, complexity, and magnitude of the work require a qualified/certified technician to complete the service. Granite technicians are certified to perform complex irrigation pump station work.
2. Granite (Billings, Montana) is a qualified firm with the ability to provide, install, and service these package pump stations.
3. A similar Watertronics package pump station was installed by Granite at the Municipal Golf Course in 2020. Having a similar system will allow staff familiarity and consistency with operation and maintenance.
4. The package pump station includes EBV's, which regulate pressures, minimize air infiltration, lessen wear/tear on system lines and components, and serve as a back-up to the VFD's, if they were to fail.



5. Watertronics service personnel and technicians are located in several regional locations such as Denver, Billings, and Salt Lake City to provide on-site support and remote support.
6. Granite technicians will use original equipment manufacturer parts that are supplied with a warranty.
7. Granite technicians will have access to special tools and the most recent equipment improvements/enhancements.
8. Granite will install a control system with full remote access capability, as successfully demonstrated by the pump station replacement performed by Granite at the Municipal Golf Course in 2020.

The Parks Department will perform all necessary building, electrical, and plumbing modifications to facilitate installation of the new pump station within the existing building.

**Financial Considerations**

Funds for this will be \$145,000 from Munis Project Number 1019021024 for Soccer Irrigation Pump Station Update and \$56,430 from Munis Project Number 1019021025 Parks Irrigation Misc Improvements.

**Oversight/Project Responsibility**

Randy Norvelle, Parks Manager  
Alex Sveda, City Engineer

**Attachments**

Resolution  
Professional Services Contract

## CONTRACT FOR PROFESSIONAL SERVICES

### PART I - AGREEMENT

This Contract for Professional Services ("Contract") is entered into on this \_\_\_\_ day of November, 2021, by and between the following parties:

1. The City of Casper, Wyoming, a Wyoming municipal corporation, 200 North David Street, Casper, Wyoming 82601 ("City").

2. Granite Peak Pump Service, Inc., 919 Betsy Drive, Billings, Montana 59105 ("Contractor").

Throughout this document, the City and the Contractor may be collectively referred to as the "parties."

### RECITALS

A. The City is undertaking a project to replace the pump station for the Casper Soccer Complex.

B. The project requires professional services for the purchase and installation of a Watertronics Pump Station, to replace the existing irrigation pump station at the Casper Soccer Complex.

C. The Contractor represents that it is ready, willing, and able to provide the professional services to City as required by this Contract.

D. The City desires to retain the Contractor for the sole source purchase and installation of such services.

**NOW, THEREFORE**, in consideration of the covenants and conditions set forth herein to be performed, the parties agree as follows:

#### 1. SCOPE OF SERVICES:

The Contractor shall perform the following services in connection with and respecting the project set forth in Exhibit A, which is hereby made a part of this Contract. The Contractor is responsible for the design, and for providing the City with a fully-functioning, turn-key system. The system includes Gould GS Submersible Pumps with Franklin Electric Motors and IPM Vertical Turbines; Mueller Model 88 Ductile Iron Full Lug Butterfly Valves; Bernard Actuators; Val-Matic Valve and Manufacturing Corp Check Valves; Effector500 IFM PX3233 Electronic Pressure Sensors; ClaVal 100-01 Hytrol Valve with Cla-Val CRL-

Template 4/23/2021

Contractor's Name: Granite Peak Pump Service, Inc.

Casper Soccer Complex

Soccer Complex Irrigation Pump Station Improvements

Proj. No. 21-057

Page 1 of 11

60 Pressure Relief Control; Data Industrial 200 Series Insert Style Flow Sensors; Schneider Electric ATV630/ATV650 Variable Speed Drives; Siemens Sirius 3RA1 Combination Starters; Virtual Vision III Operator Touchscreen Interface including, but not limited to, Data Entry Keypad, Select Menu, Options Menu, Overview Screen, System Screen, Settings Menu, Regulate Settings Menu, Screen Settings Menu, Input/Output (I/O) Screen, Time of Use Lockout Screen, Flow Screen, 1 Hour Graph Screen, Alarm Screen, Water Level Screen, Inlet Filter Screen; Wye Filter Screen, Filtration Screen, BAS Screen, and Chemical Injection Screen; and Panasonic Sigma PLC.

2. TIME OF PERFORMANCE:

The services of the Contractor shall be undertaken and completed on or before the 15th day of July 2022.

3. COMPENSATION:

In consideration of the performance of services rendered under this Contract, the Contractor shall be compensated for services performed in accordance with paragraph 1, not to exceed Two Hundred One Thousand Four Hundred Thirty and 00/100 Dollars (\$201,430.00).

4. METHOD OF PAYMENT:

Payment will be made following completion of the terms set forth herein and receipt of an itemized invoice, certified under penalty of perjury, from the Contractor for services rendered in conformance with the Contract, and following approval by the Casper City Council. The invoice for payment must specify the correct amount due; that the Contractor has performed the services rendered under this Contract, in conformance with the Contract, and that it is entitled to receive the amount requested under the terms of the Contract.

If amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other items or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this Contract.

5. TERMS AND CONDITIONS:

This Contract is subject to and incorporates the provisions attached hereto as PART II -- GENERAL TERMS AND CONDITIONS.

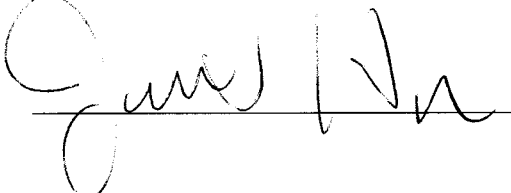
6. EXTENT OF CONTRACT:

This Contract represents the entire and integrated Agreement between the City and the Contractor, and supersedes all prior negotiations, representations, or agreements, either written or oral. The Contract may be amended only by written instrument signed by both the City's and the Contractor's authorized representatives.

The City and the Contractor each individually represent that they have the requisite authority to execute this Contract and perform the services described in this Contract.

**IN WITNESS WHEREOF**, the undersigned duly authorized representatives of the parties have executed this Contract as of the day and year above.

APPROVED AS TO FORM



ATTEST

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

WITNESS

CONTRACTOR  
Granite Peak Pump Service, Inc.

By: \_\_\_\_\_

By: Jay E. Glen

Printed Name: \_\_\_\_\_

Printed Name: Jay E. Glen

Title: \_\_\_\_\_

Title: President

## CONTRACT FOR PROFESSIONAL SERVICES

### PART II - GENERAL TERMS AND CONDITIONS

#### 1. TERMINATION OF CONTRACT:

1.1 The City may terminate this Contract anytime by providing thirty (30) days written notice to Contractor of intent to terminate said Contract. In such event, all finished or unfinished documents, data, studies and reports prepared by the Contractor under this Contract shall, at the option of the City, become its property, and the Contractor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents.

1.2 Notwithstanding the above, the Contractor shall not be relieved of liability to the City for damages sustained by the City, by virtue of termination of the Contract by Contractor, or any breach of the Contract by the Contractor, and the City may withhold any payments to the Contractor for the purpose of setoff until such time as the exact amount of damages due the City from the Contractor are determined.

#### 2. CHANGES:

The City may, from time to time, request changes in the scope of the services of the Contract. Such changes, including any increase or decrease in the amount of the Contractor's compensation, which are mutually agreed upon between the City and the Contractor, shall be incorporated in written amendments to this Contract. There shall be no increase in the amount of Contractor's compensation unless approved by Resolution adopted by City.

#### 3. ASSIGNABILITY:

The Contractor shall not assign any interest in this Contract, and shall not transfer any interest in the same (whether by assignment or novation) without the prior written approval of the City: provided, however, that claims for money due or to become due to the Contractor from the City under this Contract may be assigned to a bank, trust company, or other financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer shall be furnished to the City within five (5) business days of any assignment or transfer.

#### 4. AUDIT:

The City and its representatives shall have access and obtain at its discretion, copies to any books, documents, papers, electronic data and records of the Contractor, which are pertinent to this Contract. The Contractor shall immediately, upon receiving written

instruction from the City, provide to any independent auditor or accountant all books, documents, papers, electronic data and recordings of the Contractor which are pertinent to this Contract. The Contractor shall cooperate fully with any such independent auditor or accountant during the entire course of any audit authorized by the City.

5. EQUAL EMPLOYMENT OPPORTUNITY:

In carrying out the program, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or disability. The Contractor shall take affirmative action to ensure that applicants for employment are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, national origin, or disability. Such action shall include, but not be limited to, the following: employment upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor shall post in conspicuous places, available to employees and applicants for employment, notices required by the government setting forth the provisions of this nondiscrimination clause. The Contractor shall state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, national origin, or disability.

6. OWNER OF PROJECT MATERIALS:

All finished or unfinished documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, and reports prepared by the Contractor under this Contract shall be considered the property of the City, and upon completion of the services to be performed, or termination of this Contract, they will be turned over to the City provided that, in any case, the Contractor may, at no additional expense to the City, make and retain such additional copies thereof as Contractor desires for its own use; and provided further, that in no event may any of the documents, data, studies, surveys, drawings, maps, models, photographs, films, duplicating plates, or other reports retained by the Contractor be released to any person, agency, corporation, or organization without the written consent of the City.

7. FINDINGS CONFIDENTIAL:

All reports, information, data, etc., given to or prepared, or assembled by the Contractor under this Contract are confidential and shall not be made available to any individual or organization by the Contractor without the prior written consent of the City.

8. GOVERNING LAW AND VENUE:

This Contract shall be governed by the laws of the State of Wyoming. The Courts of the State of Wyoming shall have jurisdiction over this Contract and the parties. The venue shall

be the Seventh Judicial District, Natrona County, Wyoming. The Contractor shall also comply with all applicable laws, ordinances, and codes of the local, state, or federal governments and shall not trespass on any public or private property in performing any of the work embraced by this Contract.

9. PERSONNEL:

The Contractor represents that it has, or will secure, all personnel required in performing the services under this Contract. Such personnel shall not be employees of the City. All of the services required shall be performed by the Contractor, or under its supervision, and all personnel engaged in the work shall be fully qualified. All personnel employed by Contractor shall be employed in conformity with applicable local, state or federal laws.

10. SUBCONTRACTOR:

The Contractor shall not employ any subcontractor to perform any services in the scope of this project, unless the subcontractor is approved in writing by the City. Any approved subcontractor shall be paid by the Contractor.

11. INSURANCE AND INDEMNIFICATION:

A. **Prior to the commencement of work, Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its subcontractors, agents, representatives, or employees.**

B. *Minimum Scope and limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit). The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage
2. Automobile Liability: Insurance Services Office Form Number CA 0001 covering Code 1 (any auto), or if Contractor has no owned autos, Code 8 (hired) and 9 (non-

owned), with limit no less than Five Hundred Thousand (\$500,000) per accident for bodily injury and property damage.

3. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.
4. Professional Liability (Errors and Omissions) Insurance appropriate to the Contractor's profession, with limit no less than the sum of Two Million Dollars (\$2,000,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Two Million Dollars (\$2,000,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location.

*C. Higher Limits.* If the Contractor maintains broader coverage and/or higher limits than required under this Agreement, then the City shall be entitled to the broader coverage and/or the higher limits maintained by the Contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

*D. Other Insurance Provisions*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status*

The City, its officers, elected and appointed officials, employees, agents and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage shall be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38 and CG 20 37 forms if later revisions used).

2. *Primary Coverage*

For any claims related to this Contract, the Contractor's insurance coverage shall be primary and non-contributory insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the Contractor as respects the City, its officers, elected and appointed officials, employees, agents and volunteers.

3. *Notice of Cancellation*



Each insurance policy required above shall state that coverage shall not be canceled, materially changed, or reduced, except with notice to the City. Such notice to the City shall be provided in a commercially reasonable time.

4. *Waiver of Subrogation*

Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. *Deductibles and Self-Insured Retentions*

Contractor has two options regarding deductibles and self-insured retentions:

- a. Option 1: Any deductibles or self-insured retentions must be declared to and approved by the City. Unless otherwise approved by the City in writing, any deductible may not exceed Ten Thousand Dollars (\$10,000). Unless otherwise approved in writing by the City, self-insured retentions may not exceed Ten Thousand Dollars (\$10,000), and the City may require the Contractor to provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.
- b. Option 2: Contractor shall carry insurance with terms that require its insurance company to pay the full value of a covered claim from the first dollar of coverage, even if the Contractor is unable to pay any deductible or self-insured retention amount(s) required by the insurance policy. Contractor shall provide a written endorsement from its insurance carrier that such insurance coverage is in place, and shall keep such coverage in place during the term of this Contract and any subsequent time period required for claims made policies.

6. *Acceptability of Insurers*

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise agreed to in writing by the City.

7. *Claims Made Policies*

If any of the required policies provide coverage on a claims-made basis:

- a. The Retroactive Date must be shown and must be before the date of the Contract or the beginning of Contract work.
- b. Insurance must be maintained and evidence of insurance must be provided *for at least five (5) years after completion of the contract of work*. However, Contractor's liabilities under this Contract shall not be deemed limited in any way by the insurance coverage required.
- c. If coverage is canceled or non-renewed, and not *replaced with another claims-made policy form with a Retroactive Date* prior to the Contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of *five (5) years* after completion of contract work and at all times thereafter until the applicable statute of limitations runs.

8. *Verification of Coverage*

Contractor shall furnish the City with original certificates of insurance including all required amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

9. *Subcontractors*

Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that the City is an additional insured on insurance required from subcontractors.

10. *Special Risks or Circumstances*

City reserves the right to reasonably modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

- E. Contractor agrees to indemnify the City, the City's employees, elected officials, appointed officials, agents, and volunteers, and all additional insured and hold them harmless from all liability for damages to property or injury to or death to persons, including all reasonable costs, expenses, and attorney's fees incurred related thereto, to the extent arising from negligence, fault or willful and wanton conduct of the Contractor and any subcontractor thereof.

12. INTENT:

Template 4/23/2021  
 Contractor's Name: Granite Peak Pump Service, Inc.  
 Casper Soccer Complex  
 Soccer Complex Irrigation Pump Station Improvements  
 Proj. No. 21-057

Contractor represents that it has read and agrees to the terms of this Contract and further agrees that it is the intent of the parties that Contractor shall perform all of the services for the compensation set forth in this Contract. Contractor also agrees that it is the specific intent of the parties, and a material condition of this Contract, that it shall not be entitled to compensation for other services rendered unless specifically authorized by the City by Resolution of its governing body. Contractor agrees that it has carefully examined the Scope of Services, and that the compensation is adequate for performance of this Contract.

13. WYOMING GOVERNMENTAL CLAIMS ACT:

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and the City specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

14. NO THIRD PARTY BENEFICIARY RIGHTS:

The parties to this Contract do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties and obligations contained in this Contract shall operate only between the parties to this Contract, and shall inure solely to the benefit of the parties to this Contract. The parties to this Contract intend and expressly agree that only parties signatory to this Contract shall have any legal or equitable right to seek to enforce this Contract, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Contract, or to bring an action for the breach of this Contract.

15. FORCE MAJEURE:

Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, pandemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.

16. ELECTRONIC SIGNATURES:

The parties understand and agree that they have the right to execute this Contract through paper or through electronic signature technology, which is in compliance with Wyoming and federal law governing electronic signatures. The parties agree that to the extent they

sign electronically, their electronic signature is the legally binding equivalent to their handwritten signature. Whenever they execute an electronic signature, it has the same validity and meaning as their handwritten signature. They will not, at any time in the future, repudiate the meaning of their electronic signature or claim that their electronic signature is not legally binding. They agree not to object to the admissibility of this Contract as an electronic record, or a paper copy of an electronic document, or a paper copy of a document bearing an electronic signature, on the grounds that it is an electronic record or electronic signature or that it is not in its original form or is not an original. Each party will immediately request that their electronic signature be revoked in writing if they discover or suspect that it has been or is in danger of being lost, disclosed, compromised or subjected to unauthorized use in any way. If either party would like a paper copy of this Contract, they may request a copy from the other party, and the other party shall provide it.



919 Betsy Drive • Billings, MT 59105  
 Ph: (406) 254-9972 • Fax: (406) 254-9533  
 www.granitepeakpumpservice.com  
 E-mail: jay@granitepeakpumpservice.com

**WATERTRONICS VERTICAL TURBINE PUMP SYSTEM PROPOSAL**  
 Variable Speed Virtual Vision III Pumping System

**All Watertronics control panels meet or exceed the Federal Communications Commission (FCC) Standard #15 for emitted and conducted noise**

<b>Customer:</b>	City of Casper Parks Dept.	<b>Date:</b>	November 11, 2021
<b>Attn:</b>	Randy Norvelle	<b>Quotation #:</b>	Q21094
<b>Phone #:</b>	307-262-5477	<b>Project Name:</b>	Casper Soccer Complex
<b>Fax #:</b>		<b>Location:</b>	Casper, WY
<b>Email:</b>	rnorvelle@casperwy.gov	<b>Quoted By:</b>	Jay Glen
		<b>Email</b>	jay@granitepeakpumpservice.com

**STATION PERFORMANCE:** 1800 GPM @ 95 PSI

**POWER REQUIREMENT:** Power shall be 460V, 3 phase, 60 Hz

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**MODEL DESCRIPTION:** VTV-1-75x2/5ST-460-3-1800-95

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**Project Scope:** Provide a variable speed, (VFD) vertical turbine pump station, piping, valves, control panel and base. The control panel is painted white for superior corrosion resistance. The station is designed for an existing wet well application with a single 6' diameter x 16'-2" deep wet well. Station is proposed to be installed **INSIDE an existing** weather resistant building, as furnished by the owner. Controls will be an Industrial grade PLC with a color touch screen operator interface device and software programming written specifically for this project. A formed and reinforced steel base platform will support all manifold piping, pumps, motors, and control panels to provide an integral unit ready to quickly install at the job site.

**STANDARD CONTROLS & EQUIPMENT INCLUDE:**

- U.L. listed NEMA 4 master control panel assembly with 400 amp fused main disconnect and interior lighting package
- **Water-to-air heat exchanger** for control panel
- Microprocessor controls with AccuWare station software to maintain constant pressure at variable flow
- VirtualVision III Color Touchscreen operator interface device with active matrix LCD display featuring:
  - Digital flow (GPM) and pressure (PSI) display
  - Both cumulative and resettable gallons pumped indicators
  - Pump ready/running status with elapsed run time display per pump
  - Flow-based pressure regulation to match discharge pressure with irrigation demand
  - Individual motor overload reporting
  - Minute by minute data logging saved to a removable flash RAM card
  - 32MB card to store approximately 12 months of data
  - Historic & real time X-Y plotting of pump station operation
  - Filter controls as required
  - Alarm log file
  - Ability to change system parameters such as setpoint pressure, time delays
  - Fertigation graphic and control interface when sold with a Watertronics EZ Feed Injection Package
- Alarm conditions w/safety shut down, condition time stamp & automatic diagnostic system:
  - Automatic re-pressurization after fault condition
  - Low discharge pressure shutdown
  - High discharge pressure shutdown

**“The Summit of Customer Satisfaction”**



919 Betsy Drive • Billings, MT 59105  
 Ph: (406) 254-9972 • Fax: (406) 254-9533

www.granitepeakpumpservice.com  
 E-mail: jay@granitepeakpumpservice.com

Individual motor overload/phase loss  
 VFD fault shutdown  
 Low water level shutdown

- 75 HP variable frequency drive sequenced between main pumps, rated for the motor horsepower.
- Dual mechanical interlocking output contactors for auto-alternation of main pumps & manual override. X-line contactor is MSP breaker type motor protection w/electronic overload and rotary handle power disconnect.
- Transient/surge protection package for 480 volt and analog circuits
- **Two (2)** ea. 75 HP, 1800 RPM, Inverter duty PREMIUM efficient vertical hollow shaft (VHS) motors with winding space heaters and self-release couplings
- **Two (2)** ea. 75 HP, 1800 RPM, vertical turbine pumps with ductile iron discharge heads
- Vertical turbine irrigation pumps shall have stainless steel shafting; water lubricated bearing, stainless steel basket strainer, cast iron bowls, stainless steel collets, and stainless steel impellers
- **One (1)** 5 HP, 3600 RPM, submersible sustain pump and stainless steel motor
- Individual pump isolation & check valve assemblies
- **4"** pressure relief valve with lug style butterfly isolation valve
- Hose bib connection for washdown
- Flow meter spool with 8" Growsmart IM3000 series magnetic flow sensor
- Stainless steel pressure transducer
- Standard lightning surge protection
- Power-Phase monitor protection
- Level float switch for emergency low water level shutdown
- Station discharge isolation valve
- Structurally superior, *formed 3/8"* reinforced steel skid for mounting pumps, controls & piping
- Integral wet well access hatch if wet well diameter allows
- Steel grit blasting of pump station skid and all piping
- Station skid, valves and all piping painted **SANDSTONE**
- Two-part epoxy primer coat of all painted surfaces
- Polyurethane paint final coat of all painted surfaces, including the skid, piping and valves, for superior protection
- Baked & curing process of all primer coated and painted surfaces
- Complete assembly, calibration and dynamic run and vibration test prior to shipment
- **One (1)** operation and maintenance manual
- Access to Watertronics customer service technical phone support, technicians on call 24/7
- Access to Watertronics factory authorized service technician
- 2-Year Warranty including parts and labor

#### **ADDITIONAL EQUIPMENT & SERVICES INCLUDED WITH PUMP STATION:**

- Full size illuminated HOA switches
- Mechanical seals on each vertical turbine pump
- Patented Electronic Butterfly Valve (EBV) system that provides the following features: 1) VFD back-up mode to automatically function on the fly during an event of a VFD failure, without loss of irrigation, 2) purge air from VT column, 3) reduces PSI overshoot, 4) eliminates water hammer and check valve slam, 5) provides superior slow fill or surge, 6) provides variable flow without causing line surge, 7) eliminates abrupt PSI drop, and 8) improves pump sequencing PSI regulation.
- Watervision-Cloud complete pump system remote monitor system communicating via cellular Remote Telemetry Unit (RTU) to cloud-based data storage. This includes a 5-year data and cloud storage subscription.
- Pond level control via a level transducer which will control 4 individual pond fill sources.
- Complete fertigation chemical injection controls and a 1 HP 460 volt 3-phase motor to replace the existing 1-phase motor on the existing fertigation pump.
- New Watertronics master motor control panel, including PLC, touch screen, individual HOA switches for existing well pumps to replace the existing obsolete Allen Bradley Motor Control Center in the well field.

**“The Summit of Customer Satisfaction”**



919 Betsy Drive • Billings, MT 59105  
 Ph: (406) 254-9972 • Fax: (406) 254-9533

www.granitepeakpumpservice.com  
 E-mail: jay@granitepeakpumpservice.com

- Data radio system between the main pump station and the well field master control panel. The radio system will command the well field to start the wells individually as needed and report the well status and flow back to the main pump control panel.
- 8" Growsmart magnetic flow meter to replace the existing obsolete ABB magnetic flow meter at the well field main manifold.

**PRICE (INCLUDES ALL ABOVE):**

Set-Up assistance by Granite Peak Pump Service, Inc.  
 Start-Up by Granite Peak Pump Service, Inc.  
 Freight from factory to Job Site  
 Crane To Off-Load and Set Pump Station

**\$201,430.00**  
 Included  
 Included  
 Included  
 Not Included

**Shipment: Estimated 18-20 weeks after receipt of signed contract and required 50% production deposit**

**Standard Terms and Conditions**

**DELIVERY AND SET-UP:**

1. All reasonable efforts will be made to meet the requested delivery date after the receipt of a signed contract however; Granite Peak Pump Service, Inc. will not be liable for delays in delivery.
2. Control panel components shipped separately at the Customer's request, may incur additional freight charges, payable by the Customer.
3. Customer will be responsible for having job site readily accessible for station delivery via flat bed truck.
4. Customer will provide the equipment and personnel required to unload and set the pump station.
5. Station Set-up includes one day on site. If more than one day is required, additional charges of \$950.00 per day will be assessed if the customer caused the delay.
6. Freight damage must be written on shipping documents with copies going to the carrier and Granite Peak Pump Service, Inc. Granite Peak Pump Service, Inc. will require pictures of damage caused by the carrier.
7. Missing equipment from the Bill of Materials (BOM) must be identified within 2 weeks of delivery.
8. Customer will be responsible for electrical permit if required.
9. Customer will be responsible for primary electrical hookup to pump station.
10. Customer will be responsible for making all piping connections.
11. Customer will be responsible for building modifications if required.
12. Customer will be responsible for wet well, slab, and concrete work.

**START-UP:**

1. Customer is responsible to guarantee the following before station calibration can be performed: a) Permanent utility power is available and installed on pump station disconnect. b) Adequate water supply to operate station to full capacity. c) Installed irrigation system to operate station to full capacity.
2. Start-up includes one day on site. If more than one day is required, additional charges of \$950.00 per day will be assessed if the customer caused the delay.
3. Purchaser will notify Granite Peak Pump Service, Inc. two weeks in advance of the desired start-up date.

**WARRANTY:**

1. Granite Peak Pump Service warrants its products to be free of defects in materials and workmanship for a period of two (2) years from the date of startup, ~~but not later than twenty seven (27) months from the date of station shipment invoice.~~
2. This warranty is limited to replacing or repairing any defective component at the sole option of Granite Peak Pump Service and does not apply to equipment that has been damaged, misapplied or has been modified in any way.
3. Regular scheduled maintenance is required to keep the pump station running in top condition. A minimum of two (2) scheduled preventative maintenance service calls must be performed during the warranty period for the warranty to remain in force. Scheduling and payment for maintenance shall be the responsibility of the owner. Any work performed on the pump station must be provided by Granite Peak Pump Service. Any maintenance or repairs done without the pre-authorization of Granite Peak Pump Service shall void this warranty.

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4. This warranty does not cover damages under the following conditions, unless otherwise specified in writing: (1) Lightning strikes, misapplied or inappropriate in-coming power, improper grounding, vandalism, or any incidental, consequential, or acts of God, (2) repairs or replacements made without the pre-authorization of Granite Peak Pump Service, (3) exposure to destructive gaseous or chemical solutions, (4) exposure to water pH levels of less than 6.0 which is typically the result of SO2 burner or sulfuric acid injection, (5) water salinity levels greater than 2000 parts per million, (6) water from a reverse osmosis process plant, (7) unusually high dirt load or abrasives in the water, or (8) pumping water not suitable for turf irrigation.
5. Granite Peak Pump Service will not accept liability for any costs associated with the removal or replacement of equipment in difficult to access locations. This includes, but is not limited to, the use of cranes larger than 15 tons, scuba divers, barges, helicopters, or other unusual means. These extraordinary costs shall be borne by the owner, regardless of the reason necessitating removal of the product from service.
6. THIS WARRANTY IS ABSOLUTELY IN LIEU OF ANY OTHER EXPRESS OR IMPLIED WARRANTIES. THIS INCLUDES ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND OF ANY OTHER OBLIGATION ON THE PART OF GRANITE PEAK PUMP SERVICE, INC.

NO AGENT, EMPLOYEE OR REPRESENTATIVE OF GRANITE PEAK PUMP SERVICE HAS ANY AUTHORITY TO BIND GRANITE PEAK PUMP SERVICE TO AN AFFIRMATION, REPRESENTATION OR WARRANTY CONCERNING THE PRODUCT SOLD UNDER THIS WARRANTY. THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION ON THE FACE HEREOF.

POWER SUPPLY:

1. **The pump station proposed herein is designed for 460 volt, WYE configured or closed delta balanced 3 phase power. The acceptable range of voltage is 455 volts (min) – 495 volts (max). Unless specifically stated under Optional Equipment, open delta, phase converter, or other forms of unbalanced three phase power are not acceptable.**
2. If the supply voltage is not within this acceptable range, the purchaser is responsible for making the necessary corrections. This may include re-tapping or replacing the primary transformer. If the supply voltage is outside the stated range, electrical components such as VFD's, fuses, breakers, overloads, motors, power supplies may intermittently trip or prematurely fail and will not be considered for warranty coverage.
3. The use of generator power is not recommended.
4. Proper electrical grounding of the pump station is a requirement. Station will not operate properly and could pose a health hazard if not properly grounded. Failures of any magnitude due to improper grounding will not be covered under warranty.

A.S. JS

PAYMENT TERMS:

1. ~~All purchase orders are subject to acceptance at Granite Peak Pump Service, Inc. Receipt of Production deposit, verification of acceptable credit and confirmation of order are required before production. A 50% production deposit is required to initiate order with the balance due 30 days from date of product shipment from factory. Payment will be due in full 30 days from the date of product shipment from the factory.~~
2. ~~Late fee of 1.5% per month will be added to any balance due after thirty (30) days from the date of invoice. All payments and/or credits are applied to the outstanding balance before computing a finance charge.~~
3. ~~In the event the customer cannot take delivery on the requested date, delivery shall be deemed completed, and the warranty period shall commence. For the purpose of payment, eighty (80) percent of the contract price will be due, payable not 30 days from invoice.~~

A.S. JS

OTHER INFORMATION:

1. Prices valid for thirty (30) days from the date of this proposal.
2. State and local sales taxes are not included in these prices.
3. Seller retains a security interest in the above mentioned equipment as provided by the UNIFORM COMMERCIAL CODE, until payment is received in full.
4. All claims for incorrect deliveries must be submitted in writing to Granite Peak Pump Service within 15 days after receipt of goods.
5. All claims for price discrepancy must be submitted in writing to Granite Peak Pump Service within 60 days after receipt of goods.
6. A completed pump station may not be returned to Granite Peak Pump Service for credit.

JS





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Ph: (406) 254-9972 • Fax: (406) 254-9533  
www.granitepeakpumpservice.com  
E-mail: jay@granitepeakpumpservice.com

ACCEPTANCE TERMS:

1. ~~Purchaser hereby agrees that in the event of default in the payment of any amount due, that if this account is placed in the hands of an attorney, or agency for collection or legal action, to pay any and all related attorneys fees, costs of collection including agency, private process servers fees, court costs, etc., incurred and any other costs of collection permitted by the laws governing these transactions.~~
2. ~~Equipment cancelled before completion will incur restocking charges that will be calculated at time of cancellation. Restocking fees may be the full cost of the product depending on the nature of the product that is cancelled.~~
3. ~~Equipment shipped separately from the station, at Purchaser's request, may incur additional freight charges, payable by Purchaser.~~
4. ~~Delayed deliveries by the customer once equipment is ready to ship, will incur minimum storage charges of \$200 per week, added to the final invoice.~~

A.S.  
JS

ACCEPTED BY:

Company Name: \_\_\_\_\_

Print Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date \_\_\_\_\_ Requested Delivery Date: \_\_\_\_\_

Is this sale taxable? (circle one) Yes No (If the order is non-taxable, a tax exempt certificate for the "ship to" state must be submitted with this order).

Please Return One Signed Copy of This Quotation On Acceptance. Merchandise delivered or shipped is due and payable to: Granite Peak Pump Service, Inc., 919 Betsy Dr., Billings, MT 59105.  
Fax number: 406-254-9533 Phone 406-254-9972.

BILL TO INFORMATION:

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email Address \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_

SHIP TO INFORMATION:

Company Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Shipping Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Contact Name (Print): \_\_\_\_\_ Title: \_\_\_\_\_ Phone : \_\_\_\_\_

Thank you for the opportunity to quote on your pump station needs. If you have any questions or require further information, please call us at 406-254-9972.

PUMP STATION SPECIFICATIONS:  
 NAME: CASPER SOCCER COMPLEX  
 STATION MODEL:  
 VTV-1-75X2/5ST-460-3-1800-95  
 STATION TOTAL PERFORMANCE:  
 1800 GPM @ 95 PSI  
 PUMP HORSEPOWER:  
 SUSTAIN PUMP: 5HP  
 PUMP NO. 1-2: 75 HP  
 CHECK VALVE SIZE  
 SUSTAIN: 2"  
 PUMP NO. 1-3: 6"  
 ISOLATION VALVE SIZES:  
 SUSTAIN PUMP: 2"  
 PUMP NO. 1-3: 5"

DISCHARGE ISOLATION VALVE: 12"  
 RELIEF VALVE SIZE: 4"  
 PUMP STATION DISCONNECT: 400 AMP

POWER REQUIREMENTS:  
 460V, 60 HZ, 3 PH, 191 FLA

EXHAUST FAN REQ'D FOR BUILDING:  
 2635 CFM

WET WELL DIA: ..... 72"  
 WET WELL DEPTH: ..... 16'-2"  
 MAIN LINE CONNECTION: .... 12" FL  
 DROP PIPE COVER: ..... N/A  
 INTAKE FLUME SIZE: ..... N/A  
 INTAKE FLUME MATERIAL: ..... N/A

PLEASE VERIFY ALL INFO WITH  
 YOUR INITIALS AND DATE

INITIAL	DATE

PLEASE USE THE SPACE BELOW FOR ANY ADDITIONAL COMMENTS:

- APPROVED AS SUBMITTED
- APPROVED AS NOTED
- REVISE AND RESUBMIT

REVIEWED BY: \_\_\_\_\_

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_

DIMENSIONS AND SIZES OF EXISTING STRUCTURES, AND/OR COMPONENTS MUST BE VERIFIED TO WATERTRONICS BEFORE STATION CONSTRUCTION BEGINS.

UNLESS SPECIFIED BY THE CUSTOMER, PUMP HOUSE/CONCRETE SLAB DIMENSIONS ARE RECOMMENDED MINIMUMS FOR NEC AND SERVICE CLEARANCE, AND ARE FOR ILLUSTRATION PURPOSES ONLY. PROJECT MANAGER SHALL BE CONSULTED ON FINAL DESIGN.

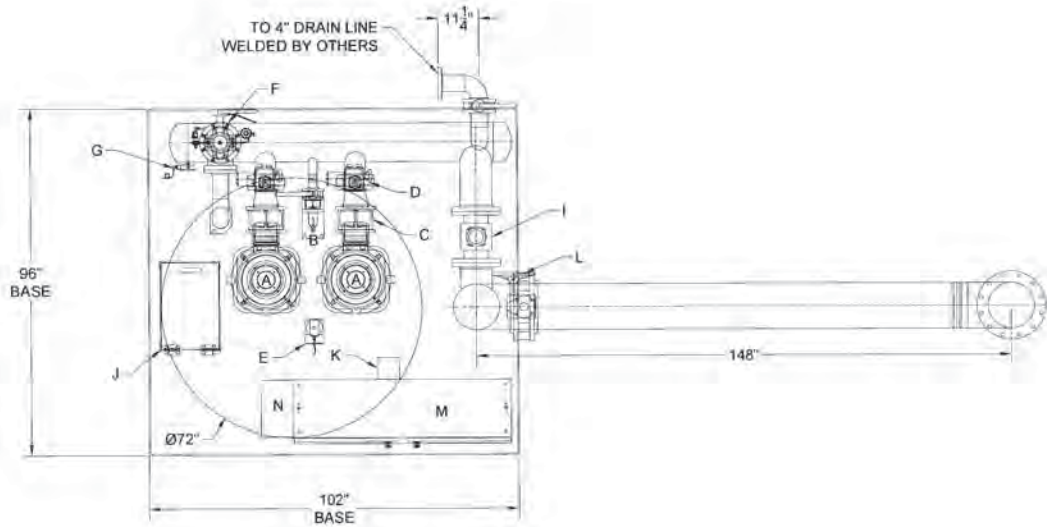
THE PUMP STATION PROPOSED HEREIN IS DESIGNED TO BE PLACED IN A PUMP HOUSE FOR PROTECTION FROM THE ENVIRONMENT. IF A PUMP HOUSE IS NOT USED, WATERTRONICS MUST BE NOTIFIED AT TIME OF QUOTATION SO SPECIAL PROVISIONS CAN BE MADE.



PHONE: 1-262-387-5000  
 FAX: 1-262-387-5551

SHEET 1 OF 4 SHEETS

DRAWING NO. PRVT12717 R2 11/10/2021




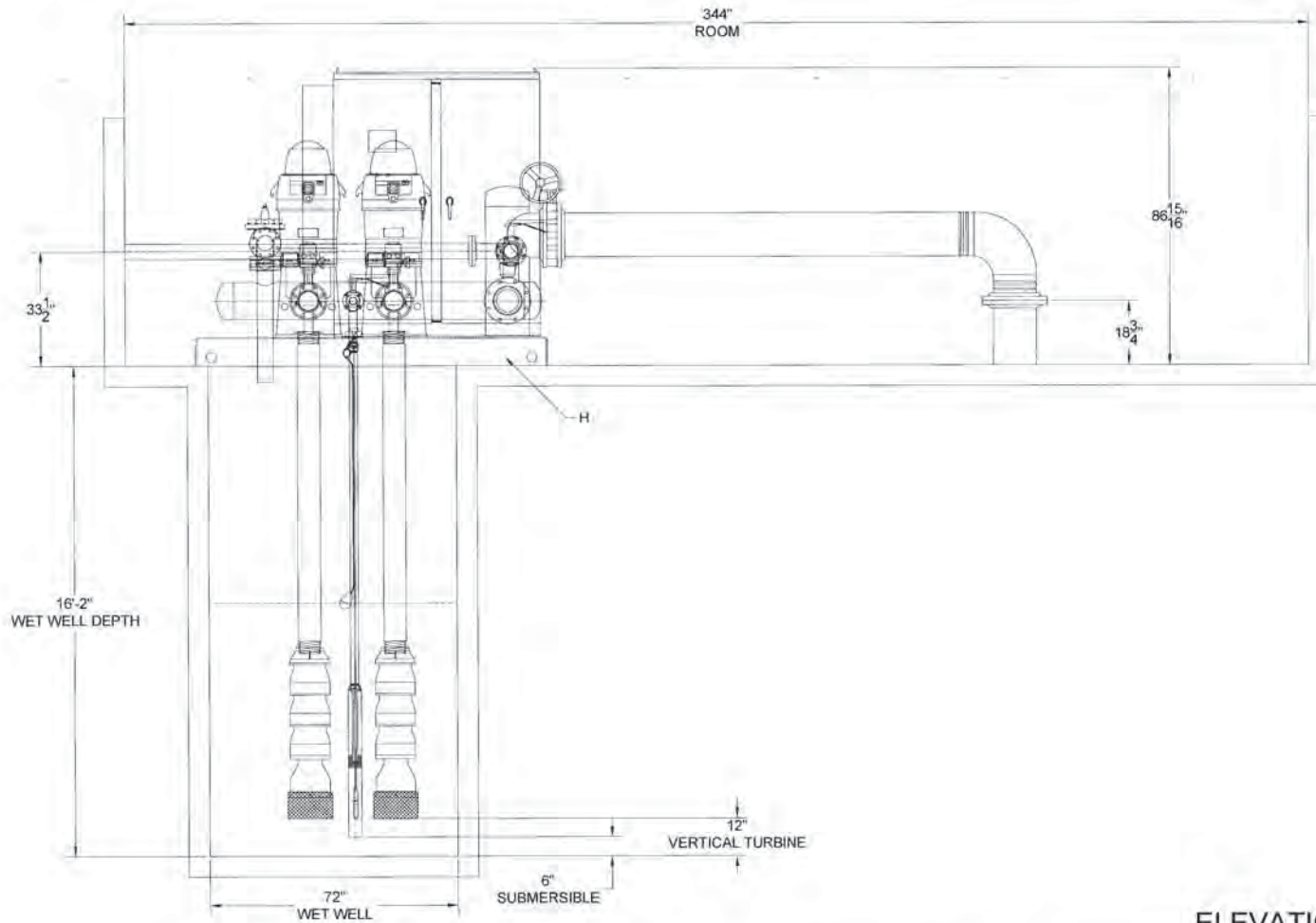
- STATION COMPONENTS:
- A 75HP PUMP AND MOTOR
  - B 5HP SUSTAIN PUMP AND MOTOR
  - C CHECK VALVE
  - D PUMP ISOLATION VALVE (EBV)
  - E LEVEL SENSOR W/ FLOAT ASSEMBLY
  - F 4" PRESSURE RELIEF VALVE
  - G PRESSURE TRANSDUCER W/ GAUGE
  - H PAINTED STEEL BASE (SANDSTONE)
  - I 8" ELECTROMAGNETIC FLOW METER
  - J 24" X 16" HATCH
  - K SURGE SUPPRESSOR
  - L 12" STATION ISOLATION VALVE
  - M CONTROL CABINET
  - N HEAT EXCHANGER
  - O N/A

- SHIPPED LOOSE ITEMS (NOT SHOWN):
- 1HP MOTOR FOR EXISTING FERTIGATION SYSTEM
  - 1HP VFD FOR EXISTING FERTIGATION SYSTEM
  - BANNER DATA RADIO WITH KIT

CONCEPT DRAWING ONLY  
NOT TO BE USED FOR CONSTRUCTION

PLAN VIEW

7						DRAWN BY: DMP	DATE: 07/14/2021	TITLE:		
6						CHECKED BY: AC	DATE: 07/14/2021	CASPER SOCCER COMPLEX		
5						THIS DRAWING AND DESIGN, IS THE PROPERTY OF WATERTRONICS AND IS NOT TO BE REPRODUCED IN WHOLE OR PART, NOR EMPLOYED FOR ANY PURPOSE OTHER THAN SPECIFICALLY PERMITTED IN WRITING BY WATERTRONICS. THIS DRAWING LOANED AND SUBJECT TO RETURN ON DEMAND		VTV-1-75X2/5ST-460-3-1800-95		
4					 <b>WATERTRONICS</b>					
3								SCALE: NTS	SHEET 2 OF 4 SHEETS	
2	11/10/21	DMP	UPDATED DIMENSIONS, MOVED LEVEL TRANSDUCER AND HATCH					JOB NO.:	DRAWING NO. PRVT12717	
1	08/02/21	DMP	DRAIN CONNECTION ADDED							
NO.	DATE	BY	DESCRIPTION	CHK	DATE	CHK BY				



ELEVATION VIEW


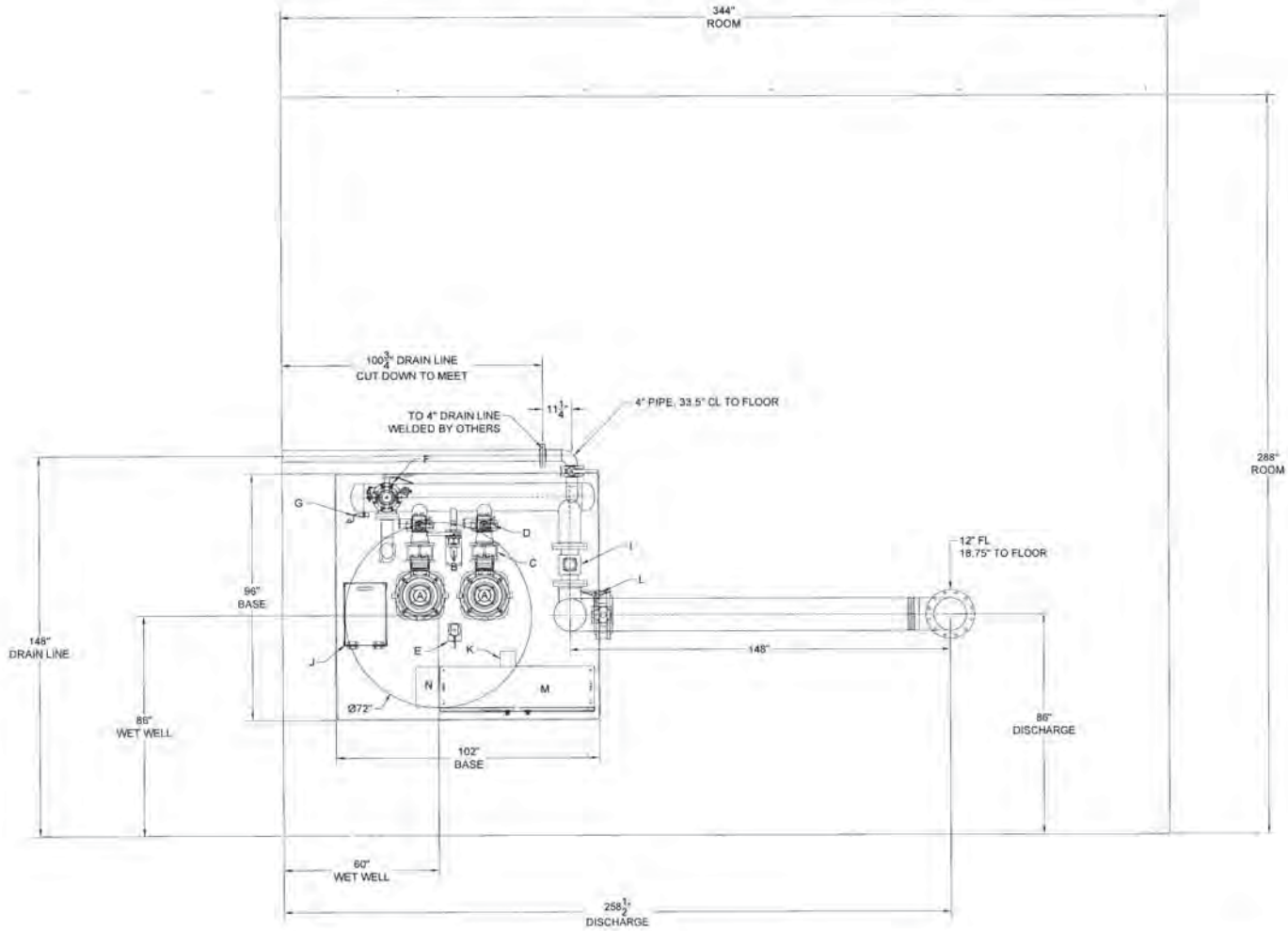
7						DRAWN BY: DMP	DATE: 07/14/2021	TITLE:
6						CHECKED BY: AC	DATE: 07/14/2021	CASPER SOCCER COMPLEX
5								VTV-1-75X2/5ST-460-3-1800-95
4								 <b>WATERTRONICS</b>
3							SCALE: NTS	
2	11/10/21	DMP	UPDATED DIMENSIONS, MOVED LEVEL TRANSDUCER AND HATCH					SHEET 3 OF 4 SHEETS
1	08/02/21	DMP	DRAIN CONNECTION ADDED					JOB NO.: --
NO.	DATE	BY	DESCRIPTION	CHK DATE	CHK BY	TO RETURN ON DEMAND		DRAWING NO: PRVT12717

Exhibit A, Page 9 of 37



SLAB VIEW

7												
6												
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4												
3												
2	11/10/21	DMP		UPDATED DIMENSIONS, MOVED LEVEL TRANSDUCER AND HATCH								
1	08/02/21	DMP		DRAIN CONNECTION ADDED								
NO.	DATE	BY		DESCRIPTION	CHK DATE	CHK BY						

DRAWN BY: DMP DATE: 07/14/2021  
 CHECKED BY: AC DATE: 07/14/2021  
 TITLE: CASPER SOCCER COMPLEX  
 VTY-1-75X2/5ST-460-3-1800-95  
 THIS DRAWING AND DESIGN IS THE PROPERTY OF WATERTRONICS AND IS NOT TO BE REPRODUCED IN WHOLE OR PART, NOR EMPLOYED FOR ANY PURPOSE OTHER THAN SPECIFICALLY PERMITTED IN WRITING BY WATERTRONICS. THIS DRAWING LOANED AND SUBJECT TO RETURN ON DEMAND.



SCALE: NTS SHEET 4 OF 4 SHEETS  
 JOB NO. - DRAWING NO. PRVT12717

**Specification  
CPV Variable Speed  
Pump Station Well Control Panel**

**SCOPE OF WORK**

It is the intention of this specification to describe an automatic, prefabricated pump station control panel. Design, fabrication, testing and service shall be the sole responsibility of the pump station control panel manufacturer. The well pump control panel shall monitor 4 existing well pumps, which are to be controlled through the main station control panel. Communication between the main station panel and the well control panel is to be accomplished via Banner radios.

**SECTION 1: GENERAL**

- 1.1 The prefabricated pump station control panel shall conform to the specifications as supplied by the owner.
- 1.2 The control panel shall be completely wired, electrically; and tested at the factory prior to shipment to job site. Documentation of test shall be verified by owner prior to pump station control panel shipment.

The pump station control panel shall be model number CP as manufactured by WATERTRONICS, INC. 525 Industrial Drive, P.O. Box 530, Hartland, Wisconsin 53029-0530, [www.watertronics.com](http://www.watertronics.com).

**SECTION 2: MANUFACTURERES REQUIREMENTS**

The pump station control panel shall be manufactured by **Watertronics, Inc.**, Hartland, Wisconsin. The following information must be furnished by the contractor or manufacturer's representative within 10 days before bid date, to the Consultant/Engineer for consideration as an equal brand.

- 2.1 Complete specification and submittal of all major components for the proposed pump station control panel with individual pump performance verification.
- 2.2 Complete electrical schematic for all high and low voltage circuits showing breaker/ fuse sizing, wire numbering and color.
- 2.3 Pump station control panel manufacturers U.L. file number for the electrical controls and pump station control panel with a copy of the manufacturer's certificate of insurance in excess of \$1,000,000.
- 2.4 Product support technicians shall be capable of accessing all information pertaining to the pumping equipment, e.g. electrical schematics, program data, bill of materials, etc. The manufacturer shall have no less than two (2) technicians on call twenty-four (24) hours per day/seven (7) days a week. To be verified with Names, Addresses, and Phone Numbers.
- 2.5 The pump station control panel manufacturer shall provide factory authorized or factory direct service personnel for the set, start-up, preventative maintenance and general service of the pump control system. A factory authorized or factory direct service technician must be located within a one-hundred (100) mile radius of the project site. The pump systems technician must have a minimum of five (5)

years of experience. The pump station control panel manufacturer shall provide technical phone support twenty-four (24) hours per day/seven (7) days a week. To be verified with Names, Addresses, and Phone Numbers.

### **SECTION 3: U.L. LISTED CONTROL PANEL, LOGIC AND SENSORS**

#### **3.1 General**

##### **Watertronics, Inc. U.L. File Number E142155**

The pumping station electrical controls shall be mounted in a self-containing NEMA 4 enclosure fabricated from not less than 12 gauge steel. Door gasket seals shall be neoprene sponge, sufficient to protect interior components from weather and dust. The electrical panel doors shall be constructed from 12 gauge steel with integral latches.

All external operating devices shall be dust and weatherproof. All internal components of the enclosure shall be mounted on a removable back panel. Mounting screws for components shall not be tapped into the enclosure wall. No pressure gauges, pressure switches, water activated devices, or water lines of any sort shall be installed in any electrical control panel.

A closed type cooling system shall be included to cool the enclosure and reject heat from the VFD. **Open type cooling systems allowing outside ambient air to enter the panel are not acceptable.** No water line connections shall be permitted inside of the control enclosure.

**The control panel shall be designed, built, tested and U.L. listed by the pump station control panel manufacturer.**

#### **3.2 Main Disconnect**

A three-pole, main station disconnect shall be contained within the NEMA 4 control enclosure. Disconnect shall be non-fused and isolate all power to the control enclosure. The disconnect shall have an operating handle mounted in the enclosure door, mechanically interlocked to prevent entry while disconnect is in ON position.

#### **3.3 Motor Combination Starters- Breaker**

Each motor shall be protected by a MSP combination starter and breaker. Device will be UL 508 Type F. Motor starter protector and contactor are electrically and mechanically linked by means of a link module and adapter plate. All starters are suitable for use in group installation applications according to NEC-430-53(c).

#### **3.4 Control Transformer**

A control transformer shall provide 120 volt power to the pump station control panel controls. The control transformer shall be protected on primary and secondary sides with appropriately sized fuses. No load other than the pump controls shall be supplied by the control transformer.

#### **3.5 Premium Lightning Arrester**

Surge suppressor shall meet or exceed the following criteria: Minimum single impulse current rating: 80,000 amperes per phase. Duty cycle testing: 2,500 10KA impulses with less than 10% drift. Response time: <5ns. Suppressors shall consist of solid-state components and operate bi-directionally. Minimum continuous operating voltage of the suppressor shall be greater than 110% of the nominal system voltage.

### **3.6 Secondary Control Circuit Breakers**

Single-pole secondary distribution breakers with appropriate ratings shall supply power to each pump starter coil circuit, the control system and to other circuits as specified.

### **3.7 Main Panel Power And Motor Phase Monitor**

The incoming power and each motor shall be protected by a phase loss/low voltage system dropout relay to de-energize the pump station control panel control circuit or motor contactor if either a phase failure, phase reversal or low voltage condition occurs. If after attempted automatic re-starts the phase failure/low voltage alarm condition remains, the alarm must be manually reset. Individual motor overloads will also act as phase monitors for each motor.

### **3.8 Corrosion Inhibiting Modules**

Corrosion inhibiting modules shall be installed in all electrical enclosures in accordance with the manufacture's recommendations.

### **3.9 Control Logic**

The pump sequence controller shall be an industrial grade PLC with diagnostic LEDs for monitoring of discrete inputs and outputs. Not less than two additional analog inputs and outputs shall be standard for monitoring and control purposes. The PLC shall contain RS232 and RS485 communication ports for monitoring and programming purposes. The PLC shall contain an EEPROM, battery backed RAM and non-volatile memory for storage of critical configuration data. The PLC will have a high speed counter, clock and calendar function with year, month, day, hour, minute, and day of week

#### **3.9c Alarms**

Controls shall shut down the pump station control panel in the event of the following alarm conditions. The controls shall attempt to restart the system after alarm shutdown or loss of power to minimize loss of irrigation. After a user adjustable number of attempts to re-pressurize the system, the controls will go into hard shut down and remain there until manually reset.

1. Low discharge pressure cutout. Pressure remains 20 PSI below regulate set point for set time delay.
2. High discharge pressure cutout. Pressure remains 11 PSI above regulate set point for set time delay.
3. Phase/ voltage cutout. High or low voltage, loss of phase, or phase reversal.
4. Low intake water level cutout. Wet well or pond level remains below set point for set time delay.
5. Starter fail cutout. Output to starter is not met with corresponding running input for set time delay. Indicates overload, phase imbalance or control fuse.
6. VFD fault and VFD bypass status.



### 3.10 Operator Interface

Operator interface shall be a full color STN display unit mounted in the enclosure door. Operator interface shall be used for logical display of all pump station control panel functions. The operator interface shall be NEMA 4 rated. The operator interface shall be touch sensitive with intuitive on-screen user instruction for ease of operator use. The use of buttons or keys or off-screen user instructions shall not be permitted. The operator interface shall be STN color display type with no less than 640 x 480 pixel resolution, with viewing area measuring not less than 7.5" diagonal. User memory for storing critical pump operation data shall not be less than required for up to 1 year of data.

The operator interface shall allow the user to view and modify all pertinent operation parameters. The operator interface shall incorporate password protection for modification of critical pump station control panel parameters. The operator interface capabilities shall include but are not limited to the following:

- a. Overview screen showing pump system configuration. Screen shall show if each individual pump is enable or disabled, the number of hours on each pump, station full flow and pressure design criteria
- b. System screen with information on current regulation pressure, setpoint, regulation pressure, System status, restarts remaining, VFD reference speed, pressure regulation method (VFD or EBV modes) and adjust settings button. Adjust settings button will allow changing parameters etc after entering password.
- c. Settings menu to allow changes to pressure regulation settings, pipe saver mode, VFD manual mode, analog calibration, flow calibration, program or register settings.
- d. Flow screen will display pressure in PSI, flow in GPM and total gallons pumped in thousands of gallons. Separate display for total gallons pumped since last reset.
- e. Alarm status with time stamping, display of pump station control panel conditions at shutdown and restart. Alarms will be displayed in red when activated and a separate listing will be displayed in green when the alarm is reset. Alarms will be logged to a compact flash disk allowing the service technician to upload data to a spreadsheet type program.
- f. Full control of and capability of monitoring, adjusting and viewing any options present such as water level, inlet strainer, wye strainer, filtration, chemical injection, or liquid tank levels. Adjustment of automatic/manual pressure regulation set points.
- g. Graphing capability for up to 1 full year detailing flow rate and pressure. Graphing function shall give option to graph and plot a point every minute. The graph function will be selectable by day, month and year as well as the time of desired graph. All data will be logged to a compact flash disk allowing the service technician to upload data to a spreadsheet type program.

### **3.15 Magnetic Flow Sensor**

The pump station control panel shall have a flow sensor installed, which shall be utilized to control and display the pump station control panel flow rate and to display total gallons pumps through the touch screen operator interface device mounted on the control panel door. The flow meter shall be electro magnetic design comprising of two major components, a primary head and a signal converter. The flow meter signal converter shall produce two separate signals, pulse and 4-20ma, in linear proportion to flow rate. Flow meter shall read flows from 0-40 fps, with a worst-case inaccuracy of +/-0.5% of reading with +/- 0.2% repeatability. Flow meter shall be sized so that maximum system flow lies between 16 and 24 fps through the meter. The primary meter head shall incorporate a straight-thru flow design with no moving parts or pressure loss, low maintenance and high accuracy. Meter shall be installed according to manufacturers recommendations.

The flow tube shall be an ANSI B16.5 class 150 flanged for sizes less than 24". Wetted liner shall be hard rubber. Liner shall extend beyond the ends of the flow tube and over the flanged faces. The electrodes shall be Hastelloy.

The signal converter shall be a NEMA 4 rated, and shall house the microprocessor-based electronics required for magnet excitation and flow measurement.

The meter shall be calibrated during the pump station control panel full run performance testing while at the factory prior to shipment. The magnetic flow sensor on the pump station control panel shall be calibrated against a master meter. The manufacturer's test and calibration equipment shall be certified and shall be re-certified every three years.

## **SECTION 4: PANEL ELECTRICAL**

### **4.1 Panel Wiring**

Panel wiring shall conform to National Electrical Code Standards. All wiring from control panels to motors shall be in metal reinforced, water tight, flexible conduit with copper conductors rated not less than 600 volts and of proper size to carry the full load amperage of the motors without exceeding 70% capacity of the conductor. Flexible conduit runs shall not exceed six feet in length. A grounding cable sized to National Electrical Code requirements shall be included in the flexible conduit. There shall be no splices between the motor starters and the motor connection boxes.

Wiring to flow sensors, and pressure transducer shall be multi-conductor, shielded cable suitable for Class II low voltage controls. Wiring to motor operated valves, (option available for VFD stations), shall be in flexible conduit with TFFN #18 gauge copper conductors rated not less than 600 volts.

### **4.2 Junction Boxes**

All off skid devices requiring control interface shall be terminated in a junction box. This junction box shall be located at the skid edge nearest the installation point of the off skid device. Fertigation and monitoring systems shall be terminated in a NEMA 4 junction box located on the exterior of the main controls enclosure to allow user connection.

## **SECTION 5: ADDITIONAL CONTROL PANEL INTEGRATED EQUIPMENT**

### **5.1 Inside Panel Lighting Package (Standard)**

The pump station control panel manufacturer shall provide within their control panel, fluorescent internal lighting that is switch activated when the control panel door is open. The light fixture should be mounted on the top of the enclosure and should be capable of illuminating the entire inside of the enclosure.

### **5.4 Lake Level Controls**

The irrigation reservoir shall be continuously monitored by an electronic pressure transducer, which will send a 4-20ma signal to the PLC. The reservoir level will be read on the Touchscreen operator interface and displayed in inches. The user shall be able to control the remote signal activation level by making the desired adjustments on the screen. When low (set point) level has been maintained for the pre-set period of time, a 120 VAC signal shall be sent to a dry contact relay in the pump station control panel panel to activate the start signal for a fill pump or valve. Upon a rise in the reservoir level the signal will stop and the relay will drop out to stop the filling operation. Lake level wire terminal connections will be located in a J-box on the control panel exterior.

## **SECTION 6: CONSTRUCTION**

Construction shall be of steel, painted white. Aluminum or stainless steel panels are available as an option.

## **SECTION 7: TESTING**

The pump station control panel manufacturer shall conduct and document a complete factory dynamic test of the pump station control panel prior to shipment. Pump station control panel shall be tested throughout the entire operating range at the net discharge pressure called for in the technical specifications. Individual pump pressure, flow, RPMs, volts, amps, KW and power factor shall be documented for verification by the consulting engineer or owners' representative prior to delivery upon request.

## **SECTION 8: ON-SITE CONTROL PANEL OFF LOADING & SETTING**

Off-loading & setting of the pump station control panel is the responsibility of the **contractor**, unless specifically called out elsewhere in the specification. **Crane** to off-load and set the pump station control panel on the concrete slab is to be provided by **contractor or owner**.

## **SECTION 9: ON-SITE PUMP STATION CONTROL PANEL START UP**

Technical start up shall be furnished by the pump station control panel manufacturer or a qualified, Watertronics certified service agency. Location and mounting details shall be furnished by the pump station control panel manufacturer. Electrical connection, by purchaser, shall consist of a single conduit from owners disconnect to the pump station control panel main disconnect. Additional purchaser responsibility shall include confirming correct motor rotation and securing local inspection/approval.

**Technical start up procedures by the pump station control panel technician shall include the following:**

- a. Station start up and pressurization.
- b. Pressure, flow and programming adjustments.
- c. Monitoring of complete operational cycle when possible.
- d. Customer training and presentation of owners manual.

## **SECTION 10: WARRANTY**

The manufacturer shall warrant the control panel to be free of defects and product malfunctions for a period of one year from date of start up or fifteen months after shipment, whichever occurs first. Failures caused by, lightning strikes, power surges, vandalism, flooding, operator abuse, or acts of God are excluded from warranty coverage. All warranties implied or otherwise shall not exceed those warranties extended by major or sub-component suppliers.

## **SECTION 11: OPERATION AND MAINTENANCE MANUAL**

Operation and maintenance manuals shall be furnished at time of start up and initial training. Owner will also receive training specific to this station as specified.

**End of Specification**

## IRRIGATION PUMP STATION

### PART 1 – GENERAL

#### 1.01 SUMMARY

- A. It is the intention of this specification to describe a fully operational, automatic, prefabricated pump station. Design, fabrication, testing and service shall be the sole responsibility of the pump station manufacturer. The pump station shall provide the required water volume while simultaneously maintaining a constant discharge pressure by using a prefabricated pump station with variable frequency drive (VFD) pumps for pressure regulation, under varying flow conditions up to the maximum specified capacity.
- B. Contractor is to provide a complete and working pumping system. Furnish all labor, materials, supplies, equipment, tools, transportation, and perform all operations in connection with and reasonably incidental to the complete manufacturing and installation of the pumping system, and guarantee/warranty as shown on the drawings, the installation details, and as specified herein.
- C. The prefabricated pump station shall have a minimum capacity and discharge pressure at skid edge as described in the technical specifications.
- D. The station shall be completely wired, piped, hydraulically, electrically, and flow tested to full station capacity at factory prior to shipment to job site. Documentation of the dynamic test shall be verified by the Owner prior to pump station shipment.
- E. Construction shall include a fabricated steel plate and skid assembly to support all components during shipping and to serve as the installation mounting base.
- F. The intake and discharge manifold from the pump station shall terminate at or near the pump station skid edge and be provided by the pump station manufacturer.

#### 1.02 REFERENCE STANDARDS:

- 1. ANSI- American National Standards Institute
- 2. ASTM- American Society for Testing and Materials
- 3. NEMA- National Electrical Manufacturers Association
- 4. IEEE- Institute of Electrical and Electronics Engineers
- 5. NEC- National Electrical Code
- 6. UL- Underwriters Laboratories, Inc.
- 7. Hydraulic Institute

#### 1.03 PROJECT LOCATION

The project is located: **Casper, WY**

#### 1.04 CONTRACT DOCUMENTS

- A. The general nature and extent of the work and the appurtenant facilities are as shown on the Drawings under the title: **Casper Soccer Complex**
- B. Perform work within the Limit of Work line that may be indicated on the Drawings and per the discretion of the Owner.

1.05 **DRAWINGS**

- A. Drawings such as utility and irrigation plans, etc., are essentially diagrammatic. Actual runs indicated on the Drawings shall be followed as closely as coordination with the work of other trades will permit. The exact routing of such improvements and locations of equipment shall be governed by site conditions, obstructions and locations of other utilities as acceptable to the Owner.
- B. In the event that discrepancies arise over dimensions, product references, omissions, or written statements, these conflicts shall be immediately brought to the Owner's attention by the Contractor. If available, this may be accomplished with the use of a "Request for Information" (RFI) form. While awaiting direction or clarification from the Owner, the Contractor shall re-direct work as necessary so as not to cause delay to the project.
- C. If discrepancies arise between plans, details, specifications, addenda or any other portion of the Contract Documents, these conflicts shall be immediately brought to the Owner's attention by the Contractor. If available, this may be accomplished with the use of a "Request for Information" (RFI) form. While awaiting direction or clarification from the Owner, the Contractor shall re-direct work as necessary so as not to cause delay to the project.
- D. Products, materials, labor, etc., installed or performed without proper clarification, or prior to Owner acceptance shall be the Contractor's sole responsibility and shall be removed, repaired, replaced, and/or reinstalled per the Owner's direction at no additional cost to the Owner or its agents.

1.11 **MATERIALS**

- A. All materials and equipment used in the work herein specified shall be in new, first class condition (unless otherwise noted or scheduled), suited to the intended use.
- B. Materials shall be delivered to the site and stored in original containers sheltered from the elements, but readily accessible for inspection by the Owner's Representative until installed.
- C. Materials of the same general type shall be of the same make and quality throughout the work to provide uniform appearance, operation and maintenance ease.
- D. Equipment specified by manufacturer's number shall include all accessories, controls, etc., listed in catalog as standard equipment. Furnish optional or additional accessories as specified.
- E. Where make of material or equipment is not specified, any product by a reputable manufacturer that conforms to the requirements of the Construction Documents may be used with the Owner's Representative's acceptance.
- F. Materials and equipment shall be current products by manufacturers regularly engaged in the production of such products.
- G. All equipment items shall be supported by service organizations that are reasonably convenient to the equipment installation in order to render satisfactory service to the equipment on a regular and emergency basis during the Specified Warranty Period.

## PART 2: PRODUCTS

### 2.1 MANUFACTURER

- A. The pump station shall be as manufactured by **Watertronics, Inc.**, Hartland, Wisconsin.
- B. To be considered as equal, the following information must be furnished by the contractor or manufacturer's representative:
  - 1. A complete specification and submittal of all major components for the proposed pump station with individual pump performance verification.
  - 2. A detailed pumping station proposal drawing complete with component location, sizes and dimensions specific to the installation.
  - 3. A complete electrical schematic for all high and low voltage circuits showing all circuit breakers, fuses and wire sizes. All wire numbering and colors must be designated.
  - 4. Pump station manufacturer's U.L. file number for the electrical controls and pump station.
  - 5. A copy of the manufacturer's certificate of insurance.
  - 6. Product support technicians shall be capable of accessing all information pertaining to the pumping equipment, e.g. electrical schematics, pump curves, program data, bill of materials, etc. The manufacturer shall have no less than two technicians on call seven days a week.
  - 7. The pump station manufacturer shall provide factory authorized or factory direct service personnel for the set, start-up, preventative maintenance and general service of the pump system. A factory authorized or factory direct service technician must be located within one-hundred (100) mile radius of the project site. The pump systems technician must have a minimum of 5 years' experience. The pump station manufacturer shall provide technical phone support twenty-four hours a day seven days a week.

### 2.2 CONTROL PANEL: [HEAT EXCHANGER]

- A. The pumping station electrical controls shall be mounted in a self-containing NEMA 4 enclosure fabricated from not less than 12 gauge steel. Door gasket seals shall be neoprene sponge, sufficient to protect interior components from weather and dust. The electrical panel doors shall be constructed from 12-gauge steel with integral latches.
- B. All external operating devices shall be dust and weatherproof. All internal components of the enclosure shall be mounted on a removable back panel. Mounting screws for components shall not be tapped into the enclosure wall. No pressure gauges, pressure switches, water activated devices, or water lines of any sort shall be installed in any electrical control panel.
- C. The control panel shall be designed, built, tested and U.L. listed by the pump station manufacturer. U.L. File Number E142155
- D. A closed type cooling system shall be included to cool the enclosure and reject heat from the VFD. **Open type cooling systems allowing outside ambient air to enter the panel are not acceptable.** No water line connections shall be permitted inside of the control enclosure. VFD status and internal parameters must be viewable without the opening of the enclosure door.

**2.3 MAIN SERVICE DISCONNECT**

A three-pole, main station disconnect shall be contained within the NEMA 4 control enclosure. Disconnect shall be non-fused and isolate all power to the control enclosure. The station disconnect shall have an operating handle mounted in the enclosure door, mechanically interlocked to prevent entry while disconnect is in ON position.

**2.4 MOTOR COMBINATION STARTERS- BREAKER**

Each motor shall be protected by a MSP combination starter and breaker. Device will be UL 508 Type F. Motor starter protector and contactor are electrically and mechanically linked by means of a link module and adapter plate. All starters are suitable for usage in a group installation application according to NEC-430-53(c).

**2.5 VARIABLE FREQUENCY DRIVE**

- A. The variable frequency drive shall be IGBT based with selectable carrier frequency up to 15 KHZ. The VFD shall include terminals for incoming power, motor output power and control terminals.
- B. The VFD shall generate a sine-coded, variable voltage/ frequency, three-phase output for optimum speed control. The VFD shall incorporate power loss ride-through for a minimum of 2 seconds. VFD protective features shall include current limit, auto restart, short circuit protection, electronic motor overload protection and ground fault protection. The VFD shall have a push button programming display for easy access to operation parameters. The VFD shall be protected on the primary side by fuses of the appropriate amperage.
- C. Overload capacity: 120% rated output current for one minute. Voltage Fluctuation: +10%, -15%. Sine wave PWM with full range, automatic torque boost. Frequency Control Range: 0.1 to 400Hz. Frequency Accuracy: Digital, 0.01Hz, Analog, 0.1%. Motor overload protection, Instantaneous Over current of 180% of rated output current. Over voltage at 820VDC if 460V input. Under voltage: user adjustable. Momentary Power Loss: up to 2 second ride through. Electronic Ground Fault. LED capacitor charge indicator. Input Phase loss alarm. Ambient temperature range of + 14 to 104 degrees F. Humidity of 95% non-condensing.

**2.7 CONTROL TRANSFORMER**

A control transformer shall provide 120-volt power to the pump station controls. The control transformer shall be protected on primary and secondary sides with appropriately sized fuses. No load other than the pump controls shall be supplied by the control transformer.

**2.9 SECONDARY CONTROL CIRCUIT BREAKERS**

Secondary distribution circuit breakers with appropriate ratings shall supply power to each pump starter coil circuit, the control system and to other circuits as specified.

**2.10 MAIN PANEL POWER PHASE MONITOR**

The incoming power shall be protected by a phase loss/low voltage system dropout relay to de-energize the pump station control circuit if a phase failure, phase reversal or low voltage condition occurs. If after attempted automatic re-starts the phase failure/low voltage alarm condition remains, the alarm must be manually reset.



**2.11 CORROSION INHIBITING MODULES**

Corrosion inhibiting modules shall be installed in all electrical enclosures in accordance with the manufacture's recommendations.

**2.12 CONTROL LOGIC**

The pump sequence controller shall be an industrial grade PLC with diagnostic LEDs for monitoring of discrete inputs and outputs. Not less than two additional analog inputs and outputs shall be standard for monitoring and control purposes. The PLC shall contain two communication ports for monitoring and programming purposes. The PLC shall contain an EEPROM, battery backed RAM and non-volatile memory for storage of critical configuration data.

**2.13 AUTOMATIC PRESSURE REGULATION BASED ON VARIABLE FLOW**

The pump station controls shall be capable of changing the regulated downstream pressure while in operation, based on discharge flow or discrete input as called out by the technical specifications. The pump station controls shall also be capable of up to six, user adjustable pressure regulation set points based on discharge flow or one additional set point based on a discrete input. In addition to adjustment of downstream pressure, the controls shall be capable of up six pressure regulation algorithms to insure accurate pressure regulation regardless of regulated pressure, discharge flow or connected pump combination.

**2.15 USER DEFINED PRESSURE SET-POINT BASED ON FLOW ZONES**

The operator shall be capable of changing the regulated downstream pressure based on discharge flow or discrete input as called out by the technical specifications. The pump station controls shall also be capable of up to six, user adjustable pressure regulation set points based on discharge flow or one additional set point based on a discrete input. In addition to adjustment of downstream pressure, the controls shall be capable of up six pressure regulation algorithms to insure accurate pressure regulation regardless of regulated pressure, discharge flow or connected pump combination.

**2.16 LEAD PUMP SELECTION**

Lead selection of equal horsepower pumps shall be accomplished by total accumulated pump running time. The pump with the lowest accumulated running time shall be the next pump started in the sequence. Alternating logic for selection of lead pump shall not be accepted.

**2.17 ALARMS**

Controls shall shut down the pump station in the event of the following alarm conditions. The controls shall attempt to restart the system after alarm shutdown or loss of power. After a user adjustable number of attempts to re-pressurize the system, the controls will go into hard shut down and remain there until manually reset.

1. Low discharge pressure cutout. Pressure remains 20 PSI below regulate set point for set time delay.
2. High discharge pressure cutout. Pressure remains 11 PSI above regulate set point for set time delay.
3. Phase/ voltage cutout. High or low voltage, loss of phase, or phase reversal.
4. Low inlet pressure cutout. Pressure remains below set point for set time delay.
5. Starter fail cutout. Output to starter is not met with corresponding running input for set time delay. Indicates overload, phase imbalance or control fuse.
6. VFD fault and VFD bypass status.

2.18 OPERATOR INTERFACE (7" COLOR TOUCHSCREEN)

- A. The controls will utilize an industrial programmable logic controller (PLC) with 7" color touchscreen, a HOA switch for each of the main motors, and an emergency stop button. The user will be able to monitor, adjust, and control all the station parameters from the touchscreen. The PLC will include custom programming and screens that allow the user to monitor / log, adjust the flow rate, or shutdown each metering run individually.
- B. The touchscreen will be connected to a Watertronics supplied wireless Ethernet switch. The wireless switch will communicate via a customer Ethernet communications network to the internet. The wireless router/switch will allow Watertronics control engineers to remotely monitor and modify the system in real time to insure satisfactory operation.
- C. Operator interface shall be a full color STN display unit mounted in the enclosure door. Operator interface shall be used for logical display of all pump station functions. The operator interface shall be NEMA 4 rated. The operator interface shall be touch sensitive with intuitive on-screen user instruction for ease of operator use. The use of buttons or keys or off-screen user instructions shall not be permitted. The operator interface shall be STN color display type with no less than 640 x 480 pixel resolution, with viewing area measuring not less than 7.0" diagonal. User memory for storing critical pump operation data shall not be less than required for up to 1 year of data.
- D. The operator interface shall allow the user to view and modify all pertinent operation parameters. The operator interface shall incorporate password protection for modification of critical pump station parameters. The operator interface capabilities shall include but are not limited to the following:
  - 1. Overview screen showing pump system configuration. Screen shall show if each individual pump is enable or disabled, the number of hours on each pump, station full flow and pressure design criteria
  - 2. System screen with information on current regulation pressure, setpoint, regulation pressure, System status, restarts remaining, VFD reference speed, pressure regulation method (VFD or EBV modes) and adjust settings button. Adjust settings button will allow changing parameters etc. after entering password.
  - 3. Settings menu to allow changes to pressure regulation settings, pipe saver mode, VFD manual mode, analog calibration, flow calibration, program or register settings.
  - 4. Flow screen will display pressure in PSI, flow in GPM and total gallons pumped in thousands of gallons. Separate display for total gallons pumped since last reset.
  - 5. Alarm status with time stamping, display of pump station conditions at shutdown and restart. Alarms will be displayed in red when activated and a separate listing will be displayed in green when the alarm is reset. Alarms will be logged to a compact flash disk allowing the service technician to upload data to a spreadsheet type program.
  - 6. Full control of and capability of monitoring, adjusting and viewing any options present such as water level, inlet strainer, wye strainer, filtration, chemical injection, or liquid tank levels. Adjustment of automatic/manual pressure regulation set points.
  - 7. Graphing capability for up to one full year detailing flow rate and pressure. Graphing function shall give option to graph and plot a point every minute. The graph function will be selectable by day, month and year as well as the time of desired graph. All data will be logged to a compact flash disk allowing the service technician to upload data to a spreadsheet type program.

**2.20 WATERVISION WEB BASED REMOTE MONITORING AND CONTROL SOFTWARE FOR PERSONAL COMPUTER AND SMART PHONE – SINGLE & MULTIPLE SITES**

The pump control system shall incorporate a remote monitoring and control system (Watervision Cloud) that is accessible from any web enabled device via the internet.

**A. Connectivity**

1. Pump controls: The pump controls shall be connected to the internet via a RTU (Remote Telemetry Unit) that shall transmit the pump station parameters to a secure central data collection point, from which they can be retrieved. The RTU shall communicate directly to the pump control PLC through a dedicated serial port via Modbus protocol. Generic RTU's that monitor discrete inputs shall not be acceptable. The RTU shall poll the pump station controls continuously and transmit to the secure central data collection center only on a change of state.
  - a. RTU Connectivity options
    - i. Cellular
    - ii. Spread spectrum radio (900 MHz) via cellular or Ethernet Bridge. The Bridge shall communicate with up to 10 RTU's, providing access to the central data collection point via a single internet connection.
  - b. The RTU shall be connected to the internet via a cellular, Ethernet, or a Bridge connection as called out in the technical specification.
2. Web enabled device: The web enabled device for remote monitoring and control of the pump system shall require a browser. For PC's, the browser shall be, minimum:
  - Internet Explorer 8.0 or higher
  - Foxfire version 3.0 or higher

**B. Secure data storage**

1. Historic data specific to each RTU shall be stored in a password protected secure data storage facility.
2. The secure data storage facility shall be environmentally hardened, secure of viruses and power anomalies.

**C. Features**

The remote monitoring and control system shall be accessed by a secure login and password. A user hierarchy shall provide varying levels of access as defined by the system administrator. Upon successful login, the user shall be able to monitor their pump system and any attached ancillary devices on a single overview screen. Additional pump monitoring and control features shall be accessed through links from the overview screen. Specific features of this system shall include, but not be limited to:

1. Graphical overview of system operations and status including pump status, flow, pressures, power draws, and regulate set points and alarms.
2. Operational status of pumps: Enabled/Disabled, Running/Not Running, Position of Hand/Off/Auto switch.

**2.21 PRESSURE TRANSDUCER**

A solid-state pressure transducer shall provide a noise free, linear output proportional to discharge pressure. Transducer shall be solid-state, strain gauge type with integral voltage regulation and output accuracy not less than 0.25%. The transducer shall be constructed of stainless steel and rated for the discharge pressure of the pump station as called out in the technical specifications.

2.23 **MAGNETIC FLOW SENSOR**

- A. The pump station shall have a flow sensor installed, which shall be utilized to control the pump station and display instantaneous flow rate along with total gallons pumped through the touch screen operator interface device mounted on the control panel door. The flow meter shall be electromagnetic design comprising of two major components, a flow tube and a signal converter housing with display. The flow meter signal converter shall produce a pulse output signal in linear proportion to flow rate. Flow meter shall read flows from 0-30 fps, with a worst-case inaccuracy of +/- 2% of reading when flowrate is at or below 10% of the meter maximum rated flowrate. Flow meter shall be sized so that maximum system flow lies between 15 and 24 fps through the meter. The meter shall incorporate a straight-thru flow design with no moving parts and minimal pressure loss, low maintenance and high accuracy. Meter shall be installed according to manufacturer's recommendations. The flow tube shall be an ANSI B16.5 Class 150# flanged in sizes 4" thru 12" (no 5" size). Wetted liner shall be Neoprene rubber. Liner shall extend beyond the ends of the flow tube and over the flanged faces. The meter shall be calibrated during the pump station full run performance testing while at the factory prior to shipment using a calibrated master meter.
- B. Flow Measurement:
  - 1. Accuracy: 10% to 100% of max flow =  $\pm 1\%$  of reading. Cutoff to 10% of max flow =  $\pm 2\%$  of reading.
  - 2. Measuring frequency:  
Battery power: 1/15 Hz, External power: automatically proceeds with full-speed measurement, with frequency up to 5.5 Hz. Range: 0.3 fps – 30 fps.
- C. Battery Power  
Battery Life: 3-5 years, Battery Level Indicator: Supported, Battery Replacement: Supported
- D. External Power  
Voltage Range: 8 – 32VDC, Auto Switch to External Power: Supported, External Power Indicator: Yes
- E. User Interface
  - 1. Buttons: Support 1 -2 buttons (reed switch)
  - 2. Display Contents  
Flow rate, Total, Battery life, Low battery warning, Empty pipe warning, Reverse flow direction indication
  - 3. Display Digits: Rate - 7 digits, Total – 9 digits
  - 4. Rate Units: Gallon/minute, Liter/minute, Liter/second, Cubic feet/minute, Cubic meter/hour, Million gallon/day
  - 5. Total Units: Gallons x 1000, Acre Inches, Acre Feet, Liters X 1000
  - 6. Unit Settings: Set according to customer requirement before shipment
  - 7. Unit Switching: Switchable by defined user button (reed switch)
- F. Output: Frequency (opt. iso., dry contact) – with external power, max frequency 1000 Hz., Pulse (opt. iso., dry contact), Communications – supported with related hardware
- G. Working Conditions: Temperature Operating: 14° F – 131° F, Storage: -40° F – 140° F, Pressure: 290 PSI, Conductivity of Medium:  $\geq 20\mu\text{S/cm}$
- H. Installation Method: ANSI 150# Flanged
- I. Protection Rating: Tamper proof IP68 signal converter housing

**2.23-1 MAGNETIC FLOW SENSOR**

- A. The pump station shall have a flow sensor installed, which shall be utilized to control and display the pump station flow rate and to display total gallons pumps through the touch screen operator interface device mounted on the control panel door. The flow meter shall be electromagnetic design comprising of two major components, a primary head and a signal converter. The flow meter signal converter shall produce two separate signals, pulse and 4-20ma, in linear proportion to flow rate. Flow meter shall read flows from 0-40 fps, with a worst-case inaccuracy of +/-0.5% of reading with +/- 0.2% repeatability. Flow meter shall be sized so that maximum system flow lies between 16 and 24 fps through the meter. The primary meter head shall incorporate a straight-thru flow design with no moving parts or pressure loss, low maintenance and high accuracy. Meter shall be installed according to manufacturer's recommendations.
- B. The flow tube shall be an ANSI B16.5 class 150 flanged for sizes less than 24". Wetted liner shall be hard rubber. Liner shall extend beyond the ends of the flow tube and over the flanged faces. The electrodes shall be Hastelloy.
- C. The signal converter shall be a NEMA 4 rated, and shall house the microprocessor-based electronics required for magnet excitation and flow measurement.
- D. The meter shall be calibrated during the pump station full run performance-testing while at the factory prior to shipment. The magnetic flow sensor on the pump station shall be calibrated against a master meter. The manufacturer's test and calibration equipment shall be certified and shall be re-certified every three years.

**2.24 SKID WIRING**

- A. Skid wiring shall conform to National Electrical Code Standards. All wiring from control panels to motors shall be in metal reinforced, water tight, flexible conduit with copper conductors rated not less than 600 volts and of proper size to carry the full load amperage of the motors without exceeding 70% capacity of the conductor. Flexible conduit runs shall not exceed six feet in length. A grounding cable sized to National Electrical Code requirements shall be included in the flexible conduit. There shall be no splices between the motor starters and the motor connection boxes.
- B. Wiring to flow sensors, and pressure transducer shall be multi-conductor, shielded cable suitable for Class II low voltage controls. Wiring to motor operated valves, (option available for VFD stations), shall be in flexible conduit with TFFN #18 gauge copper conductors rated not less than 600 volts.

**2.25 JUNCTION BOXES**

All off skid devices requiring control interface shall be terminated in a junction box. This junction box shall be located at the skid edge nearest the installation point of the off skid device. Chemical and monitoring systems shall be terminated in a NEMA 4 junction box located on the exterior of the main controls enclosure to allow user connection.

## **SECTION 2.6 PUMP ASSEMBLIES**

### **A. Vertical Turbine Irrigation Pump**

Bowl assembly including suction case, intermediate bowls and discharge bowls shall be of ductile cast iron. The impellers shall be of 201 stainless steel, statically balanced. Impellers shall be adjusted vertically by means of an adjusting nut located at the top of the driver. Each pump shaft is to be turned, ground and polished stainless steel having a chromium content of not less than 12%. It shall be supported by bearings above and below each impeller. The size of each shaft shall be appropriate to transmit the horsepower required by the pump.

Each turbine pump inlet strainer shall be corrosive resistant basket type with an area not less than four times the pump suction bell inlet area.

The discharge column pipe shall be A53 Grade B schedule 40 and furnished in interchangeable 10' sections with threaded couplings. The line shafts shall be ground and polished 416 stainless steel, and shall be coupled with steel couplings, have left hand threads, which tighten during operation. Drop-in type shaft centering spiders shall be provided at each column coupling at maximum 10' spacing. The section of shaft passing through the stuffing box shall be stainless steel having a chromium content of not less than 12%.

**Turbine Pumps shall have a polymer bearings and all stainless steel hardware.**

### **B. Discharge Head**

Each pump shall be supplied with a DUCTILE IRON discharge head having a flanged discharge opening. The top diameter of the discharge head shall match the motor base to distribute the load uniformly. The minimum operating pressure of each discharge head shall be no less than 30% higher than the maximum output pressure of the pump. The DUCTILE IRON discharge head will have a tensile strength of 65,000 PSI.

### **C. Mechanical Seal**

Each turbine pump discharge head shall contain a mechanical seal assembly located where the line shaft protrudes through the discharge head. The mechanical seal assembly shall consist of a main housing, shaft sleeve assembly, locking and drive collars. The shaft sleeve shall be machined from 416 stainless steel. The locking and driving collars shall be machined from 7075 aluminum. Integral to the seal housing, a permanently lubricated ball bearing shall be mounted, located out of the pumping media. The mechanical seal shall be resistant to corrosion and abrasives, totally self lubricating, and rated for no less than 300 PSI. The seal assembly shall require no bypass tubes or related devices to provide cooling or lubrication.

## **2.29 MAIN MOTOR WINDING CONDENSATE HEATER**

Each pump motor will be supplied with a 120-volt space heater in the motor windings to prevent condensation during non-use times. The heaters will be deactivated while the motors are running.

## **2.30 PRESSURE MAINTENANCE PUMP MOTOR**

The pressure maintenance pump shall be equipped with a 3600 RPM, high efficiency submersible motor. The pressure maintenance pump shall perform as specified by the Technical Specifications.

2.31 **SKID, PIPING, VALVES, GAUGES, & MECHANICAL EQUIPMENT**

- A. **Base Construction:** Pump station skid shall be formed from a single sheet of 3/8" steel, continuous welded and smooth ground at all corners resulting in a seamless, one-piece structure with rounded edges and corners. Two 3" holes shall be located at each corner of the skid, on the sidewall, for the purpose of lifting the pump station. The skid shall be strategically reinforced underneath with structural channel iron to support pumps, manifolds, control enclosures and periphery. The skid shall be drilled and tapped for mounting of pumps, manifolds, tanks, relief valves and other equipment. All tolerances shall be sufficient to permit direct bolting of pump station components to skid. No slotted holes shall be permitted in the pump station skid and no nuts or bolt heads shall be permitted on the underside of the skid. The pump station skid shall cover the wet well completely, without the need for a separate wet well cover plate. The pump station skid shall incorporate an integral wet well access hatch measuring not less than 16 inches by 24 inches. The access hatch door shall be both hinged and removable. For safety purposes, the wet well hatch access handle shall not protrude above the skid surface. The skid shall be primed and painted per enclosed specification on both top and bottom.
- B. **Fabricated Piping:** All fabricated piping shall conform to ASTM specifications A53 for Grade B welded or seamless pipe. Discharge piping 8" and above shall be a minimum of Schedule 10. Discharge piping 6" and smaller shall be Schedule 40. All welded flanges shall be forged steel slip-on or weld neck type. All welded fittings shall be seamless, conforming to ASTM Specification A234, with pressure rating not less than 150 psi.
- C. **Drains:** Drains are to be provided from any possible low point in the system and are to be equipped with 3/8" A or 1/4" brass valves. Drains shall include, but are not limited to, the following:
- Drain for each pump discharge check valve
  - Drain in discharge manifold upstream of station discharge isolation valve.
  - A wash down 3/4" brass hose bib on the discharge manifold, upstream of the main station isolation valve.
- D. **Pump Check Valve:** Pump check valves shall be bolted directly to the pump discharge heads and sized per the technical data sheet. Valve bodies shall be cast from ASTM-126C cast-iron or better and shall be free from blowholes, sand holes, and other impurities. The valve design shall incorporate a center guided, spring loaded poppet, guided at opposite ends and having a short linear stroke that generates a flow area equal to the pipe diameter. Internals shall be machined bronze disc, seat, and stem guide. Valves shall be sized to permit full pump capacity to discharge through them without exceeding a pressure drop of 2.5 PSI. Valves 4" and smaller to be pressure rated for 250 PSI, 6" to 10" to be pressure rated to 150 PSI. Valves 12" and larger check valves to be globe style with 150-PSI rating iron bodied with bronze trim.
- E. **Isolation Valve:** Each pump shall be isolated by means of a grooved valve after the check valve and before the discharge manifold. The discharge manifold shall also have a grooved isolation valve at the skid edge (6" and less). Isolation valves shall be butterfly type with gear operators for valves 8" and larger, rated for 200 PSI WOG working pressure. Trim shall include stainless steel stem, bronze or nickel coated iron streamlined disk with full faced resilient seat design to eliminate need for flange gaskets.
- F. **Pressure Relief Valve:** A pressure relief valve shall be installed on the discharge piping downstream of the pressure regulating valves. The valve shall be sized to bypass sufficient water back to the water source to avoid the discharge pressure from exceeding the maximum programmed pressure set point by more than 10 PSI.

- G. **System Air Release:** Individual pump column air shall be purged prior to entering the pump station inlet and / or discharge manifold. Separation reservoirs or tanks with air/ water balance controls shall not be accepted.
- H. **Pressure Gauge:** A pressure gauge shall be located on the discharge and inlet manifolds to indicate the regulated pressure. Pressure gauge shall be 304 stainless steel case and bezel construction. Gauge shall be 4" diameter, liquid filled. Pressure sensing connection shall be 1/4" NPT lower gauge connection.
- I. **Lake Level Controls:** The irrigation reservoir shall be continuously monitored by an electronic pressure transducer, which will send a 4-20ma signal to the PLC. The reservoir level will be read on the Touchscreen operator interface and displayed in inches. The user shall be able to control the remote signal activation level by making the desired adjustments on the screen. When low (set point) level has been maintained for the pre-set period, a 120 VAC signal shall be sent to a dry contact relay in the pump station panel to activate the start signal for a fill pump or valve. Upon a rise in the reservoir level the signal will stop and the relay will drop out to stop the filling operation. Lake level wire terminal connections will be located in a J-box on the control panel exterior.
- J. **Pipe Support Stand:** Furnish manufactured steel pipe support stand as shown on the drawings and details. Support must be capable of supporting the weights, dead load and be adjustable within the range shown on the pump piping detail.
- K. **Access Hatch:** Provide hatch as a hinged component of the pump-mounting skid for access to wet well.
- L. **Painting:** Painting of the entire unit shall consist of a multi-step coating system including metal preparation, a rust prohibitive epoxy prime coat and a two part ultraviolet insensitive polyurethane finish having a total dry film thickness of not less than 5 mils. Each coat will be applied and baked for one half hour at 165 degrees F. All pump station components including skid, manifolds, isolation and relief valves, grooved clamps and supports shall be painted potable water blue. All electrical enclosures and accessory panels and tanks shall be appliance white
- M. **Other Components:**
  - Tools and Spare Parts: Provide operating keys, servicing tools, test equipment, and any other items indicated on the drawings.
  - Other Materials: Provide other materials or equipment shown on the drawings or installation details to be part of the pumping system, even though such items may not have been referenced in these specifications.
  - All nuts, bolts, washers, and fasteners shall be zinc or cadmium plated for corrosion resistance.

## 2.35 FERTIGATION RUN RELAY

The pump station manufacturer shall provide a run relay, which shall provide a start/stop signal for customer supplied fertigation pump. The run relay shall allow the fertigation pump to run only after 100 GPM station flow rate. The station GPM setting to activate or de-activate the fertigation pump shall be field adjustable through the operator interface. The run relay wire terminal connection will be located in a J-box on the control panel exterior.



2.36 **ELECTRONIC BUTTERFLY VALVE BACK-UP PRESSURE REGULATION ON MAIN PUMPS ONLY**

- A. Pump station manufacturer shall provide an automatic by-pass back-up mode for constant pressure regulation in the event of VFD failure. The back-up mode shall automatically function on the fly during an event of a VFD failure, without loss of irrigation. The VFD back-up mode must provide constant pressure at variable flow without causing line surge. Utilizing the pressure relief valve is **not** an acceptable automatic back up mode due to its inability to provide surge free constant pressure regulation at variable flow demand. The automatic VFD by-pass mode shall be either controlled hydraulically through a pressure-regulating valve per pump or EBV (electronic butterfly valve(s)).
- B. The pump station discharge pressure shall be regulated to provide surge-free constant pressure as programmed via the control panel operator interface. Discharge pressure shall be regulated by an Electronic Butterfly Valve, consisting of the following:
  - 1. Gradual entry of water from the EBV pump into the discharge manifold to allow for complete purging of pump column air and elimination of surges.
  - 2. Maintain programmed downstream pressure regardless of discharge flow.
  - 3. Up to six, user adjustable PID control settings to ensure accurate pressure regulation at all flows, programmed pressure, or connected pump combination.
  - 4. Adjustable pressure ramp-up and ramp-down to assure surge free pressure regulation.
  - 5. After a drop in pressure, gradually increase system pressure over a user adjustable period of time to eliminate surging.
  - 6. Rate of change of pressure control to anticipate and eliminate rapid pressure changes caused by changing system demand.
- C. Adjustment of regulated downstream pressure shall be accomplished through the control panel operator interface. Individual pressure regulating valves shall be butterfly type with electric motor gear actuation. The maximum allowable pressure drop across the butterfly valve at full pump capacity shall not exceed one PSI. The Butterfly Valve shall be rated for not less than 285 PSI.

2.37 **FERTIGATION INJECTION SYSTEM – MOTOR AND VFD ONLY**

**Scope:** Pump system manufacturer shall provide the following as part of the pumping system. These items shall be shipped loose and installed on site. If there are any discrepancies between this section and the main specifications, this section takes precedence.

- A. **General Description:** Pump station manufacturer shall provide a 1hp motor and VFD to replace an existing fertigation feed nutrient injection system motor and drive.
  - 1. The pump station manufacturer shall provide a run relay, which shall provide a start/stop signal for a fertigation pump(s). The run relay shall allow the fertigation pump to run only when a main pump is operating and flow is in excess of 100 GPM. The GPM to activate or de-activate the fertigation pump shall be field adjustable through the operator interface. Run relay will be mounted in a J-box on the control panel exterior.
  - 2. The nutrient injection system shall automatically vary its flow output in proportion to irrigation flow. The irrigation pump station flow sensor will provide the input signal to provide accurate application. All calibration, setup, and operation functions shall be accomplished through the pump station PLC controls and the Touch Screen Operator Interface with a run light, HOA switch and speed pot. In manual mode, the user can manually adjust pump speed.

## **PART 3: EXECUTION**

### **3.1 INSPECTIONS AND REVIEWS**

Site Inspections:

1. Verify site conditions and note irregularities affecting work of this section. Report irregularities to the Contracting Officer Representative prior to beginning work.
2. Beginning work of this section implies acceptance of existing conditions.

### **3.2 EXCAVATION AND BACKFILLING**

Contractor to install and maintain safety fencing around all unattended excavation. Place safety signs adjacent to construction area roadway to the satisfaction of the Contracting Officer Representative.

### **3.3 PUMP STATION OFF LOADING & SETTING**

Off-loading & setting of the pump station is the responsibility of the **contractor**, unless specifically called out elsewhere in the specification. **Crane** to off-load and set the pump station on the concrete slab is to be provided by **contractor**.

### **3.4 SITE PREPARATION DRAWINGS**

Site preparation drawings shall be furnished by the manufacturer within two weeks after receipt of order. Drawings shall indicate pump station alignment, discharge piping size and electrical services required from local contractor. The owner shall return one set of drawings marked approved or corrected within one week of receipt.

### **3.5 PUMP STATION START UP**

Technical start up shall be furnished by either the pump station manufacturer or a qualified Watertronics certified service agency. Location and mounting details shall be furnished by the pump station manufacturer. Electrical connection, by purchaser, shall consist of a single conduit from Owner's disconnect to the pump station main disconnect. Additional purchaser responsibility shall include confirming correct motor rotation and securing local inspection/approval.

### **3.6 TECHNICAL START-UP**

Pump station technical start-up. Procedures should include:

1. Station start-up and pressurization
2. Pressure, flow, automatic shut-down and programming adjustments
3. Monitoring of irrigation cycle when possible. Technician will instruct operations personnel as to the operation, adjustment and maintenance of the pump station.
4. Monitoring of automatic filter and filter pressure differential adjustments. Manual and automatic filter flush cycle.

### **3.7 PROJECT RECORD DRAWINGS**

A. The Contractor is responsible for documenting installed system and all changes to the design. Maintain on-site and separate from documents used for construction, one complete set of contract documents as Project Documents. Keep documents current. Do not permanently cover work until as-built information is recorded.

B. Record pumping system alterations. Record work installed differently than shown on the construction drawings. Record accurate reference dimensions.

- C. Prior to project completion label each sheet of the project drawings (redlines) as "Record Drawing" and turn over to Contracting Officer Representative for delivery to Engineer. Completion of the Record Drawings is a prerequisite for Final Inspection.

### 3.8 TESTING

- A. The pump station manufacturer shall conduct and document a complete factory dynamic test of the pump station prior to shipment. Pump station shall be tested throughout the entire operating range at the net discharge pressure called for in the technical specifications.
- B. Watertronics Dynamic Pump Test:
  1. Station full flow
  2. Station discharge pressure
  3. Individual pump pressure
  4. Individual pump flow
  5. Pump RPMs
  6. Pump curve (flow vs. TDH)
  7. Motor Voltage
  8. Motor frequency
  9. Motor Phase
  10. Motor Full Load Amps
  11. Motor amps at service factor (1.15)
  12. Motor Efficiency
  13. Vertical Motor vibration Standard Testing (V1, V2, H1, H2, A1, PH1, PH2)
  14. Power factor
  15. The test shall be documented for verification by the consulting engineer or owners' representative prior to delivery upon request.

### 3.9 WARRANTY

The manufacturer shall warrant the pumping station to be free of defects and product malfunctions for a period of two years from date of startup or 27 months after shipment, whichever occurs first. Failures caused by, lightning strikes, power surges, vandalism, flooding, operator abuse, or acts of God are excluded from warranty coverage. All warranties implied or otherwise shall not exceed those warranties extended by major or sub-component suppliers. Parts only warranty is not acceptable.

**3.10 MAINTENANCE AND OPERATION INSTRUCTIONS**

Pumping System Maintenance:

1. Prior to Final Inspection, provide a one-day training session to operating personnel on proper operation and maintenance of the pumping system. Training session should be for a period of not less than 8-hours and cover aspects of maintaining, operating and repairing the new pumping system.
2. Unless otherwise noted, provide irrigation operation and maintenance information in a 3-ring binder with table of contents and index sheet. Provide sections that are indexed and labeled. Provide the following information:
  - a. Catalog cut sheets for pumping system.
  - b. Manufacturer's Operation and Maintenance manuals including complete documentation for programming and recommended settings and adjustments.
  - c. Manufacturer's Technical Service Bulletins.
  - d. Manufacturer's Warranty Documentation.
  - e. Manufacturer's guide for troubleshooting operational problems.
  - f. Recommended routine maintenance inspections for weekly, monthly and annual inspections and recommended actions for the inspections and a recommended method for recording the findings of the inspections.
  - g. Predictive schedule for component replacement.
  - h. Listing of technical support contacts.
3. Operation and maintenance submittal package must be complete prior to being reviewed by the Contracting Officer Representative. Incomplete submittals will be returned without review.

**3.11 OPERATION AND MAINTENANCE MANUAL**

Operation and Maintenance manuals shall be furnished at time of startup and initial training. Owner will also receive training specific to this station as specified.

**3.12 CLEANUP**

- A. Upon completion of work, Contractor to remove from the site all machinery, tools, excess materials, and rubbish.
- B. Clean all surfaces and touch up scratches on pumping system or piping with factory paint to match original

3.13 TECHNICAL SPECIFICATIONS

Pumping System Model # VTV-1-75x2/5ST-460-3-1800-95  
 Total Design Criteria: Quantity of Pumps: 3  
 Design Flow: 1800 GPM @ 95 PSI Station Discharge

**Third Party Listing**

Starting Equipment	U.L. Listed as and Industrial Control Device
Controls	U.L. Listed as and Industrial Control Assembly
VFD Controls	U.L. Listed as and Industrial Control Assembly

**Total Design Criteria**

Zone	Flow (GPM)	Pressure (PSI)
1	1800	95

**Pump Station Incoming Power Requirement**

DEVICE	AMP	Voltage	Phase	Hertz
Lead Pump (75X2)/VFD	174	460	3	60
Sustain Pump (5 HP)	8			
Control Power	7			
Accessories	2			
Total Full load Amps	191			

**Pump Station Main Disconnect Rating**

Non-Fused	Amps	Volts
Control Panel	400	460

**Operator Interface**

Color	7" PC Touchscreen	Memory Card
YES	YES	YES

**Variable Frequency Drive**

Operating Temperature	0 to 50°C (32° -150°F)
Humidity	Non-Condensing
Minimum Efficiency	98% (full load, base speed)
Frequency Rating	100% continuous drive rating, Intermittent 111% Drive rating for one minute



**Safeties**

Safety	Setting
Incoming Phase Failure and Low Voltage and Phase Reversal	10% +/-
Individual Power Phase Failure and Low Voltage	10% +/-
Low Discharge Pressure Shut down	25 PSI Below Setpoint
High Discharge Pressure Shutdown	15 PSI Above Setpoint
Low Water Level Shutdown	2' Above Pump Suction

**Motor and Pump Data**

	PMP	Pump #1	Pump #2
Motor HP	5	75	75
<b>Motor Starting Code G, Class F Insulation</b>			
Motor/Pump RPM	3600	1800	1800
Motor Service Factor	1.15	1.15	1.15
Motor Efficiency	74%	95%	95%
Motor Power Factor	81	85.3	85.3
Motor Type	SUB	VHS	VHS
Motor Disconnect Volts	460	460	460
Motor Full Load Amps	8	87	87
Motor O.L. Rating, Amps	8.9	100	100
Motor Starter Type	XL	VFD/XL	VFD/XL
Motor Space Heater	N/A	Yes	Yes
Motor De-rate For Altitude	N/A	N/A	N/A
Motor CFM Requirements	N/A	1,275	1,275
Total Station CFM Req'd	2,635		
Pump GPM	50	900	900
Pump TDH	245	245	245
Pump Efficiency at Design	65%	83.6%	83.6%
Pump Shut Off Head, FT	430	311	311
Pump Column Pipe ID	2"	6"	6"
Pump Column Material	Steel	Steel	Steel
Pump Shaft Material	17-4 PH SS	Stainless Steel	Stainless Steel
Pump Impeller Material	Noryl	Stainless Steel	Stainless Steel
Pump Bowl Material	AISI 304SS	Cast Iron	Cast Iron
Pump Discharge Size	2"	8"	8"
Pump Check Valve Size	2"	6"	6"
Check Valve Rating, PSI	200	200	200
Check Valve Drop at Capacity, PSI	.75	1.5	1.5
Pump Isolation Valve Size	2"	5"	5"
Isolation Valve Rating, PSI	200	200	200
Electronic Butterfly Valve	N/A	5"	5"
Station Relief Valve Size	4"		

**Sequence of Operation.**

The system will Start or Stop based on the differential pressure setpoint.

**Non-Irrigation times:** The pressure maintenance pump (PM) should cycle ON and OFF to maintain irrigation setpoint system pressure. Pressure maintenance pump (PM) should turn OFF when main irrigation pumps Start.

**Irrigation times:** When the pressure maintenance pump cannot maintain the system pressure, the VFD on the main pump station will start the first main pump and gradually ramp the pressure up to desired irrigation system pressure. The start pressure of the VFD pump should be a differential below the setpoint. The pump speed will be modulated to hold a constant station pressure regardless of the flow. As the flow rate of the system increases and the VFD on the main pump can no longer maintain the system pressure at pump maximum speed, the next sequential pump should start on station VFD and first pump should accordingly reduce its speed and modulate. As the flow keep increasing, the pumps should sequentially be started until all the pumps are running to satisfy the system flow at the setpoint pressure.

When the irrigation demand of flow start to decrease, pumps should be sequentially turned off until a single VFD driven pump is operating.

When no flow demand is required the station pumps should turned OFF.

An algorithm should be written and included with the pump station for reducing the VFD pump speed as the next sequential pump is started so that no pressure surges are generated during the transition between pumps (even with across the line starting). If the operator/customer prefer to switch the VFD from pump to pump for sequential starting, he should be able to select this option with the HMI.

**Pump Stuffing Box Style**

Type	Mechanical Seal	Packing
	X	

**Station Discharge Information**

Zone	Isolation Valve	Meter Run Size	Flow Meter Type
1	12"	10"	Electromagnetic

**Remote Interface Software & Alarm Notification (Optional)**

<b>Watervision Web Based Remote Monitoring</b>	Cellular	YES	Radio Bridge	YES	Ethernet Bridge	NO	Ethernet Local	NO
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**Special Remote Monitoring**

<b>Custom Views</b>	Wet Well Level Monitoring & Multiple Fill Control
<b>Custom Views</b>	Fertigation Monitoring & Control



**Main Electrical Enclosure Lighting**

Interior	YES	Exterior	NO
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**Fertigation System Interface**

Run Relay	YES	Optical Isolator	NO
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**Remote Recharge System Interface**

Level Sensor Type	Quantity	Voltage
Level Transducer	4	Dry Contact
Remote Pump Start	4	Dry Contact

**Site Conditions**

Wet Well Depth	16'-2"
Wet Well Diameter	72"
Intake Flume Size, Type & Length	Unknown

[End of Specification]

RESOLUTION NO. 22-1

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH GRANITE PEAK PUMP SERVICE, INC., FOR IMPROVEMENTS TO THE SOCCER COMPLEX IRRIGATION PUMP STATION IMPROVEMENTS.

WHEREAS, the City needs a new package irrigation pump station with full control access capability; and,

WHEREAS, Granite Peak Pump Service, Inc., (seller) represents that it is ready, willing, and able to provide the equipment as required by the Contract between the seller and the City; and,

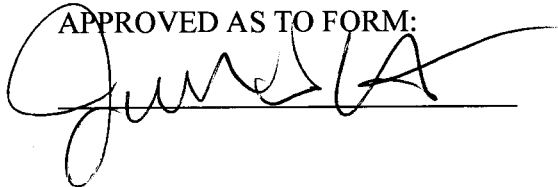
WHEREAS, the City desires to retain the seller to furnish the equipment.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, a Contract for Professional Services with Granite Peak Pump Service, Inc., for the work.

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized and directed to make payments as set forth in the Contract for Professional Services in an amount not to exceed Two Hundred One Thousand Four Hundred Thirty and 00/100 Dollars (\$201,430.00).

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2021.

APPROVED AS TO FORM:




ATTEST:

\_\_\_\_\_  
Fleur Tremel  
City Clerk

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Ray Pacheco  
Mayor

December 21, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Andrew Beamer, P.E., Public Services Director  
Alex Sveda, P.E., City Engineer  
Terry Cottenoir, Engineering Technician

SUBJECT: Authorizing an Agreement with SWI, LLC, in the Amount of \$105,600.00 for the Solid Waste Entrance Gate, Project No. 21-046.

**Meeting Type & Date**

Regular Council Meeting  
January 4, 2022

**Action type**

Resolution

**Recommendation**

That Council, by resolution, authorize an agreement with SWI, LLC, in the amount of \$105,600.00, for the Solid Waste Entrance Gate, Project No. 21-046. Furthermore, it is recommended that Council authorize a construction contingency account, in the amount of \$5,000.00, for a total project amount of \$110,600.00.

**Summary**

On Tuesday, December 21, 2021, one (1) bid was received for the Solid Waste Entrance Gate, Project No. 21-046. The base bids received for this work are as follows:

<u>CONTRACTOR</u>	<u>BUSINESS LOCATION</u>	<u>BID AMOUNT</u>
SWI, LLC	Casper, WY	\$105,600.00

The project consists of removing and replacing the existing entrance gate and approximately 15 linear feet of existing chain link fence with a new 50-foot wide hydraulic vertical pivot gate, and furnishing and installing 10 push button remotes with the ability to open a 50-foot gate. The existing gate is not wide enough to accommodate some large loads at the landfill and has been struck many times resulting in costly repairs. The base bid estimate prepared by the City Engineering Division was \$103,775.00. Work is scheduled to be completed by June 3, 2022.

As required by State Statute, in-state bidders receive a five percent (5%) bid preference. As the only bid was received from an in-state Contractor, no bid preference was granted. A notice was published in the local newspaper once a week for two consecutive weeks as required by State Statute, and the project was advertised on the City of Casper's website ([www.casperwy.gov](http://www.casperwy.gov)).

**Financial Considerations**

Funding will be from the Balefill Reserves fund allocated to fencing.

Oversight/Project Responsibility

Terry Cottenoir, Engineering Technician, Public Services Department.

Attachments

Resolution

Agreement

STANDARD FORM OF  
AGREEMENT BETWEEN OWNER AND CONTRACTOR

THIS AGREEMENT is made between the City of Casper, 200 North David Street, Casper, Wyoming 82601, hereinafter referred to as the "Owner," and with SWI, LLC, 5920 West Yellowstone Highway, Casper, Wyoming 82604 hereinafter referred to as the "Contractor."

WHEREAS, the City of Casper desires to remove and replace the existing entrance gate and approximately 15 linear feet of existing chain link fence with a new 50-foot wide hydraulic vertical pivot gate, and furnishing, and installing 10 push button remotes with the ability to open a 50-foot gate at the City of Casper Regional Solid Waste Facility, 1886 Station Road, Casper, Wyoming 82609; and,

WHEREAS, SWI, LLC, is able and willing to provide those services specified as the Solid Waste Entrance Gate, Project No. 21-046.

NOW, THEREFORE, it is hereby agreed as follows:

ARTICLE 1. WORK.

Contractor shall perform all the work required by the Contract Documents for the Solid Waste Entrance Gate, Project No. 21-046, hereinafter referred to as the "Work."

ARTICLE 2. ENGINEER.

The Project has been designed by the City of Casper, who is hereinafter referred to as the "Engineer" and who is to act as Owner's representative, assume all duties and responsibilities and have the rights and authority assigned to Engineer in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIME.

- 3.1 Substantial Completion shall include all Work required to make the project operational for intended use including all paving and concrete work associated with the street and concrete flatwork.
- 3.2 The Work will be substantially completed by June 3, 2022, and completed and ready for final payment in accordance with Article 14 of the General Conditions by June 10, 2022.
- 3.3 Liquidated Damages. Owner and Contractor recognize that time is of the essence of this Agreement and that Owner will suffer financial loss if the Work is not substantially completed by the time specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Article 12 of the General Conditions. They also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not substantially completed on time. Accordingly,

instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty) Contractor shall pay Owner One Thousand Dollars (\$1,000.00) for each day that expires after the time specified in Paragraph 3.1 for substantial completion. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining work within the time specified in paragraph 3.1 for completion and readiness for final payment or any proper extension thereof granted by Owner, Contractor shall pay Owner Five Hundred Dollars (\$500.00) for each day that expires after the time specified in paragraph 3.1 for completion and readiness for final payment. It is further agreed that such liquidated damages are not a penalty, but represent the parties' best estimate of actual damages.

#### ARTICLE 4. CONTRACT PRICE.

Owner shall pay Contractor in current funds for performance of the Work in accordance with the Contract Documents, subject to additions and deductions by Change Order, the contract price of One Hundred Five Thousand Six Hundred Dollars (\$105,600.00), subject to additions and deductions by Change Order approved by the Owner. The contract fee shall be based on materials actually furnished and installed and services actually provided based on the unit prices contained in the Bid Form, included as Exhibit "A" (pages BF-1 through BF-4, Bid Form) and Itemized Bid Schedule, included as Exhibit "B" (page BS-1, Bid Schedule) and by this reference made a part of this Agreement.

#### ARTICLE 5. PAYMENT PROCEDURES.

Contractor shall submit Applications for Payment in accordance with Article 14 of the General Conditions. Applications for Payment will be processed through the Engineer as provided in the General Conditions.

- 5.1 Progress Payments. Contractor's Applications for Payment, as recommended by Engineer, shall be submitted to City Engineering Staff on or before the 25th day of each month during construction, and Owner shall mail progress payments in the following month one day after the second monthly meeting of the Casper City Council. Progress payments shall be structured as provided below. All progress payments will be on the basis of the progress of the Work measured by the Schedule of Values provided for in Paragraph 14.1 of the General Conditions, subject to the cutoff and submittal dates provided in the General Provisions.
  - 5.1.1 Progress payment will be made in an amount equal to ninety-five percent (95%) of the Work completed. Owner shall withhold five percent (5%) of the work completed as retainage, said retainage to be paid in accordance with the provisions of Paragraph 5.3, Final Payment.
  - 5.1.2 Should amounts owed by the Contractor to the City for any goods, services, licenses, permits or any other item or purpose remain unpaid beyond the City's general credit policy, those amounts may be deducted from the payment being made by the City to the Contractor pursuant to this agreement.

- 5.2 OWNER may withhold progress payments if CONTRACTOR fails to submit an updated progress schedule with the application for payment as detailed in Section 01310 Progress Schedules.
- 5.3 Final Payment. Upon final completion and acceptance of the Work in accordance with Paragraph 14.13 of the General Conditions, Engineer shall recommend payment and present Contractor's Final Application for Payment to the City. Pursuant to Wyoming State Statutes, final payment cannot be made until forty-one (41) days after publication of the first Notice of Completion.

#### ARTICLE 6. WITHHELD FUNDS.

Pursuant to Wyoming Statutes Section 16-6-701 et seq., withheld percentages for Contracts exceeding Fifty Thousand and 00/100 Dollars (\$50,000.00) will be retained in an account in the name of the Contractor (except when specifically waived in writing by Contractor) which has been assigned to the Owner until the Contract is completely, satisfactorily, and finally accepted by the Owner. Unless a depository is designated by the Contractor in a written attachment hereto, the Contractor's signature hereon shall act as authority for the Owner to designate a retainage depository on behalf of the Contractor, for the purposes specified in Wyoming Statutes Section 16-6-704. The Contractor's signature hereon shall act as an assignment of the depository account to the Owner, as provided by Wyoming Statutes Section 16-6-701 et seq., whether the depository is designated by the Contractor or by the Owner.

#### ARTICLE 7. CONTRACTOR'S REPRESENTATIONS.

In order to induce Owner to enter into this Agreement, Contractor makes the following representations:

- 7.1 Contractor has familiarized himself with the nature and extent of the Contract Documents, Work, locality, and with all local conditions and federal, state, and local Laws and Regulations that in any manner may affect cost, progress, or performance of the Work.
- 7.2 Contractor has studied carefully all reports of investigations and tests of subsurface and latent physical conditions at the site or otherwise affecting cost, progress, or performance of the work which were relied upon by Engineer in the preparation of the Drawings and Specifications and which have been identified in the Supplementary Conditions.
- 7.3 Contractor has made or caused to be made examinations, investigations, and tests and studies as he deems necessary for the performance of the Work at the Contract Price, within the Contract Time, and in accordance with the other terms and conditions of the Contract Documents; and no additional examinations, investigations, tests, reports, or similar data are or will be required by Contractor for such purposes.
- 7.4 Contractor has correlated the results of all such observations, examinations, investigations, tests, reports, and data with the terms and conditions of the Contract Documents.

- 7.5 Contractor has given Engineer written notice of all conflicts, errors, or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by Engineer is acceptable to Contractor.

#### ARTICLE 8. CONTRACT DOCUMENTS.

The Contract Documents which comprise the entire agreement between Owner and Contractor are attached to this Agreement, made a part hereof and consist of the following:

- 8.1 This Agreement (Pages SFA-1 of 5 through SFA-5 of 5, inclusive).
- 8.2 Joint Account Agreement or Letter of Forfeiture waiving same.
- 8.3 Exhibit "A" - Bid Form (Pages BF-1 of 4 through BF-4 of 4, inclusive).
- 8.4 Exhibit "B" - Bid Schedule (Page BS-1 of 1, inclusive).
- 8.5 Addenda No. (1, 2).
- 8.6 Performance and Labor and Payment Bonds.
- 8.7 Certificates of Insurance, of Workers' Compensation Coverage, and of Unemployment Insurance Coverage.
- 8.8 General Conditions (Pages 00700-1 to 00700-42, inclusive).
- 8.9 Supplementary Conditions (Pages SC-1 to SC-16, inclusive).
- 8.10 Technical Specifications, consisting of eight (8) sections
- 8.11 Notice of Award.
- 8.12 Notice to Proceed.
- 8.13 Minutes of the Pre-Bid Conference, if any.
- 8.14 Contract Drawings, with each sheet bearing the following general title:
- Solid Waste Entrance Gate, Project No. 21-046**
- 8.15 Shop Drawings and other Submittals furnished by Contractor during performance of the Work and accepted by the Owner.



8.16 Any modifications, amendments, and supplements, including Change Orders, issued pursuant to Paragraphs 3.04 and 3.05 of the General Conditions, on or after the effective date of this Agreement.

8.17 Notice of Substantial Completion.

ARTICLE 9. GOVERNMENTAL CLAIMS ACT

The City does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq. The City specifically reserves the right to assert any and all immunities, rights, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

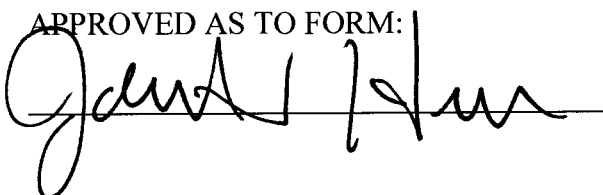
ARTICLE 10. MISCELLANEOUS PROVISIONS.

Terms used in this Agreement, which are defined in the General Conditions, shall have the meanings designated in those conditions.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in one (1) original copy on the day and year below written.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2022.

APPROVED AS TO FORM:



CONTRACTOR:

WITNESS:

SWI, LLC

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

ATTEST:

OWNER:  
CITY OF CASPER, WYOMING  
A Municipal Corporation

By: \_\_\_\_\_

By: \_\_\_\_\_

Fleur Tremel  
Title: City Clerk

Ray Pacheco  
Title: Mayor

EXHIBIT "A"  
STANDARD  
BID FORM  
(Approved by City Attorney, 1995)  
**Revised – 12/20/2021**

PROJECT IDENTIFICATION: City of Casper  
**Solid Waste Entrance Gate**  
**Project No. 21-046**

THIS BID SUBMITTED TO: City of Casper  
200 North David Street  
Casper, Wyoming 82601

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with the City in the form included in the Bidding Documents and to complete all Work as specified or indicated in the Bidding Documents for the Contract Price by **June 3, 2022** and completed and ready for final payment not later than **June 10, 2022**, in accordance with the Bidding Documents.
2. Bidder accepts all of the terms and conditions of the Advertisement for Bids and Instructions to Bidders, including without limitation those dealing with the disposition of Bid Guaranty. This Bid will remain effective for thirty (30) days after the day of Bid opening. Bidder will sign the Agreement and submit the Bonds and other documents required by the Bidding Documents within thirty (30) days after the date of the City's Notice of Award.
3. Notice that preferences will be granted pursuant to Wyoming Statutes Section 16-6-101. et seq. is hereby acknowledged.
4. In submitting this Bid, Bidder represents, as more fully set forth in the Bidding Documents, that:
  - A. Bidder has examined copies of all the Bidding Documents and of the following addenda (receipt of all which is hereby acknowledged):

Addendum No. <u>1</u>	Dated <u>12/8/2021</u>
Addendum No. <u>2</u>	Dated <u>12/20/2021</u>
  - B. Bidder has examined the site and locality where the work is to be performed, the federal, state, and local Laws and Regulations, and the conditions affecting cost, progress, or performance of the work and has made such independent investigations as Bidder deems necessary;

- C. This Bid is genuine and not made in the interest of or on behalf of any undisclosed person, firm, corporation, or other business entity. Bidder has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid. Bidder has not solicited or induced any person, firm, or a corporation to refrain from bidding. Bidder has not sought by collusion to obtain for itself any advantage over any other Bidder or against the City.
5. Bidder is bidding all schedules, alternates, if any, and will complete the Work for unit price(s) stated on the attached bid schedule based on materials actually furnished and installed and services actually provided. The Bid is summarized below on the basis of estimated quantities:

TOTAL BASE BID, IN NUMERALS: \$ 105,600<sup>00</sup>

TOTAL BASE BID, IN WORDS: One Hundred Five Thousand Six Hundred Dollars DOLLARS.  
00/100

6. Bidder agrees that the work for the City will be as provided above.
7. Bidder accepts the provisions of the Bidding Documents as to liquidated damages in the event of failure to complete the work on time, unless otherwise stated as provided below. Bidder agrees that such liquidated damages are not a penalty and that the amount provided is as close an estimate as possible to actual damages. Any exceptions or objections to this provision are stated in writing and attached hereto by Bidder.
8. The following documents are attached to and made a condition of this Bid:
- A. Required Bid Guaranty in the form of a Bid Bond. (Unless otherwise provided by the City.)
  - B. Exhibit "B" - Itemized Bid Schedule.
  - C. State of Wyoming Certificate of Residency Status, in conformance with the Instructions to Bidders.
  - D. Certificate of Good Standing with Active Status and Filing Identification (ID) from the Wyoming Secretary of State.
9. Communications concerning this Bid shall be addressed to:

Address of Bidder: SWI LLC  
5920 West Yellowstone Hwy  
Casper, WY 82604

10. The terms used in this Bid are defined in and have the meanings assigned to them in the General Conditions, except as provided in the Supplementary Conditions and Bidding Documents.

Submitted on December 21<sup>st</sup>, 2021.

Bidder is bidding as a Resident (Insert Resident or Non-Resident)

IF BIDDER IS:

AN INDIVIDUAL

By: \_\_\_\_\_ (seal)  
(Individual's Name)

doing business as: \_\_\_\_\_

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A PARTNERSHIP

By: \_\_\_\_\_ (seal)  
(Firm's Name)

\_\_\_\_\_  
(General Partner)

Business Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone Number: \_\_\_\_\_

A CORPORATION OR LIMITED LIABILITY COMPANY

By: SWI LLC (seal)  
(Corporation's or Limited Liability Company's Name)

Wyoming  
(State of Incorporation or Organization)

By: M. B. [Signature] (seal)

(Title) Project Manager Casper / Cheyenne Area

(Seal)

Attest: [Signature]

Business Address: SWI LLC  
5920 West Yellowstone Hwy  
Casper, WY 82604

Phone Number: 307-234-6805

A JOINT VENTURE

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

By: \_\_\_\_\_ (seal)  
(Name)

\_\_\_\_\_  
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is a party to the joint venture should be in the manner indicated above.)

Solid Waste Entrance Gate, Project No. 21-046 (#8066691)  
 Owner: Casper WY, City of  
 Solicitor: Casper WY, City of  
 12/21/2021 10:00 AM MST

**EXHIBIT "B" - BID SCHEDULE**

Line Item	Item Description	Units	Quantity	SWI, LLC	
				Unit Price	Total Price
1	Mobilization	LS	1	\$3,550.00	\$3,550.00
2	Remove Existing 6' High Chain Link Fence	LF	15	\$20.00	\$300.00
3	Remove Existing 35' x 6' High Chain Link Cantilever Gate	EA	1	\$650.00	\$650.00
4	Furnish and Install New Hydraulic Vertical Pivot Gate	EA	1	\$98,150.00	\$98,150.00
5	Furnish and Integrate Single Button Push Remote	EA	10	\$35.00	\$350.00
6	Furnish and Install Protective Bollards	EA	4	\$650.00	\$2,600.00
<b>Base Bid Total:</b>					<b>\$105,600.00</b>

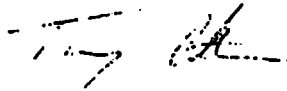
**ADDENDUM NO. 1**  
to the  
**BIDDING AND CONTRACT DOCUMENTS**  
for the  
**SOLID WASTE ENTRANCE GATE**  
**PROJECT NO. 21-046**

by  
**CITY OF CASPER**  
200 N. David  
Casper, Wyoming 82601

**ADDENDUM DATE: December 8, 2021**

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

**APPROVED: (CITY OF CASPER)**



**ACKNOWLEDGMENT OF RECEIPT OF  
ADDENDUM (BIDDER)**

SWI LLC  
Firm

40.8 Rice  
By: Signature

Project Manager  
Title

12/8/2021  
Date Received

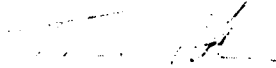
**ADDENDUM NO. 2**  
to the  
BIDDING AND CONTRACT DOCUMENTS  
for the  
SOLID WASTE ENTRANCE GATE  
PROJECT NO. 21-046

by  
CITY OF CASPER  
200 N. David  
Casper, Wyoming 82601

ADDENDUM DATE: December 20, 2021

Receipt of this Addendum must be acknowledged by filling in the spaces provided below and including one (1) copy attached to the bid.

APPROVED: (CITY OF CASPER)



ACKNOWLEDGMENT OF RECEIPT OF  
ADDENDUM (BIDDER)

SWI LLC  
Firm

M. Rick [Signature]  
By: Signature

Project Manager  
Title

12/21/2021  
Date Received



RESOLUTION NO.22-2

A RESOLUTION AUTHORIZING AN AGREEMENT SWI, LLC,  
FOR THE SOLID WASTE ENTRANCE GATE, PROJECT NO. 21-  
046.

WHEREAS, the City of Casper desires to remove and replace the existing entrance gate and approximately 15 linear feet of existing chain link fence with a new 50-foot wide hydraulic vertical pivot gate, and furnishing and installing 10 push button remotes with the ability to open a 50-foot gate at the City of Casper Regional Solid Waste Facility, 1886 Station Road, Casper, Wyoming 82609; and,

WHEREAS, SWI, LLC, is able and willing to provide those services specified as the Solid Waste Entrance Gate, Project No. 21-046; and,

WHEREAS, it would be in the best interest of the City to expedite changes in the project by allowing the City Manager to sign change orders effecting time extensions of no more than thirty (30) days, dollar amount changes no greater than Five Thousand Dollars (\$5,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

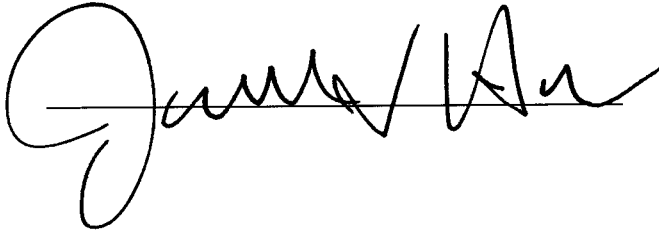
NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, an agreement with SWI, LLC, for those services, in the amount of One Hundred Five Thousand Six Hundred Dollars (\$105,600.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to make verified partial payments and contract extensions throughout the project, retaining those amounts prescribed by the agreement, equal to a total amount not to exceed One Hundred Five Thousand Six Hundred Dollars (\$105,600.00), and Five Thousand Dollars (\$5,000.00) for a construction contingency account, for a total project amount of One Hundred Ten Thousand Six Hundred Dollars (\$110,600.00).

BE IT FURTHER RESOLVED: That the City Manager is hereby authorized to sign change orders effecting time extensions of no more than thirty (30) days, changes in the dollar amount of the above described agreement not greater than the sum of Five Thousand Dollars (\$5,000.00) and other project administration related change orders that do not substantially alter the scope of the project.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2022.

APPROVED AS TO FORM:  
(Solid Waste Entrance Gate, Project No. 21-046)



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation


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
Fleur Tremel  
City Clerk

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Ray Pacheco  
Mayor

December 22, 2021

MEMO TO: J. Carter Napier, City Manager 

FROM: Zulima Lopez, Parks, Recreation, & Public Facilities Director   
Randy Norvelle, Parks Manager  
Chris Smith, Hogadon Basin Ski Area Superintendent

SUBJECT: Authorizing an Agreement with Hogadon Basin Snowsports School for the Operation of Ski and Snowboard Lessons at Hogadon Basin Ski Area.

**Meeting Type & Date**

Regular Council Meeting  
January 4, 2022

**Action type**

Resolution

**Recommendation**

That Council, by resolution, authorize a lease agreement between the City of Casper and Hogadon Basin Snowsports School for the operation of ski and snowboard lessons at Hogadon Basin Ski Area.

**Summary**

This lease agreement has provided the public with ski and snowboard lesson service at Hogadon Basin Ski Area for many years. It is designed to increase and improve the use and enjoyment of the ski area and provide a seasonal revenue source for the City.

The term of the Lease will be for one (1) ski season ending April 30, 2022, with the option of two (2) additional one (1) year terms under the same conditions. This term length is consistent with other leases the City has with other user groups.

Lease fees shall be fifteen hundred dollars (\$1,500.00) annually. The City shall be responsible for all utilities, including electricity, water, and propane.

**Financial Considerations**

A fee of \$1,500.00 will be assessed for each lease term.

**Oversight/Project Responsibility**

Randy Norvelle, Parks Manager  
Chris Smith, Hogadon Basin Ski Area Superintendent

**Attachments**

Resolution  
Lease Agreement



## LEASE AGREEMENT

THIS LEASE AGREEMENT, hereafter "Lease" or "Agreement", entered into this \_\_\_\_ day of January, 2022, between the City of Casper, Wyoming, a municipal corporation, hereinafter referred to as "City or Lessor," and Hogadon Basin Snowsports School, a Wyoming Corporation or a 501(c)(3) Non-Profit Corporation hereinafter referred to as "Lessee." This Agreement supersedes and replaces any previous agreements between the parties.

IN CONSIDERATION of the Lease, covenants, and conditions herein set forth, the **Lessor** and **Lessee** hereby covenant, promise, and agree as follows:

### RECITALS:

- A. The City owns and operates the Hogadon Basin Ski Area, located at 2500 Hogadon Road, Casper, Wyoming, 82601; and,
- B. **Lessee** desires to enter into a nonexclusive lease of the Hogadon Basin Snowsports School to reach other accommodations with the City, and the City is willing to enter a nonexclusive lease to the Hogadon Basin Snowsports School and to define associated obligations of the parties as set forth herein.

**NOW, THEREFORE**, in consideration of the premises and the mutual promises and covenants contained herein, it is agreed:

### 1. PREMISES:

- A. **Lessor** hereby agrees to lease to **Lessee**, and **Lessee** hereby agrees to lease from **Lessor**, for the term hereinafter provided, and any extensions thereafter, and upon the terms and conditions set forth in this Agreement, the property described as a minimum of 800 square feet within the Hogadon Basin Ski Area Lodge, hereinafter referred to as the "Hogadon Basin Ski Area Lodge".
- B. The "Minimum of 800 Square Feet within the Hogadon Basin Ski Area Lodge" is leased to **Lessee** in an AS IS CONDITION, WITHOUT WARRANTY, and EXPRESSED OR IMPLIED. By signing this Agreement, **Lessee** agrees it has inspected the premises and accepts the property in its present condition.

### 2. PURPOSE:

The demised premises are leased to **Lessee** for the purpose of conducting ski instruction services and ski activities. Such ski instruction and activities shall be conducted in a safe manner and shall conform to all federal, state, and municipal laws, and all regulations relating to possession, use, or maintenance of the property.

### 3. TERM:

The term of this Lease shall be for a period commencing from the date of execution to and including the 1<sup>st</sup> day of May, 2022. **Lessee** shall have the option to renew the Lease for two (2) additional one (1) year terms under the same terms and conditions as herein set forth, by

the end of the Lease term or any extension thereof. The request for Lease renewal shall be accompanied by the **Lessee's** completed annual report on the template provided by **Lessor**, attached hereto as Exhibit 'B'.

The Lease shall not be renewed until such time that all requested documentation has been submitted. **Lessor** shall have the right, within thirty (30) days after receiving the notice from **Lessee**, to give **Lessee** written notice that the **Lessor** rejects such renewal and in such event, this Lease shall terminate at the end of the Lease term, or any renewal thereof, in which such notice was given.

4. **FEES:**

**Lessee** shall pay to the **Lessor** as rent for the leased premises, the sum of One Thousand Five Hundred Dollars (\$1,500.00) annually for the use of the leased premises. The listed fees will be payable annually in advance to the **Lessor** at its offices located 200 North David Street, Casper, Wyoming, 82601 by May 1<sup>st</sup> of each year. If **Lessee** fails to make payment in a timely manner, in addition to the amount otherwise due, **Lessee** shall pay a penalty equal to five percent (5%) of the amount otherwise due, together with interest at the rate of eighteen percent (18%) per annum on the total due, from the due date, until paid in full.

5. **ASSIGNMENT/SUBLEASING:**

**Lessee** may not assign, sell, or transfer this Agreement in whole or part and may not sublet all or otherwise assign all or any part of the leased premises without the prior written consent of the **Lessor**. **Lessee** shall not allow another group or entity to use/share the rental space without written consent of the **Lessor**.

6. **INSTRUCTORS AND PERSONEL:**

- A. All instructors shall be identified by Hogadon Basin Snowsports School passes and uniforms as determined by the Director of the Snowsports School. Hogadon Basin Snowsports School shall maintain a current file of names, addresses, and telephone numbers of all instructors and personnel at the facility, and shall allow the City to inspect the same at the discretion of the City. All Hogadon Basin Snowsports School instructors and personnel will be subjected to a background check, within two (2) weeks of hire date.
- B. The Hogadon Basin Snowsports School represents that it has, or will secure, all instructors, personnel, and equipment required in performing the services under this Agreement. All services required hereunder shall be performed by the Hogadon Basin Snowsports School, and all instructors and personnel engaged in work shall be fully qualified.
- C. Hogadon Basin Snowsports School shall enact and enforce the following policies for its officers, agents, employees, contractors, and other personnel, and shall allow the City to inspect the same at the discretion of the City:
  - 1. Boundary Policies:  
Reduce the opportunity for abuse allegations by directing employees and volunteers on boundary by having and enforcing the following policies:

- a. A written policy describing appropriate and inappropriate verbal and physical interactions between adults and children.
  - b. A written policy outlining appropriate electronic communications between adults and children.
  - c. A written policy managing one-on-one interactions between adults and youth.
  - d. A written policy on appropriate interactions of regularly scheduled program activities.
2. Supervision Policies:  
Reduce the opportunity for abuse and abuse allegations by having and enforcing the following monitoring and supervision policies, and shall allow the City to inspect the same at the discretion of the City:
- a. A written policy defining the supervision of staff at all times.
  - b. A written policy managing high-risk activities, including monitoring bathrooms and secluded areas and ensuring there are no possibilities for unauthorized one-on-one situations.
  - c. A written policy managing transportation procedures, including maintaining appropriate ratios and monitoring procedures.
3. Background Checks:
- a. Obtain multi-state, county-wide, in all counties lived in during past seven (7) years, and National Sex Offender Registry background checks for all employees and volunteers who work with children 18 years of age and younger, upon hire and every three years thereafter. These reports should be obtained as part of the pre-employment screening before hire and every three years thereafter, and shall allow the City to inspect the same at the discretion of the City. A process needs to be in place to ensure that all reports have been obtained, evaluated and maintained in the personnel file.
  - b. For those applicants below the age of 18, then background checks may not be available; therefore, at least two (2) qualified personal reference checks should be obtained, and shall allow the City to inspect the same at the discretion of the City.

**7. TICKETS:**

Lift ticket handling and sales will be run by Hogadon Basin Ski Area Skier Services entirely.

**8. TICKET PRIVILEGES:**

- A. Hogadon Basin Snowsports School instructors shall be allowed lift privileges while actively employed as instructors. Said lift privileges shall be valid as long as Ski School is in operation during the ski season. Hogadon Basin Snowsports School Director shall notify Hogadon Basin Ski Area staff immediately when an instructor is no longer actively employed as to warrant lift privileges, and when an instructor is added to the actively employed list of instructors.
- B. Pass holders agree to conform to all ski area rules and regulations in order to maintain a valid Hogadon Basin season pass. Pass holder's ski pass will be immediately revoked upon pass holder's termination from employment, failure to meet job responsibilities, violations of skier responsibility code, or terrain park rules. Upon termination, the pass holder agrees to

immediately return revoked ski pass to Hogadon Basin Ski Area Management.

**9. INVENTORY:**

Within thirty (30) days of the execution of this Agreement by all parties hereto, and on or before May 1 of each term of this Agreement, the **Lessor** and the **Lessee** shall jointly prepare and maintain an updated annual inventory of equipment and fixtures (which shall be signed off by both parties), separately listing those items, number of items, and approximate value(s) of items belonging to the **Lessor** and those belonging to the **Lessee** on the leased premises. **Lessee** shall not remove any **Lessor**-owned equipment from the facilities without express written permission from the Parks and Recreation Department Director or her designee.

**10. TAXES AND ASSESSMENTS:**

**Lessee** agrees to pay to the Natrona County Treasurer, on behalf of the **Lessor**, any and all taxes and assessments which may be assessed against the leased premises, upon reasonable notice by the **Lessor**, as to the amounts due and owing.

**11. NON-DISCRIMINATION:**

The **Lessee** agrees that neither it nor its subcontractors will discriminate against any employee or applicant for employment to be employed in the performance of this Lease, with respect to his or her hire, tenure, terms, conditions, or privileges of employment because of his or her race, color, creed, religion, national origin, age, sex, or ancestry.

**12. SCHEDULING:**

- A. **Lessee** shall be responsible for the scheduling of the Hogadon Basin Snowsports School for all ski instruction-related activities. **Lessor** may schedule any non-ski instruction activities based on the availability of the facility. **Lessee** shall provide the **Lessor** with a master schedule of all ski instruction activities at the facility.
- B. For any special events or tournaments that deviate from the master schedule, the **Lessee** must notify the **Lessor** of such changes at least fourteen (14) days in advance.

**13. LAWS AND REGULATIONS:**

**Lessee** shall be solely responsible for compliance with all laws, orders, and regulations of federal, state, and municipal authorities and with any direction of any public officer, pursuant to law, which shall impose any duty upon **Lessee** with respect to the leased premises and fixed assets. **Lessee** shall obtain all licenses or permits which may be required for the conduct of its business within the terms of this Agreement, or for the making of repairs, additions, alterations, or improvements.

**14. INSURANCE AND INDEMNIFICATION:**

- A. **Lessee** shall procure and maintain for the duration of the Agreement insurance against claims for injuries to persons or damages to leased premises which may arise from or in connection

with the **Lessee's** operation and use of the leased premises. The cost of such insurance shall be borne by the **Lessee**.

B. *Minimum Scope and Limit of Insurance.*

Coverage shall be at least as broad as:

1. Commercial General Liability (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than the sum of Two Hundred Fifty Thousand Dollars (\$250,000) to any claimant for any number of claims arising out of a single transaction or occurrence; or the sum of Five Hundred Thousand Dollars (\$500,000) for all claims arising out of a single transaction or occurrence. If a general aggregate limit applies, the general aggregate limit shall apply separately to this project/location. The CGL policy shall be endorsed to contain Employers Liability/Stop Gap Coverage.
2. Workers' Compensation: as required by the State of Wyoming with Statutory Limits.

C. *Property insurance* against all risks of loss to any tenant improvements or betterments, at full replacement cost with no coinsurance penalty provision. If the **Lessee** maintains broader coverage and/or higher limits than the minimums shown above, the City of Casper requires and shall be entitled to the broader coverage and/or higher limits maintained. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

D. *Higher Limits:* If the **Lessee** maintains higher limits than required under this Agreement, then the City shall be entitled to coverage for the higher limits maintained by the **Lessee**. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

E. *Other Insurance Provisions:*

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. *Additional Insured Status:*

The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the **Lessee** including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the **Lessee's** insurance at least as broad as ISO Form CG 20 10.

2. *Primary Coverage:*

For any claims related to this contract, the **Lessee's** insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Casper, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, or volunteers shall be excess of the **Lessee's** insurance and shall not contribute with it.



3. *Notice of Cancellation:*  
Each insurance policy required above shall provide that coverage shall not be canceled, except with notice to the City.
4. *Waiver of Subrogation:*  
**Lessee** hereby grants to the City a waiver of any right to subrogation which any insurer of said **Lessee** may acquire against the City by virtue of the payment of any loss under such insurance. **Lessee** agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.
5. *Acceptability of Insurers:*  
Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the City of Casper.
6. *Self-Insured Retentions:*  
Self-insured retentions must be declared to and approved by the City. At the option of the City, either: the **Lessee** shall obtain coverage to reduce or eliminate such self-insured retentions as respects the City of Casper, its officers, officials, employees, and volunteers; or the **Lessee** shall provide a financial guarantee satisfactory to the City guaranteeing payment of losses and related investigations, claim administration, and defense expenses. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.
7. *Verification of Coverage*  
**Lessee** shall furnish the City of Casper with original certificates and amendatory endorsements or copies of the applicable policy language providing the insurance coverage required above. All certificates and endorsements are to be received and approved by the City before work commences. However, failure to obtain the required documents prior to the work beginning shall not waive the **Lessee's** obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements, required by these specifications, at any time.
8. *Special Risks or Circumstances*  
The City of Casper reserves the right to modify these requirements at any time, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

**15. USE OPERATIONS PLAN:**

The **Lessee**, prior to the execution of this Agreement, shall submit a Use Operations Plan to the Parks and Recreation Director or the Director's designee. The plan shall specify months, days, and hours of operation for those months, the responsible organizational contact(s) and the contact's telephone number(s), during which the subject property shall be available to the public for related property use activities. The plan shall pertain to the time period of the Lease, in the event the Parks and Recreation Department Director or its designee does not

disapprove of the plan within thirty (30) days from the date of its submission, it shall be considered approved.

**16. ADVERTISING:**

- A. **Lessee** shall have the right to procure and to install, affix, maintain, and replace appropriate signs displaying advertising matter in the leased space. All advertising shall be subject to the City's right to accept or reject the same, including the right to accept or reject sponsors and advertising content, to ensure that any advertising placed at the facility and/or on the property is appropriate in connection with the intended use of the property and its related facilities. **Lessee** shall not, in procuring, installing, displaying, or replacing any advertising material, violate any person's right to privacy or infringe upon trademarks, trade names, copyrights, or proprietary rights of any person. Advertisement(s) cannot be pre-sold beyond the time periods or terms of the Agreement. It is understood that any approval by the City of advertising material shall not constitute a waiver of **Lessee** obligations concerning such violations or infringement. **Lessee** agrees to indemnify and hold the City harmless with respect to all claims without cost to the City.
- B. The **Lessor** will be entitled to 5% of the agreed-upon advertising fee per sign/banner. **Lessee** will be responsible for the full payment of 5% of the advertising fee in the agreement term. The terms of the advertising fee agreement, fee structure and term limit will be approved by the Parks, Recreation and Public Facilities Director or designee. In the event the **Lessee** fails to pay **Lessor** within seven (7) days of the end of this Agreement, the Lease shall be in default of the **Lessee** of the terms and conditions of this Agreement.
- C. The parties agree that all advertising placed at the facility and/or on the property is owned by the **Lessee** and shall remain the property of **Lessee**, and shall be subject to removal by **Lessee** at any time.

**17. RIGHT TO ENTRY:**

The **Lessor** reserves the right to enter the leased property for the purposes of maintenance, public safety, and other general inspections. **Lessee** will be notified twenty-four (24) hours in advance of any non-routine, non-emergency inspections, and may accompany **Lessor's** representative during such inspections. All installed door locks on the premises will remain consistent with the City's master lock systems.

**18. MAINTENANCE:**

- A. **Lessee** shall, during the term of this Agreement, keep the leased premises in good order and repair commensurate with the operation of the **Lessee's** intended use of those premises and facilities, and as necessary to adequately protect spectators, guests, invitees, and participants, and shall at its sole cost and expense, make any repairs necessary to the leased premises for these purposes. The **Lessee** must receive consent of the **Lessor** prior to the scheduled repairs. **Lessor** shall, during the term of this Agreement, provide services related to normal facility upkeep including, plumbing, electrical and mechanical repairs to existing equipment that exceed Seven Hundred Fifty Dollars (\$750.00) per repair. The **Lessee** will be responsible for all repairs Seven Hundred Fifty Dollars (\$750.00) per repair or less and will maintain the

leased premises as further described below. The **Lessee** is liable for all damages that occur to the facility during this Lease term.

- B. **Lessee** shall ensure that the facility is maintained so as to present as visually pleasing an appearance as possible. **Lessee** shall be responsible for the removal and proper disposal of all litter and debris resulting from the conduct of the operation.

**19. ADDITIONS, ALTERATIONS, AND IMPROVEMENTS:**

- A. The **Lessee**, at its sole cost, risk, and expense, may construct temporary facilities and fixtures for its benefit and the benefit of participants. Such facilities and fixtures shall meet all applicable city, state, federal regulations and requirements, and such other requirements as may be prescribed by the **Lessor**.
- B. The plans and specifications for any additional temporary facilities and fixtures shall first be submitted to the City's authorized representative for approval in accordance with existing City codes, prior to the construction. At the time of submission, the **Lessee** shall designate whether the facility or fixture is temporary, and for what period of time it will remain in use. The Director of Parks, Recreation and Public Facilities or its designee shall, in addition, have authority to approve or disapprove of all additional facilities or fixtures placed upon the leased premises.
- C. **Lessee** may, upon termination of this Agreement, remove all facilities or fixtures which it constructed and which are of a temporary nature, but must restore property and/or premises to conditions as they were prior to installation of the removed improvements.
- D. The **Lessor** reserves the right to make such improvements to the property, facilities, or fixtures as it may desire, upon reasonable notice to **Lessee**, provided the improvements do not substantially conflict with the use of the premises described herein, as determined by the Director of Parks, Recreation and Public Facilities or its designated representative.

**20. UTILITIES:**

**Lessor** shall, at its own cost and expense, provide all utilities and services provided upon the leased premises, including but not limited to electricity, water and the servicing of restrooms, and shall pay for all charges as and when due.

**21. DEFAULT:**

- A. In the event **Lessee** shall fail to make any payment called for within fifteen (15) days after the same shall fall due, then **Lessor** may terminate this Lease by giving **Lessee** written notice of such termination; or, in the event the **Lessee** fails to perform any other obligations called for herein on his part to be performed, and upon notice duly given of such deficiency by **Lessor**, and upon **Lessee's** failure to cure such deficiency within fifteen (15) days after such notice, then **Lessor** may, by written notice to **Lessee**, terminate this Agreement, effective upon delivery or mailing of said written termination notice by **Lessor**.
- B. Upon such termination, **Lessor** shall be entitled to possession of the leased premises and all permanent improvements therein made by **Lessee** without any further notice or demand, and

**Lessee** shall peacefully surrender the leased premises and all other permanent improvements therein made by **Lessee**. If **Lessee** shall refuse to surrender and deliver upon the possession of the premises, then **Lessor** without further notice or demand, may re-enter the premises and repossess by force, summary proceedings, ejectment, or otherwise using such help, assistance, and force, in doing so that may be equal and proper without being liable for prosecution of damages therefore, and without prejudice to any remedy allowed by law or equity.

**22. REIMBURSEMENT OF DEFAULT AND EVICTION ACTION EXPENSES:**

**Lessee** shall pay and indemnify **Lessor** against all legal costs and charges, including attorney's fees, in obtaining possession of the leased premises after a default of **Lessee** or after **Lessee's** default in surrendering possession upon the expiration or early termination of the term of this Agreement or enforcing any covenant of the **Lessee** herein contained. **Lessee** shall also be responsible for all costs required to either remove any temporary facility/fixture improvements or costs for **Lessor** to restore the property and premises to the original condition.

**23. SURRENDER OF REAL PROPERTY AND FIXED ASSETS:**

**Lessee** shall, at the expiration of the lease term or any renewal thereof, or on termination thereof, surrender the leased premises free of subtenancies, liens, or other encumbrances, together with alterations and improvements which may have been made thereon, except for temporary facilities or fixtures put in at the expense of the **Lessee** or at the expense of any subtenants, subject, however, to the subsequent provisions hereof. All the property removable, pursuant to the provisions of this paragraph, shall be removed by the **Lessee** at the expiration of the lease term, or any extension thereof, and all property not so removed shall be deemed abandoned by **Lessee**. **Lessor** has the option to purchase all of the removable property that the **Lessee** has acquired for the operation of the leased premises and facility operations at the termination or expiration of this Agreement. The purchase price shall be the depreciated value of assets at the time of termination or expiration of the Agreement.

**24. DESTRUCTION OF REAL PROPERTY OR FIXED ASSETS:**

If the real property or fixed assets should be destroyed totally by fire or other cause, the tenancy created hereby shall be thereafter terminated.

**25. OPERATIONS:**

**Lessee** shall have the right to solicit offerings and contributions from spectators and charge admission for **Lessee**-sponsored events. The details of its plan for same shall be submitted by the **Lessee** as part of the Annual Operations Plan and at such other times as may be convenient for the parties. All funds collected by the **Lessee**, by way of contributions or admission charges, shall be used solely for the purpose of promoting, maintaining, and continuing operations for the purposes of this Agreement including, but not limited to, defraying operating expenses, purchasing equipment, and improvement of the facilities. **Lessee** shall keep and maintain proper records reflecting all revenues and expenditures, and shall make an Annual Financial Report to the **Lessor** following the close of each year as part of the Annual Operations Plan.

**26. BUSINESS RECORDS:**

- A. **Lessee** shall, with respect to all business done by the Hogadon Basin Snowsports School, keep true and accurate accounts, records, books, and data which shall, among other things, show all sales made and services performed for cash, credit, or otherwise (without regard to whether paid or not), and also gross receipts of said business and the aggregate amount of sales and services and orders and of all **Lessee's** business expenses upon the leased premises.
- B. **Lessor** and its agents shall have the right, at all reasonable times, to inspect and examine such records at the leased premises; including, but not limited to, cash receipts, books and other data to confirm gross receipts. Upon request, **Lessee** shall furnish the **Lessor** with financial statements showing all income and expenses incurred during the term(s) of the Lease Agreement.

**27. NOTICE:**

Any notice by either party shall be in writing and shall be considered to be duly given if delivered personally or if mailed by certified mail, postage prepaid, addressed as follows:

City of Casper  
Parks Division  
1800 East K Street  
Casper, Wyoming 82601

Hogadon Basin Snowsports School  
Attn: Ray Bader  
152 North Durbin Street #410  
Casper, Wyoming 82601

**28. WAIVER:**

No failure by **Lessor** to insist upon the strict performance of any terms or conditions of this Lease, or to exercise any right or remedy available on a breach thereof, and no acceptance of full or a partial rent during the continuance of any such breach shall constitute a waiver of any such breach or of any term or condition of this Agreement. No term or condition of this Lease is required to be performed by **Lessee**, and no breach thereof shall be waived, altered, or modified, except by a written instrument executed by **Lessor**. No waiver of any breach shall affect or alter any term or condition of this Lease, and such term or condition shall continue in full force and effect with respect to any other than existing or subsequent breach thereof.

**29. ENVIRONMENTAL COMPLIANCE:**

- A. **Lessee** shall conduct its operation on the property in compliance with, and shall not permit the property to be in violation of any applicable local, state, or federal environmental laws. **Lessee** shall obtain and maintain in effect all permits required by any environmental laws for the property, and its uses, and shall furnish to **Lessor** copies of the permits upon request. **Lessee** shall comply with all reporting requirements of 42 U.S.C. 11001, *et seq.* (Emergency Planning and Community Right to Know Act). **Lessee** shall not handle, store, dispose of, or allow the handling, storage, or disposal of any hazardous waste as defined in 42 U.S.C. 6903(5), or hazardous substance as defined in 42 U.S.C. 9601(14), on the property, and shall not discharge any waste onto lands or any surface water or groundwater at or near the property. **Lessee** shall manage all hazardous substances and chemicals which it handles off-site, but in proximity to the subject property in accordance with all applicable laws and regulations. **Lessee** shall not bring onto the property any substances known to cause human

injury, including, without limitation, cancer or reproductive toxicity, except those which are necessary for the prudent and necessary management of **Lessee's** lawful operations on the property. In addition, **Lessee** shall comply with all laws, regulations, and standards applicable to those substances.

- B. **Lessee** shall immediately advise **Lessor** in writing of (1) any and all governmental agencies regulatory proceedings or enforcement actions instituted or threatened, which require or could require investigation, mitigation, clean-up, alteration, or abatement of any conditions on the property; (2) all claims made or threatened by any party against **Lessee** or the property, relating to damage, contribution, cost recovery, compensation, loss or injury resulting from any pollutant, or hazardous substance; and, (3) **Lessee's** discovery of any occurrence or condition on the property which might subject **Lessee**, **Lessor**, or the property to any restrictions on ownership, occupancy, transferability, or use of the property under any local, state, or federal environmental law.
- C. **Lessee** shall make and conduct regular investigations of the property to determine the presence thereon of any hazardous substance which may have been deposited on the property by any party, including third parties, and shall report any condition which indicates the presence of such substances immediately to **Lessor** and to the proper authorities. **Lessee** shall advise **Lessor**, upon request of all such investigations which had been made, the dates of such investigations, and the method of investigation. These investigations shall be made by **Lessee** not less than on a monthly basis. **Lessee**, in addition, shall take all reasonable precautions to prevent the dumping, discharge, or threatened discharge of any hazardous substance on the property by any third persons, and shall advise the **Lessor** in writing, upon request, of all such precautions which have been taken.

**30. GOVERNING LAW:**

This Agreement shall be governed, interpreted, construed, and regulated by the laws of the State of Wyoming. Any litigation regarding this Lease shall be resolved in a court of competent jurisdiction situated in Natrona County, Wyoming.

**31. MISCELLANEOUS COVENANTS:**

- A. Time is of the essence in this Agreement and all obligations shall be performed in a timely manner.
- B. This Agreement shall inure to the benefit of and be binding upon the parties hereto, their respective successors, heirs, devisees, and assigns.

**32. TERMINATION OF LEASE AGREEMENT:**

The City or Hogadon Basin Snowsports School may terminate this Agreement anytime by providing thirty (30) days written notice to City or Hogadon Basin Snowsports School of intent to terminate said Agreement. Notwithstanding the above, the Hogadon Basin Snowsports School shall not be relieved of liability to the City through damages sustained by the City, by virtue of termination of the Agreement by Hogadon Basin Snowsports School or any breach of the Agreement by Hogadon Basin Snowsports School.

33. **WYOMING GOVERNMENTAL CLAIMS ACT:**

**The Lessor** does not waive any right or rights it may have pursuant to the Wyoming Governmental Claims Act, Wyoming Statutes Section 1-39-101 et seq., and **the Lessor** specifically reserves the right to assert any and all rights, immunities, and defenses it may have pursuant to the Wyoming Governmental Claims Act.

34. **NO THIRD PARTY BENEFICIARY RIGHTS:**

The parties to this Agreement do not intend to create in any other individual or entity the status of the third-party beneficiary, and this Agreement shall not be construed so as to create such status. The rights, duties, and obligations contained in this Agreement shall operate only between the parties to this Agreement, and shall inure solely to the benefit of the parties to this Agreement. The parties to this Agreement intend and expressly agree that only parties signatory to this Agreement shall have any legal or equitable right to seek to enforce this Agreement, to seek any remedy arising out of a party's performance or failure to perform any term or condition of this Agreement or to bring an action for the breach of this Agreement.

35. **ENTIRE AGREEMENT:**

This Agreement contains the entire agreement between the parties and it is agreed that neither **Lessor** nor anyone acting on its behalf has made any statements, promise, or agreement, or taken upon itself any engagement whatever, orally, or in writing, in conflict with the terms of this Agreement or that in any way modifies, varies, alters, enlarges, or invalidates any of its provisions, and that no obligation of **Lessor** shall be implied in addition to the obligations herein expressed.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement the day and year first written.

APPROVED AS TO FORM:

Walter Tremel

ATTEST:

Fleur Tremel  
City Clerk

**LESSOR:**

CITY OF CASPER, WYOMING  
A Municipal Corporation

Ray Pacheco  
Mayor

**LESSEE:**

Hogadon Basin Snowsports School  
152 North Durbin Street #410  
Casper, WY 82601

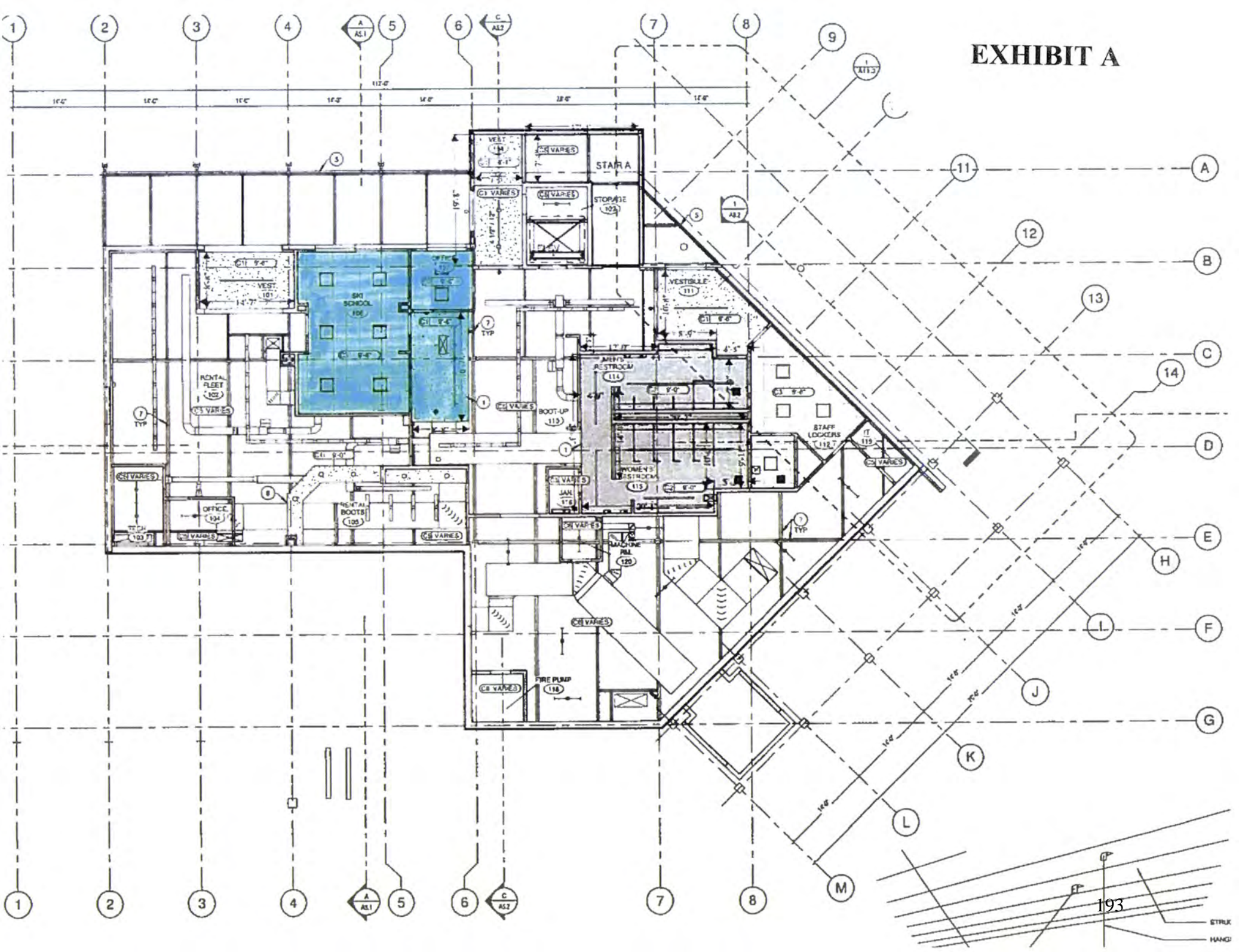
WITNESS:

[Signature]  
By: Parks Manager

[Signature]  
By: RAY BAKER  
Title: PRESIDENT



# EXHIBIT A



**CITY OF CASPER  
LEISURE SERVICES ADVISORY BOARD  
USER GROUP ANNUAL REPORT**



1. Name of Group: \_\_\_\_\_
2. City Facility(s) Used: \_\_\_\_\_
3. Description of Program (Include number and ages of participants): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
4. Board of Directors (Attach current list of Board Members, including addresses and phone numbers)
5. A. Specific person for the City to contact:  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_  
  
B. Alternate person for the City to contact:  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_ Other Phone: \_\_\_\_\_
6. Schedule of Program Operation (Include specific months, days and hours that City facilities are needed):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
7. Financial Information: Attach report at completion of most recent season, including expenses, revenues, and current cash on-hand.
8. Outline of program goals and expansion plans for the next 5 year period: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
9. Areas of Concern for Your Program. (Attach on separate list if necessary): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

10. Listing of minor and major improvements that are needed at the facility. Present priorities and costs. (Attach on separate list if necessary): \_\_\_\_\_

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11. Additional Information/Comments: \_\_\_\_\_

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RESOLUTION NO. 22-3

A RESOLUTION AUTHORIZING A LEASE AGREEMENT  
WITH THE CITY OF CASPER AND THE HOGADON BASIN  
SNOWSPORTS SCHOOL.

WHEREAS, the City of Casper is the owner of the Hogadon Basin Ski Area and all the facilities and fixtures thereto; and,

WHEREAS, Hogadon Basin Snowsports School has expressed an interest in operating the school to provide ski instruction to the general public; and,

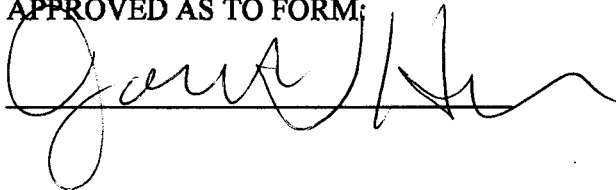
WHEREAS, Hogadon Basin Snowsports School, is ready, willing and able to operate the school to provide ski instruction to the general public; and,

WHEREAS, the City of Casper desires to enter into a Lease Agreement with the Hogadon Basin Snowsports School whose sole purpose is to provide ski instruction to the general public.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF CASPER, WYOMING: That the Mayor is hereby authorized and directed to execute, and the City Clerk to attest, the Lease Agreement, attached as an exhibit to this resolution, with Hogadon Basin Snowsports School, for the operation of providing ski instruction to the general public at Hogadon Basin Ski Area.

PASSED, APPROVED, AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2022.

APPROVED AS TO FORM:



ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

\_\_\_\_\_  
Fleur Tremel  
City Clerk

\_\_\_\_\_  
Ray Pacheco  
Mayor

December 21,  
2021

MEMO TO: J. Carter Napier, City Manager *JCN*

FROM: Fleur Tremel, Assistant to the City Manager/City Clerk

SUBJECT: Designating the Casper Journal and the Casper Star-Tribune as the City's Official Newspapers for the Calendar Year 2022.

Meeting Type and Date:  
Regular Council Meeting  
January 4, 2022

Action Type: Minute Action

Recommendation:  
That Council, by minute action, designate the Casper Journal and the Casper Star-Tribune as the City's official newspaper for the calendar year 2022.

Summary:  
Staff recommends that the City Council designate the following named newspapers as the official newspapers for the calendar year 2022:

Casper Journal  
Casper Star-Tribune



Wyoming State Statute §15-1-110 states the governing body of any city or town shall designate a legal newspaper and publish once therein the minutes of all regular and special meetings of the governing body and the titles of all ordinances passed.

Financial Considerations:  
No financial considerations.

Oversight/Project Responsibility:  
Fleur Tremel, City Clerk

Attachments:  
None

December 29, 2021

MEMO TO: J. Carter Napier, City Manager   
FROM: Jill Johnson, Financial Services Director   
SUBJECT: Designation of Official Depositories

Meeting Type & Date  
Regular Council Meeting  
January 4, 2022

Action Type  
Minute Action

Recommendation:  
That Council, by minute action, designate the following banks as approved depositories of City of Casper funds for calendar year 2022:

First Interstate Bank	Bank of the West
Platte Valley Bank	US Bank

Summary:  
Wyoming State Statute 9-4-817 requires all municipal governments to formally designate financial depositories. The depository must be recognized by the State Treasurer as an approved depository (WSS 9-4-803,806-807), and deposits must either be fully insured by the Federal Deposit Insurance Corporation or they must be secured with a pledge of collateral that is at least equal to the amount of the deposit.

The above banking institutions have made formal application to become a designated depository for City of Casper funds. All are eligible to be designated as depositories as determined by the State Treasurer and have met all other statutory requirements. The designation of a depository by Council does not necessarily imply that a business relationship will be formed with each bank but does allow for financial transactions to take place with them should it be deemed beneficial to the City.

Financial Considerations  
None

Oversight/Project Responsibility  
Jill Johnson, Financial Services Director

Attachments:  
Letters of Application/Resolutions

**APPLICATION FOR DEPOSIT OF PUBLIC FUNDS  
FOR THE YEAR 2021**

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To Whom It May Concern:

In connection with State Requirements, formal application is hereby made by First Interstate Bank, a corporation duly organized and existing under and by virtue of the laws of the State of Montana and having its office and principal place of business in the City of Billings in the State of Montana, to be designated an authorized Public Depository.

First Interstate Bank agrees to furnish and pledge securities as provided for in Wyoming Statute 9-4-821 to be assigned to the entity as security for the safekeeping and prompt payment of all public monies that may be deposited with the entity and for the faithful performance of its duties under the aforesaid law as such depository.

By order of the Board of Directors



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Kevin P. Riley, Chair

12.10.2020 9:25 AM



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Kirk D. Jensen, Corporate Secretary

12.10.2020 12:35 PM

FIRST INTERSTATE BANK

DATE APPROVED BY BOARD-DECEMBER 10, 2020

PUBLIC FUNDS RESOLUTION

**WHEREAS**, it is necessary for First Interstate Bank to properly secure the political division or subdivision for all monies deposited in the bank by the Treasurer of the political division or subdivision, hereinafter called the Treasurer; and

**WHEREAS**, no deposit will be made in the bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

**WHEREAS**, The Treasurer may, when furnished proper security, carry an unlimited credit balance with the bank; and

**WHEREAS**, the Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for the deposit;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the depository bank that any two of the following named persons, officers of the bank, are authorized and empowered to pledge to the Treasurer of the state or political subdivision securities of this bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in amounts and at the time the Treasurer and bank officers agree upon: <sup>1</sup>

Larry Johns	Treasurer
Kevin Riley	President and Chief Executive Officer
Marcy Mutch	Chief Financial Officer

**BE IT FURTHER RESOLVED** that this authority given to the officers of the bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the bank until the authority given to the bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of the bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution.

**BE IT FURTHER RESOLVED** the bank officers named herein are fully authorized and empowered to execute in the name of the bank such collateral pledge agreement in favor of the Treasurer as the Treasurer requires, and any collateral pledge agreement executed or any act done by the bank officers named herein under the authority of this Resolution shall be as binding and effective upon this bank as though authorized by specific Resolution of the Board of Directors of this Bank.

The Board agrees that the authority herein granted is irrevocable, and the depository hereby for itself, its successors and assigns, ratified and confirms whatever said attorney shall do by virtue of this authorization.

SEAL



Kevin P. Riley, Chair 12.10.2020 9:25 AM

I, the undersigned, Secretary of First Interstate Bank, a Corporation, do hereby certify that the above and foregoing is a full, true and correct copy of a resolution duly ratified by the Board of Directors of said Corporation, at a meeting of said Board duly called and held, and at which a quorum of said Board was present on the 10<sup>th</sup> day of December, 2020, and that said resolution is duly entered upon the minute book of said Corporation, and that it is in full force and effect at this time.



Kirk D. Jensen 12.10.2020 12:35 PM  
Corporate Secretary

<sup>1</sup>The Officer certifying this resolution shall have such authority and shall not be designated under numbered paragraph 3 above.



# Consolidated Report of Condition for Insured Banks and Savings Associations for September 30, 2021

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

## Schedule RC—Balance Sheet

		Dollar Amounts in Thousands	RCON	Amount	
<b>Assets</b>					
1. Cash and balances due from depository institutions (from Schedule RC-A):					
a. Noninterest-bearing balances and currency and coin (1)			0081	225,026	1.a.
b. Interest-bearing balances (2)			0071	2,008,382	1.b.
2. Securities:					
a. Held-to-maturity securities (from Schedule RC-B, column A) (3)			JJ34	1,618,652	2.a.
b. Available-for-sale debt securities (from Schedule RC-B, column D)			1773	4,403,578	2.b.
c. Equity securities with readily determinable fair values not held for trading (4)			JA22	0	2.c.
3. Federal funds sold and securities purchased under agreements to resell:					
a. Federal funds sold			B987	53	3.a.
b. Securities purchased under agreements to resell (5,6)			B989	0	3.b.
4. Loans and lease financing receivables (from Schedule RC-C):					
a. Loans and leases held for sale			5369	42,534	4.a.
b. Loans and leases held for investment	B528	9,622,543			4.b.
c. LESS: Allowance for loan and lease losses (7)	3123	135,122			4.c.
d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c)			B529	9,487,421	4.d.
5. Trading assets (from Schedule RC-D)			3545	27,852	5.
6. Premises and fixed assets (including capitalized leases)			2145	291,687	6.
7. Other real estate owned (from Schedule RC-M)			2150	2,337	7.
8. Investments in unconsolidated subsidiaries and associated companies			2130	5,606	8.
9. Direct and indirect investments in real estate ventures			3656	0	9.
10. Intangible assets (from Schedule RC-M)			2143	690,971	10.
11. Other assets (from Schedule RC-F) (6)			2160	505,834	11.
12. Total assets (sum of items 1 through 11)			2170	19,309,933	12.
<b>Liabilities</b>					
13. Deposits:					
a. In domestic offices (sum of totals of columns A and C from Schedule RC-E)			2200	16,007,352	13.a.
(1) Noninterest-bearing (8)	6631	5,617,946			13.a.1.
(2) Interest-bearing	6636	10,389,406			13.a.2.
b. Not applicable					
14. Federal funds purchased and securities sold under agreements to repurchase:					
a. Federal funds purchased (9)			B993	0	14.a.
b. Securities sold under agreements to repurchase (10)			B995	1,177,648	14.b.
15. Trading liabilities (from Schedule RC-D)			3548	20,837	15.
16. Other borrowed money (includes mortgage indebtedness) (from Schedule RC-M)			3190	13,717	16.
17. and 18. Not applicable					
19. Subordinated notes and debentures (11)			3200	0	19.

1 Includes cash items in process of collection and unposted debits.  
 2 Includes time certificates of deposit not held for trading.  
 3 Institutions that have adopted ASU 2016-13 should report in item 2.a amounts net of any applicable allowance for credit losses, and item 2.a should equal Schedule RC-B, item 8, column A, less Schedule RI-B, Part II, item 7, column B.  
 4 Item 2.c is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.  
 5 Includes all securities resale agreements, regardless of maturity.  
 6 Institutions that have adopted ASU 2016-13 should report in items 3.b and 11 amounts net of any applicable allowance for credit losses.  
 7 Institutions that have adopted ASU 2016-13 should report in item 4.c the allowance for credit losses on loans and leases.  
 8 Includes noninterest-bearing, demand, time, and savings deposits.  
 9 Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."  
 10 Includes all securities repurchase agreements, regardless of maturity.  
 11 Includes limited-life preferred stock and related surplus.

**Schedule RC—Continued**

Dollar Amounts in Thousands	RCON	Amount	
<b>Liabilities—continued</b>			
20. Other liabilities (from Schedule RC-G).....	2930	125,893	20.
21. Total liabilities (sum of items 13 through 20).....	2948	17,345,447	21.
22. Not applicable			
<b>Equity Capital</b>			
<b>Bank Equity Capital</b>			
23. Perpetual preferred stock and related surplus.....	3838	0	23.
24. Common stock.....	3230	50,000	24.
25. Surplus (excludes all surplus related to preferred stock).....	3839	1,375,147	25.
26. a. Retained earnings.....	3632	524,924	26.a.
b. Accumulated other comprehensive income (1).....	8530	14,415	26.b.
c. Other equity capital components (2).....	A130	0	26.c.
27. a. Total bank equity capital (sum of items 23 through 26.c).....	3210	1,964,486	27.a.
b. Noncontrolling (minority) interests in consolidated subsidiaries.....	3000	0	27.b.
28. Total equity capital (sum of items 27.a and 27.b).....	G105	1,964,486	28.
29. Total liabilities and equity capital (sum of items 21 and 28).....	3300	19,309,933	29.

**Memoranda**

**To be reported with the March Report of Condition.**

1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2020.....

RCON	Number
6724	NR

M.1.

- 1a = An integrated audit of the reporting institution's financial statements and its internal control over financial reporting conducted in accordance with the standards of the American Institute of Certified Public Accountants (AICPA) or the Public Company Accounting Oversight Board (PCAOB) by an independent public accountant that submits a report on the institution
- 1b = An audit of the reporting institution's financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the institution
- 2a = An integrated audit of the reporting institution's parent holding company's consolidated financial statements and its internal control over financial reporting conducted in accordance with the standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)
- 2b = An audit of the reporting institution's parent holding company's consolidated financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)

- 3 = This number is not to be used
- 4 = Directors' examination of the bank conducted in accordance with generally accepted auditing standards by a certified public accounting firm (may be required by state-chartering authority)
- 5 = Directors' examination of the bank performed by other external auditors (may be required by state-chartering authority)
- 6 = Review of the bank's financial statements by external auditors
- 7 = Compilation of the bank's financial statements by external auditors
- 8 = Other audit procedures (excluding tax preparation work)
- 9 = No external audit work

**To be reported with the March Report of Condition.**

2. Bank's fiscal year-end date (report the date in MMDD format).....

RCON	Date
8678	NR

M.2.

1 Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, and accumulated defined benefit pension and other postretirement plan adjustments.  
2 Includes treasury stock and unearned Employee Stock Ownership Plan shares.



## APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

December 9, 2021

CITY OF CASPER

State of Wyoming

Pursuant to the requirements of Wyoming Statutes Title 9, Chapter 4, Article 8, formal application is made by Bank of the West a corporation organized and existing under the laws of the State of Wyoming and having an office located at 300 South Wolcott, Casper WY. 82601 to be designated an approved deposit of the City of Casper.

The applicant agrees to provide sufficient collateral as required and permitted under applicable State statutes (the "Collateral"), as security for the payment of the City of Casper public funds on deposit with applicant. Such Collateral shall be assigned to the City of Casper and placed with the appropriate custodian as security for the safekeeping and prompt payment of all public moneys that may be deposited with the applicant by the City of Casper and for the faithful performance of its duties under the law as such depository.

Wyoming Statutes Title 9, Chapter 4, Article 8 requires that this Applicant be accompanied by a sworn statement of the financial condition of the applicant at the time this Application is made. Please find that information for your review on the following page.

BANK OF THE WEST

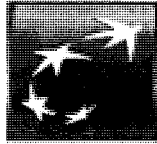
(Name of Applicant)

By: 

Name: Abe Amerie

Title: Vice President

FDIC Certificate Number: 03514



**BANK OF THE WEST**  
**BNP PARIBAS**

**BANK OF THE WEST**

**SECRETARY'S CERTIFICATE**

**January 23, 2020**

---

I, Ariela St. Pierre, certify that I am the Deputy Corporate Secretary of Bank of the West, a California State Banking Corporation located in San Francisco, California, and that I have been duly appointed and am presently serving in that capacity.

I further certify that at a meeting of the Board of Directors of the Bank duly called and convened on January 23, 2020, at which a quorum was present and acting throughout, the following resolutions were duly adopted and, as of the date of this Certificate, have not been rescinded, superseded or amended:

“WHEREAS, Bank of the West (the “Bank”) has branches in the State of Wyoming; and

WHEREAS, Wyoming Statutes Title 9-4-817 requires that to the extent not otherwise invested, the monies collected and held by a treasurer of a political division, subdivision, municipality or special district within the State of Wyoming (any such entity, a “Wyoming Public Depositor” and the treasurer of any such entity, the “Treasurer”) shall be deposited in a financial institution that qualifies as a depository for public monies under applicable law; and

WHEREAS, it is necessary for the Bank to properly secure the Wyoming Public Depositor for all monies deposited in the Bank by its Treasurer; and

WHEREAS, no deposit will be made in the Bank by the Treasurer unless the deposit is properly secured, and the giving of proper security is one of the considerations for receiving the deposits; and

WHEREAS, the Treasurer is willing to receive securities designated by the laws of Wyoming as legal collateral security as security for the deposit;

NOW, THEREFORE, IT IS

RESOLVED by the Board of Directors of the Bank (the “Board”) that any two of the following named persons, officers of the Bank, are hereby authorized and empowered to pledge to the Treasurer securities of the Bank which are legal for collateral security for deposit of public funds, and which the Treasurer is willing to accept as collateral security, and in such amounts and at such time as the Treasurer and Bank officers agree upon:

<b>Bank Officer's Name</b>	<b>Title</b>
Ronald Mitchell	Senior Vice President and Capital Market Operations Manager
Ashok Singh	Vice President and GTO Senior Manager
Jose Morcillo	Vice President and Operations Manager
Abe Amerie	Vice President and Operations Manager
Noeline Oh	Vice President and Product Support Consultant

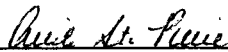
And it is further

RESOLVED, that this authority given to the officers of the Bank named herein to furnish collateral security to the Treasurer shall be continuing and shall be binding upon the Bank until the authority given to the Bank officers named herein is revoked or superseded by another resolution of this Board, a verified copy of which shall be delivered by a representative of the Bank to the Treasurer or mailed to the Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to pledge additional collateral security and to withdraw such collateral as the Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the Treasurer is willing to make such exchange or substitution; and it is further

RESOLVED, that the Bank officers named herein are fully authorized and empowered to execute in the name of the Bank such collateral pledge agreement in favor of the Treasurer as the Treasurer may require, and any collateral pledge agreement so executed or any act done by the Bank officers named herein under the authority of this Resolution shall be as binding and effective upon the Bank as though authorized by specific resolution of the Board of Directors of the Bank.”

IN WITNESS WHEREOF, I have hereupon set my signature this 23rd day of January, 2020.

BANK OF THE WEST

  
 \_\_\_\_\_  
 Ariela St. Pierre  
 Deputy Corporate Secretary

## Schedule RC - Balance Sheet(Form Type - 031)

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

Dollar amounts in thousands

1. Cash and balances due from depository institutions (from Schedule RC-A):			1.
a. Noninterest-bearing balances and currency and coin <sup>1</sup>	RCFD0081	832,271	1.a.
b. Interest-bearing balances <sup>2</sup>	RCFD0071	16,746,388	1.b.
2. Securities:			2.
a. Held-to-maturity securities (from Schedule RC-B, column A) <sup>3</sup>	RCFDJJ34	10,121	2.a.
b. Available-for-sale debt securities (from Schedule RC-B, column D)	RCFD1773	23,820,231	2.b.
c. Equity securities with readily determinable fair values not held for trading <sup>4</sup>	RCFDJA22	96,056	2.c.
3. Federal funds sold and securities purchased under agreements to resell:			3.
a. Federal funds sold in domestic offices	RCONB987	0	3.a.
b. Securities purchased under agreements to resell <sup>5</sup>	RCFDB989	0	3.b.
4. Loans and lease financing receivables (from Schedule RC-C):			4.
a. Loans and leases held for sale	RCFD5369	70,088	4.a.
b. Loans and leases held for investment	RCFDB528	56,817,606	4.b.
c. LESS: Allowance for loan and lease losses <sup>7</sup>	RCFD3123	772,087	4.c.
d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c)	RCFDB529	56,045,519	4.d.
5. Trading assets (from Schedule RC-D)	RCFD3545	207,501	5.
6. Premises and fixed assets (including capitalized leases)	RCFD2145	511,457	6.
7. Other real estate owned (from Schedule RC-M)	RCFD2150	7,995	7.
8. Investments in unconsolidated subsidiaries and associated companies	RCFD2130	0	8.
9. Direct and indirect investments in real estate ventures	RCFD3656	587,468	9.
10. Intangible assets (from Schedule RC-M)	RCFD2143	4,222,697	10.
11. Other assets (from Schedule RC-F) <sup>6</sup>	RCFD2160	2,254,116	11.
12. Total assets (sum of items 1 through 11)	RCFD2170	105,411,908	12.
13. Deposits:			13.
a. In domestic offices (sum of totals of columns A and C from Schedule RC-E, part I):			13.a.
1. Noninterest-bearing <sup>8</sup>	RCON2200	89,340,272	13.a.1.
2. Interest-bearing	RCON6631	26,215,417	13.a.2.
b. In foreign offices, Edge and Agreement subsidiaries, and IBFs (from Schedule RC-E, part II):			13.b.
1. Noninterest-bearing	RCFN2200	NR	13.b.1.
2. Interest-bearing	RCFN6631	NR	13.b.2.
14. Federal funds purchased and securities sold under agreements to repurchase:			14.
a. Federal funds purchased in domestic offices <sup>9</sup>	RCONB993	0	14.a.
b. Securities sold under agreements to repurchase <sup>10</sup>	RCFDB995	138,606	14.b.
15. Trading liabilities (from Schedule RC-D)	RCFD3548	29,813	15.
16. Other borrowed money (includes mortgage indebtedness and obligations under capitalized leases) (from Schedule RC-M)	RCFD3190	420,563	16.
17. Not applicable			17.
18. Not applicable			18.
19. Subordinated notes and debentures <sup>1</sup>	RCFD3200	0	19.

- Includes cash items in process of collection and unposted debits.
- Includes time certificates of deposit not held for trading.
- Institutions that have adopted ASU 2016-13 should report in item 2.a, amounts net of any applicable allowance for credit losses, and should equal to Schedule RC-B, item 8, column A less Schedule RI-B, Part II, item 7, column B.
- Item 2.c is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.
- Includes all securities resale agreements, regardless of maturity.
- Institutions that have adopted ASU 2016-13 should report in item 4.c the allowance for credit losses on loans and leases.
- Institutions that have adopted ASU 2016-13 should report in items 3.b and 11 amounts net of any applicable allowance for credit losses.
- Includes noninterest-bearing demand, time, and savings deposits.
- Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."
- Includes all securities repurchase agreements, regardless of maturity.
- Includes limited-life preferred stock and related surplus.

Dollar amounts in thousands

20. Other liabilities (from Schedule RC-G).....	RCFD2930	<b>1,770,270</b>	20.
21. Total liabilities (sum of items 13 through 20).....	RCFD2948	<b>91,699,524</b>	21.
22. Not applicable			22.
23. Perpetual preferred stock and related surplus.....	RCFD3838	<b>0</b>	23.
24. Common stock.....	RCFD3230	<b>6</b>	24.
25. Surplus (exclude all surplus related to preferred stock).....	RCFD3839	<b>9,749,380</b>	25.
26. Not available			26.
a. Retained earnings.....	RCFD3632	<b>3,984,536</b>	26.a.
b. Accumulated other comprehensive income <sup>2</sup> .....	RCFDB530	<b>-41,077</b>	26.b.
c. Other equity capital components <sup>3</sup> .....	RCFDA130	<b>0</b>	26.c.
27. Not available			27.
a. Total bank equity capital (sum of items 23 through 26.c).....	RCFD3210	<b>13,692,845</b>	27.a.
b. Noncontrolling (minority) interests in consolidated subsidiaries.....	RCFD3000	<b>19,539</b>	27.b.
28. Total equity capital (sum of items 27.a and 27.b).....	RCFDG105	<b>13,712,384</b>	28.
29. Total liabilities and equity capital (sum of items 21 and 28).....	RCFD3300	<b>105,411,908</b>	29.
1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2020.....	RCFD6724	<b>NR</b>	M.1.
2. Bank's fiscal year-end date (report the date in MMDD format).....	RCON8678	<b>NR</b>	M.2.

### Schedule RC-A - Cash and Balances Due From Depository Institutions (Form Type - 031)

Exclude assets held for trading.

Dollar amounts in thousands

	(Column A) Consolidated Bank	(Column B) Domestic Offices		
1. Cash items in process of collection, unposted debits, and currency and coin.....	RCFD0022	<b>704,635</b>	1.	
a. Cash items in process of collection and unposted debits.....		RCON0020	<b>374,333</b> 1.a.	
b. Currency and coin.....		RCON0080	<b>330,302</b> 1.b.	
2. Balances due from depository institutions in the U.S.....	RCFD0082	<b>145,448</b>	RCON0082	<b>145,448</b> 2.
3. Balances due from banks in foreign countries and foreign central banks.....	RCFD0070	<b>9,230</b>	RCON0070	<b>9,230</b> 3.
4. Balances due from Federal Reserve Banks.....	RCFD0090	<b>16,719,346</b>	RCON0090	<b>16,719,346</b> 4.
5. Total.....	RCFD0010	<b>17,578,659</b>	RCON0010	<b>17,578,659</b> 5.

2. Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, cumulative foreign currency translation adjustments, and accumulated defined benefit pension and other postretirement plan adjustments.  
 3. Includes treasury stock and unearned Employee Stock Ownership Plan shares.



APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

Connie Arnold, Finance Supervisor  
City of Casper  
200 N David  
Casper, WY 82601


Dear Ms. Arnold:

Pursuant to the requirements of W.S. 9-4-818, formal application is made by Platte Valley Bank, a corporation organized and existing under the laws of the State of Wyoming and having its office and principal place of business in Torrington, WY with Branch Offices in the City of Casper and in the County of Natrona to be designated a Public Depository.

The Bank will offer securities up to an unlimited amount to be assigned to and deposited as appropriate as security for the safekeeping and prompt payment of all public moneys that may be deposited with it by said Treasurer, and for the faithful performance of its duties under the law as such depository. As an alternative to securities, Platte Valley Bank may choose to provide a letter of credit from the Federal Home Loan Bank of Topeka pursuant to W.S. 9-4-805. Lastly, pursuant W.S. 9-4-831, Platte Valley Bank can offer public funds in Wyoming access to multi-million dollar FDIC insurance.

By order of the Board of Directors

  
Beau Covert, President

  
Mary Baker, Branch Manager

Dated May 13, 2021



# EXECUTIVE SUMMARY REPORT

PLATTE VALLEY BANK  
 TORRINGTON, WY  
 FFIEC 051

*Dollar Amounts in Thousands*

	Dec 2020	Dec 2019
Total interest income	29,840	28,824
Total interest expense	3,625	4,945
Net interest income	26,215	23,879
Provision for loan and lease losses	4,620	2,603
Total noninterest income	3,503	2,975
Total noninterest expense	14,478	13,459
Income (loss) before appl income tax & discount operations	10,620	10,861
Applicable income taxes	2,044	2,095
Discontinued operations, net of applicable income taxes	0	0
LESS: Net income (loss) attrib to noncontrolling interests	0	0
<b>Net income (loss) attributable to bank</b>	<b>8,576</b>	<b>8,766</b>
Number of full-time equivalent employees	86	81
<b>Total: Charge-offs</b>	<b>3,029</b>	<b>2,252</b>
<b>Total: Recoveries</b>	<b>374</b>	<b>258</b>
Cash & balances due: Noninterest-bearing balances	6,208	3,973
Cash & balances due: Interest-bearing balances	58,103	23,056
Held-to-maturity securities	21,067	10,868
Available-for-sale debt securities	20,879	13,030
Equity securities w/ readily determ FVs not held for tradg	0	N/A
Federal funds sold	0	0
Securities purchased under agreements to resell	0	0
Loans and leases held for sale	2,165	952
Loans and leases held for investment	397,794	381,984
LESS: Allowance for loan and lease losses	9,295	7,330
Loans and leases held for investment, net of allowance	388,499	374,654
Trading assets	0	0
Premises and fixed assets (including capitalized leases)	12,982	13,341
Other real estate owned	128	1,442
Investments in unconsolidated subs & assoc companies	0	0
Direct and indirect investments in real estate ventures	0	0
Intangible assets	1,213	1,269
Other assets	11,754	10,360
<b>Total assets</b>	<b>522,998</b>	<b>452,945</b>
Deposits: In domestic offices	458,453	392,264
Noninterest-bearing	96,220	58,544
Interest-bearing	362,233	333,720
Federal funds purchased	0	0
Securities sold under agreements to repurchase	0	0
Trading liabilities	0	0
Other borrowed money	6,500	9,500
Subordinated notes and debentures	0	0
Other liabilities	4,294	2,757
<b>Total liabilities</b>	<b>469,247</b>	<b>404,521</b>

# EXECUTIVE SUMMARY REPORT

PLATTE VALLEY BANK  
 TORRINGTON, WY  
 FFIEC 051

*Dollar Amounts in Thousands*

	Dec 2020	Dec 2019
Perpetual preferred stock and related surplus	0	0
Common stock	10	10
Surplus (excluding all surplus related to preferred stock)	19,074	19,074
Retained earnings	34,711	29,335
Accumulated other comprehensive income	-44	5
Other equity capital components	0	0
Total bank equity capital	53,751	48,424
Noncontrolling (minority) interests in consolidated subs	0	0
<b>Total equity capital</b>	<b>53,751</b>	<b>48,424</b>
<b>HTM: Amortized Cost: Total securities</b>	<b>21,067</b>	<b>10,868</b>
<b>HTM: Fair Value: Total securities</b>	<b>21,226</b>	<b>10,917</b>
<b>AFS: Amortized Cost: Total securities</b>	<b>20,756</b>	<b>13,018</b>
<b>AFS: Fair Value: Total securities</b>	<b>20,879</b>	<b>13,030</b>
Pledged securities	5,442	4,096
<b>Total Transaction deposits</b>	<b>176,555</b>	<b>121,396</b>
<b>Total Demand deposits</b>	<b>98,658</b>	<b>58,544</b>
<b>Total Nontransaction deposits</b>	<b>281,898</b>	<b>270,867</b>
Total brokered deposits	22,241	23,647
Savings deposits: MMDAs	45,003	39,947
Total time deposits of less than \$100,000	66,240	69,777
Total time deposits of \$100,000 through \$250,000	73,776	75,882
Total time deposits of more than \$250,000	50,656	49,414
Tier 1 capital	52,731	47,288
Total assets for leverage capital purposes	502,943	451,476
Tier 2 capital*	N/A	4,960
<b>Total risk-weighted assets*</b>	<b>N/A</b>	<b>394,415</b>

<b>Leverage &amp; Risk-Based Capital Ratios</b>		
Leverage ratio	10.48	10.47
Common equity tier 1 capital ratio*	N/A	11.99
Tier 1 capital ratio*	N/A	11.99
Total capital ratio*	N/A	13.25
<b>Key Ratios</b>		
Return on Average Assets (ROA)	1.76	1.98
Return on Average Bank Equity (ROE)	16.73	19.26
Net Interest Margin / Average Total Assets	5.38	5.39
Total Loans / Total Deposits	87.24	97.62
Nonperforming Loans / Gross Loans	0.48	0.51
Average Earning Assets / Average Total Assets	95.36	94.74
\$250,000+ Time Deposits / Total Deposits	11.05	12.60
<b>Statutory Limitations for National Banks</b>		
Bank Premises	\$10	\$10
Legal Lending Limit	\$7,910	\$8,193

\* N/A for institutions that have elected the Community Bank Leverage Ratio (CBLR) framework.

**RESOLUTION  
FOR  
PLATTE VALLEY BANK, WYOMING**

I hereby certify that the following resolution was duly adopted at a meeting of the Board of Directors of Platte Valley Bank, (the "Institution") duly organized and existing under the laws of the State of Wyoming which meeting was duly called and held on the 9<sup>th</sup> day of December, 2020, and that the resolution is now in full force and effect and is not in conflict with any provisions in the certificate of incorporation, statutes, or bylaws of the Institution.

The following resolution was unanimously approved and adopted after a motion was made by Jeffrey S. Marsh and seconded by H. H. Kosman.

WHEREAS, it is necessary for the Platte Valley Bank, Wyoming, hereinafter called Bank, to properly secure the Treasurer of the State of Wyoming or Treasurer of any Wyoming political division or subdivision, hereinafter called the Treasurer, for all monies deposited in said Bank by the Treasurer; and

WHEREAS, no deposit will be made in said Bank by said Treasurer unless said deposit is properly secured, and the giving of proper security is one of the considerations for receiving said deposits; and

WHEREAS, the said Treasurer may, when furnished proper security, carry a maximum credit balance with said Bank as mutually agreed;

WHEREAS, the said Treasurer is willing to receive securities designated by laws of Wyoming as legal collateral security as security for such deposit;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of said depository Bank that any one of the following officers of said Bank are hereby authorized and empowered to pledge to the Treasurer such securities of this Bank as may be legal for collateral security for deposit of public funds, and which said Treasurer is willing to accept as collateral security, and in such amounts and at such time as the said Treasurer and Bank officers may agree upon:

President  
Vice President

BE IT FURTHER RESOLVED that this authority given to said officers of the Bank named herein to furnish collateral security to said Treasurer shall be continuing and shall be binding upon said Bank until the authority given to the Bank officers named herein is revoked or superseded by another resolution of this Board of Directors, verified copy of which shall be delivered by a representative of said Bank to said Treasurer or mailed to said Treasurer by registered mail. The right given the officers named herein to pledge security as collateral also includes the right to give additional collateral security and to withdraw such collateral as the said Treasurer is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the said Treasurer is willing to make such exchange or substitution.

BE IT FURTHER RESOLVED that the Bank officers named herein are fully authorized and empowered to execute in the name of said Bank such collateral pledge agreement in favor of the said Treasurer as the said Treasurer may require, and any collateral pledge agreement so executed or any act done by the Bank officers named herein under the authority of this Resolution shall be as binding and effective upon this Bank as though authorized by specific Resolution of the Board of Directors of this Bank.

Dated: January 15, 2021.



PLATTE VALLEY BANK,

By: Victoria A. Groskopf-Jones  
Victoria A. Groskopf-Jones, Assisting Secretary

2201 Main  
Torrington, WY 82240-1057  
ABA #102306699



US Bancorp Center BC-MN-H18U  
800 Nicollet Mall  
Minneapolis, MN 55402-7020

**November 18, 2021**

## APPLICATION FOR DEPOSIT OF PUBLIC FUNDS

In conformity with Wyoming Statutes (9-4-818, 9-4-802, 9-4-806) formal application is hereby made by U.S. Bank National Association, operating in the state of Wyoming to be designated at a depository. The minutes of the **October 19, 2021** Board of Directors meeting are certified in the attached resolution.

U.S. Bank National Association will offer the following assets to be collateralized the deposits for **CITY OF CASPER** under all terms and conditions for future collateral agreement to be determined.

1. FHLB of Cincinnati Letter of Credit.
2. Federal National Mortgage Association – Mortgage Backed Securities.
3. Federal home Loan Mortgage Corporation – Mortgage Backed Securities.

Julie Niederer  
Treasury Officer

Jayne Pankratz, Vice President  
Government Banking - Relationship Manager



## CERTIFIED RESOLUTIONS

I, Natasha M. Knack, Assistant Secretary of U.S. Bank National Association, Cincinnati, Ohio, a national banking association (the "Bank"), do certify that the following resolutions were adopted by the Board of Directors of U.S. Bank National Association on October 19, 2021 and that the same are in effect as of the date hereof and have not been modified, amended or revoked.

**WHEREAS**, state law requires governmental units to designate a federally insured national or state bank or thrift institution as a depository of funds;

**WHEREAS**, the City of Casper has designated the Bank, an FDIC insured depository institution, as depository of its public funds; and

**WHEREAS**, under state law, governmental units must require that their deposits in excess of the maximum amount of FDIC insurance on the deposit be secured by the pledge of eligible collateral ("Eligible Collateral"); and

**WHEREAS**, under state law, the total amount of the collateral computed at its market value shall be at least 100% deposit plus accrued interest at the close of the business day.

**NOW, THEREFORE**, it is hereby:

**RESOLVED**, that the Board of Directors hereby approves a pledge from the Bank's available collateral to secure the deposits in excess of the maximum amount of FDIC insurance on the deposits of the City of Casper, such Eligible Collateral being more particularly described in a Pledge Agreement and attached Written Assignment executed by the Bank in favor of the City of Casper.

**RESOLVED FURTHER**, that authority be given to the following officers of the Bank to furnish collateral to the Pledgee and such authority shall be continuing and shall be binding upon the Bank until the authority given to such officers is revoked or superseded by another resolution of this Board of Directors. This authority extends to furnishing collateral for additional deposits of public funds made from time to time by any and various state, municipal and other governmental bodies. The right given the officers named herein to pledge collateral also includes the right to give additional collateral and to withdraw such collateral as the Pledgee is willing to surrender and the right to substitute one piece or lot of collateral for another, provided the market value of the substitute collateral is of equal or greater value.

Luke R. Wippler, Executive Vice President  
Lynn D. Flagstad, Senior Vice President  
Patricia A. Finnemore, Vice President  
Christina Eumurian, Assistant Vice President  
Mary E. Holen, Treasury Officer  
Julie A. Niederer, Treasury Officer

**FURTHER RESOLVED**, that the officers named herein are fully authorized and empowered to execute in the name of the Bank such collateral pledge agreement in favor of the Pledgee as required, and any collateral pledge agreement executed or any act done by the officers named herein under the authority of this Resolution shall be as binding and effective upon this Bank as though authorized by specific Resolution of the Board of Directors of this Bank.

IN WITNESS WHEREOF, I have hereunto set my hand this 3<sup>rd</sup> day of November, 2021.

(No corporate seal)

Natasha M. Knack, Assistant Secretary

# Consolidated Report of Condition for Insured Banks and Savings Associations for September 30, 2021

All schedules are to be reported in thousands of dollars. Unless otherwise indicated, report the amount outstanding as of the last business day of the quarter.

## Schedule RC—Balance Sheet

		Dollar Amounts in Thousands		RCFD	Amount	
<b>Assets</b>						
1.	Cash and balances due from depository institutions (from Schedule RC-A):					
	a. Noninterest-bearing balances and currency and coin <sup>(1)</sup> .....			0081	5,107,987	1.a.
	b. Interest-bearing balances <sup>(2)</sup> .....			0071	58,607,523	1.b.
2.	Securities:					
	a. Held-to-maturity securities (from Schedule RC-B, column A) <sup>(3)</sup> .....			JJ34	0	2.a.
	b. Available-for-sale debt securities (from Schedule RC-B, column D).....			1773	147,997,142	2.b.
	c. Equity securities with readily determinable fair values not held for trading <sup>(4)</sup> .....			JA22	2,967	2.c.
3.	Federal funds sold and securities purchased under agreements to resell:					
	a. Federal funds sold in domestic offices.....			RCON B987	22,403	3.a.
	b. Securities purchased under agreements to resell <sup>(5,6)</sup> .....			RCFD B989	0	3.b.
4.	Loans and lease financing receivables (from Schedule RC-C):					
	a. Loans and leases held for sale.....			RCFD 5369	6,190,540	4.a.
	b. Loans and leases held for investment.....	RCFD	B528		297,607,776	4.b.
	c. LESS: Allowance for loan and lease losses <sup>(7)</sup> .....	RCFD	3123		5,792,321	4.c.
	d. Loans and leases held for investment, net of allowance (item 4.b minus 4.c).....			B529	291,815,455	4.d.
5.	Trading assets (from Schedule RC-D).....			3545	2,646,000	5.
6.	Premises and fixed assets (including capitalized leases).....			2145	3,260,022	6.
7.	Other real estate owned (from Schedule RC-M).....			2150	16,700	7.
8.	Investments in unconsolidated subsidiaries and associated companies.....			2130	108,583	8.
9.	Direct and indirect investments in real estate ventures.....			3656	0	9.
10.	Intangible assets (from Schedule RC-M).....			2143	13,529,305	10.
11.	Other assets (from Schedule RC-F) <sup>(8)</sup> .....			2160	27,506,020	11.
12.	Total assets (sum of items 1 through 11).....			2170	556,810,647	12.

1. Includes cash items in process of collection and unposted debits.
2. Includes time certificates of deposit not held for trading.
3. Institutions that have adopted ASU 2016-13 should report in item 2.a amounts net of any applicable allowance for credit losses, and item 2.a should equal Schedule RC-B, item 8, column A, less Schedule RI-B, Part II, item 7, column B.
4. Item 2.c is to be completed by all institutions. See the instructions for this item and the Glossary entry for "Securities Activities" for further detail on accounting for investments in equity securities.
5. Includes all securities resale agreements, regardless of maturity.
6. Institutions that have adopted ASU 2016-13 should report in items 3.b and 11 amounts net of any applicable allowance for credit losses.
7. Institutions that have adopted ASU 2016-13 should report in item 4.c the allowance for credit losses on loans and leases.

## Schedule RC—Continued

			Dollar Amounts in Thousands	RCON	Amount	
<b>Liabilities</b>						
13. Deposits:						
a. In domestic offices (sum of totals of columns A and C from Schedule RC-E, Part I).....				2200	431,477,519	13.a.
(1) Noninterest-bearing <sup>(1)</sup> .....	RCON	6631	136,009,530			13.a.(1)
(2) Interest-bearing.....	RCON	6636	295,467,989			13.a.(2)
b. In foreign offices, Edge and Agreement subsidiaries, and IBFs				RCFN		
(from Schedule RC-E, Part II).....				2200	18,148,130	13.b.
(1) Noninterest-bearing.....	RCFN	6631	246,020			13.b.(1)
(2) Interest-bearing.....	RCFN	6636	17,902,110			13.b.(2)
14. Federal funds purchased and securities sold under agreements to repurchase:						
a. Federal funds purchased in domestic offices <sup>(2)</sup> .....	RCON	B993			1,178,459	14.a.
b. Securities sold under agreements to repurchase <sup>(3)</sup> .....	RCFD	B995			838,416	14.b.
15. Trading liabilities (from Schedule RC-D).....	RCFD	3548			1,136,642	15.
16. Other borrowed money (includes mortgage indebtedness) (from Schedule RC-M)....	RCFD	3190			33,001,952	16.
17. and 18. Not applicable				RCFD		
19. Subordinated notes and debentures <sup>(4)</sup> .....				3200	3,600,000	19.
20. Other liabilities (from Schedule RC-G).....				2930	14,733,477	20.
21. Total liabilities (sum of items 13 through 20).....				2948	504,114,595	21.
22. Not applicable						
<b>Equity Capital</b>						
<b>Bank Equity Capital</b>						
23. Perpetual preferred stock and related surplus.....				3838	0	23.
24. Common stock.....				3230	18,200	24.
25. Surplus (exclude all surplus related to preferred stock).....				3839	14,266,915	25.
26. a. Retained earnings.....				3832	39,337,598	26.a.
b. Accumulated other comprehensive income <sup>(5)</sup> .....				B530	(1,731,571)	26.b.
c. Other equity capital components <sup>(6)</sup> .....				A130	0	26.c.
27. a. Total bank equity capital (sum of items 23 through 26.c).....				3210	51,891,142	27.a.
b. Noncontrolling (minority) interests in consolidated subsidiaries.....				3000	804,910	27.b.
28. Total equity capital (sum of items 27.a and 27.b).....				G105	52,696,052	28.
29. Total liabilities and equity capital (sum of items 21 and 28).....				3300	556,810,647	29.

1. Includes noninterest-bearing demand, time, and savings deposits.

2. Report overnight Federal Home Loan Bank advances in Schedule RC, item 16, "Other borrowed money."

3. Includes all securities repurchase agreements, regardless of maturity.

4. Includes limited-life preferred stock and related surplus.

5. Includes, but is not limited to, net unrealized holding gains (losses) on available-for-sale securities, accumulated net gains (losses) on cash flow hedges, cumulative foreign currency translation adjustments, and accumulated defined benefit pension and other postretirement plan adjustments.

6. Includes treasury stock and unearned Employee Stock Ownership Plan shares.



## Schedule RC—Continued

### Memoranda

**To be reported with the March Report of Condition.**

1. Indicate in the box at the right the number of the statement below that best describes the most comprehensive level of auditing work performed for the bank by independent external auditors as of any date during 2020.....

RCFD	Number
6724	NA

M.1.

- 1a = An integrated audit of the reporting institution's financial statements and its internal control over financial reporting conducted in accordance with the standards of the American Institute of Certified Public Accountants (AICPA) or Public Company Accounting Oversight Board (PCAOB) by an independent public accountant that submits a report on the institution
- 1b = An audit of the reporting institution's financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the institution
- 2a = An integrated audit of the reporting institution's parent holding company's consolidated financial statements and its internal control over financial reporting conducted in accordance with the standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)

- 2b = An audit of the reporting institution's parent holding company's consolidated financial statements only conducted in accordance with the auditing standards of the AICPA or the PCAOB by an independent public accountant that submits a report on the consolidated holding company (but not on the institution separately)
- 3 = This number is not to be used
- 4 = Directors' examination of the bank conducted in accordance with generally accepted auditing standards by a certified public accounting firm (may be required by state-chartering authority)
- 5 = Directors' examination of the bank performed by other external auditors (may be required by state-chartering authority)
- 6 = Review of the bank's financial statements by external auditors
- 7 = Compilation of the bank's financial statements by external auditors
- 8 = Other audit procedures (excluding tax preparation work)
- 9 = No external audit work


**To be reported with the March Report of Condition.**

2. Bank's fiscal year-end date (report the date in MMDD format).....

RCON	Date
8678	NA

M.2.

January 4, 2022

MEMO TO: His Honor, The Mayor, and Members of City Council  
FROM: J. Carter Napier, City Manager   
SUBJECT: Amoco Reuse Agreement Joint Powers Board Appointment

Meeting Type & Date

Regular Council Meeting, January 4, 2022

Action Type

Minute Action

Recommendation:

That Council, by minute action, authorize the appointment of one new member, Mr. John Lee to fill an open position on the Amoco Reuse Agreement Joint Powers Board (ARAJPB).

Summary:

Mr. Reed Merschats term ended on December 31, 2021, leaving an open position. The application period was advertised and closed on December 17, 2021, with one application received. Members of the Natrona County Commissioners and City Council interviewed Mr. Lee on December 17, 2021, and chose him to fill the open seat.

The ARAJPB is a joint City/County board that requires approval from both the City Council and the County Commissioners. This item is on the County Commissioners January 4, 2022, agenda for approval as well.

Mr. Lee's term, will end on December 31, 2024. He will be eligible to apply for one (1) additional three- year (3) term which would begin on January 1, 2025 and expire on December 31, 2027.

Financial Considerations:

No Financial Considerations

Oversight/Project Responsibility:

Amoco Reuse Agreement Joint Powers Board

Attachments:

ARAJPB Advertisement  
John Lee Letter of Interest  
John Lee Resume  
John Lee Citizen Application

# **PUBLIC SERVICE OPPORTUNITY**

**The City of Casper and Natrona County are accepting applications from interested individuals who wish to serve as members of Amoco Reuse Agreement Joint Powers Board (ARAJPB) of Directors.**

This board is responsible for the oversight of the reuse of the former Amoco Refinery Property, one of our community's most important assets. They control the Three Crowns Golf Course located on the Platte River Commons, and they are tasked with the commercial development of the Salt Creek Heights and Platte River Commons. This term to be filled will be from January 1, 2022 until December 31, 2024. Upon completion of the initial term, a letter of interest will be required to fill the next portion of the three-year term.

If you are interested in participating in the rewarding and important work of this board, please submit a letter of interest, along with a brief resume of your experience to Amoco Reuse Agreement Joint Powers Board, 2435 King Blvd., Suite 249R, Casper, Wyoming 82604. Attention: Renee Hahn. The deadline for accepting these applications is Friday, December 17, 2021.

If you have questions about the work of the board, please call Renee Hahn at 472-5591.

John Lee  
6122 Rosado Dr  
Casper, WY 82609  
(307)851-3980  
[John@DisaUSA.com](mailto:John@DisaUSA.com)

November 1, 2021

Amoco Reuse Agreement Joint Powers Board  
2435 King Blvd., Suite 249R  
Attention: Renee Hahn  
Casper, WY 82604

Amoco Reuse Agreement Joint Powers Board (ARAJPB) of Directors,

I am writing to express my interest for the open board position with ARAJPB. I was born and raised in Wyoming and attended the University of Wyoming for both my undergraduate studies as well as my MBA. I love all that Wyoming has to offer and the State has a special place in my heart. Preserving and further developing the state for economic development and growth is a passion of mine.

The past four years I have worked in the Wyoming Technology Business Center and observed the ARAJPB efforts. The work that has been done to restore the area and develop the land has been exceptional. Spending every day in the building and area, I appreciate the effort everyone puts in to ensure the area is reclaimed responsibly and that the commercial development is valuable.

Our startup company, Disa, is a new technology focused in the mining and reclamation spaces. As the COO of the company, I am responsible for the oversight and execution of all operations and technology development. One specific application of our technology is it can be used for restoring brownfields back to productive use, giving me strong experience in this area. I am also currently pursuing my PhD in mining engineering and feel my educational background, work history, and passion would be a great fit for this open position. I would enjoy working with the board to oversee the commercial development, initiatives, and existing projects. Being involved, I would bring valuable insights and perspective to add to the current board.

Please reach out if you have any questions. I would love to have the opportunity to serve and be involved with your group.

Best Regards,



John Lee

# John Lee

Cell: 307.851.3980 | Email: johnhlee444@gmail.com

## EDUCATION

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<b>PhD Candidate, University of British Columbia, Vancouver, BC</b>	Current
Mining Engineering – Thesis Title – <i>Valorization of Abandoned Uranium Mine waste – Emerging technologies for recovery of (energy) critical materials and remediation of AUM sites</i>	
<b>MBA, University of Wyoming, Laramie, WY</b>	December 2016
Energy Management Focus	
<b>BS, Marketing, University of Wyoming, Laramie, WY</b>	May 2015
Mathematics minor	

## RELEVANT EXPERIENCE

### **Chief Operating Officer**

*Disa, LLC, Casper, Wyoming* *Jan. 2018 – Present*

- Responsible for overseeing and leading R&D efforts on Disa's novel HPSA technology
- Oversee procurement and fabrication of units and materials needed for operations
- Responsible for new and existing business development in various markets
- Oversee daily operations and supervision of employees and developed best practices
- Implemented reporting practices and metrics to ensure team met objectives set by management board
- Creating and implementing testing campaigns for HPSA technology on a pilot scale

### **Director of Operations**

*Trojan Horse, LLC* *Dec. 2016 – Oct. 2021*

- Oversaw day-to-day operations of the company
- Strategized new opportunities and assisted in new business development
- Put key metrics in place to standardize operations and led team of employees
- Helped increase profit by 400% by commercializing new product lines

### **Career Services Graduate Assistant**

*University of Wyoming Alumni Association* *Jan. 2016 – Dec. 2016*

- Coordinated and continued to implement alumni career support focusing on College of Business students
- Organized career connections to develop informational interviews for current MBA students
- Worked with MBA Alumni to advocate for prospective students to enroll in the MBA program

### **Benchmark Study Analyst – MBA Summer Project**

*Hess Corporation, Houston, Texas* *May 2016 – Sep. 2016*

- Identified key metrics for the benchmarking study and developed a survey (terms, costs, deliverables, timeline)
- Established a list of companies operating in the region and gained working relationships
- Collected results, developed cost pools, time buckets and categories to analyze data

## HIGHLIGHTED PROJECTS

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<i>eTuk USA, Denver, Colorado</i>	<i>Fall 2016</i>
• Evaluated eTuk's business model and applied open innovation techniques as well as knowledge brokering to help the startup company identify next steps to take and ways to raise capital.	
<i>National Outdoor Leadership School, Boulder, Wyoming</i>	<i>Summer 2016</i>
• Demonstrated leadership skills in an experiential format while hiking in the Wind River Mountain Range.	
<i>Apple Inc., Santa Clara Valley, California</i>	<i>Spring 2016</i>
• Applied the Business Model Canvas and Open Innovation frameworks to design and execute an innovative solution to the annual billion-dollar issue of unused gift card balances. Our presentation to Apple Inc. Global Supply Management resulted in the allocation of resources to implement our recommendations.	
<i>Bright Agrotech, Laramie, Wyoming - University of Wyoming</i>	<i>Spring 2016</i>
• Developed a comprehensive program that could be standardized which would allow for expansion into several international markets simultaneously. Bright Agrotech's international division implemented many parts of the distribution strategy and marketing plan for international expansion.	

## RELEVANT SKILLS

- 
- |                                      |                |
|--------------------------------------|----------------|
| • Leadership/Management              | • Hard Working |
| • Operational Planning and Execution | • Professional |
| • Supply Chain Best Practices        | • Team Leader  |

**CITIZEN APPLICATION FOR APPOINTMENT  
TO A NATRONA COUNTY COMMITTEE/COMMISSION/BOARD**

**ALL INFORMATION ON THIS FORM IS PUBLIC RECORD**

Please return to:

Natrona County Board of County Commissioners  
200 N. Center Street #115  
Casper, WY 82601

**PLEASE TYPE OF PRINT CLEARLY**

NAME     
(Last) (First) (MI)

**PREFERRED ADDRESS** **HOME** **WORK**

**CITY/TOWN**  **ZIP**

**HOME PHONE #**  **MOBILE PHONE #**

**EMPLOYER**

**OCCUPATION**

**BUSINESS PHONE #**  **EMAIL ADDRESS**

I am interested in serving on one or more of the following Board of Natrona County (Please prioritize if more than one checked.)

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> Amoco Reuse Agreement JPB-3 yr term    | <input type="checkbox"/> Historic Preservation Commission-3 yr term        |
| <input type="checkbox"/> Casper Re-Entry Center Community Brd-3 yr term    | <input type="checkbox"/> Juvenile Planning Commission-3 yr term            |
| <input type="checkbox"/> Central WY Fair Board-5 yr term                   | <input type="checkbox"/> Memorial Hospital BOT-3 yr term                   |
| <input type="checkbox"/> Central WY Senior Services BOD-3 yr term          | <input type="checkbox"/> Metro Animal Control Facility JPB-3 yr term       |
| <input type="checkbox"/> Central WY Regional Water System JPB-3 yr term    | <input type="checkbox"/> Metropolitan Planning Commission-3 yr term        |
| <input type="checkbox"/> Citizen's Transportation Advisory Comm.-3 yr term | <input type="checkbox"/> Airport BOT-5 yr term                             |
| <input type="checkbox"/> City-County Board of Health-5 yr term             | <input type="checkbox"/> Library Board-3 yr term                           |
| <input type="checkbox"/> Economic Development JPB-3 yr term                | <input type="checkbox"/> Planning & Zoning Commission-3 yr term            |
| <input type="checkbox"/> Community Action Partnership of NC-4 yr term      | <input type="checkbox"/> Travel & Tourism Council-3 yr term                |
| <input type="checkbox"/> Detention Center JPB-3 yr term                    | <input type="checkbox"/> Weed & Pest Control District-4 yr term            |
| <input type="checkbox"/> Fire Fighters of NC-3 yr term                     | <input type="checkbox"/> NC Parks Board                                    |
| <input type="checkbox"/> Hall of Justice JPB-3 yr term                     | <input type="checkbox"/> Planning & Development Board of Appeals-3 yr term |

Predator Management District BOD-3 year term

Vista West/West Gate JPB-3 yr term

What education or special training do you have which you feel particularly fits you for the appointment to this position?

I was born and raised in Wyoming and attended the University of Wyoming for both my undergraduate studies as well as my MBA. I am also currently pursuing my PhD in mining engineering and feel my educational background, work history, and passion would be a great fit for this open position.

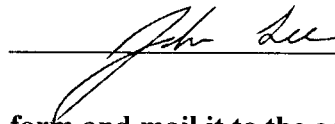
What work experience or other experience do you have which will be beneficial in carrying out the responsibilities of this position?

Our startup company, Disa, is a new technology focused in the mining and reclamation spaces. As the COO of the company, I am responsible for the oversight and execution of all operations and technology development. One specific application of our technology is it can be used for restoring brownfields back to productive use, giving me strong experience in this area.

Referred by: Self  Other  Renee Hahn

Please submit with a resume, letter of introduction, and references. Thank you for your interest to serve on a Natrona County Board. You will be contacted regarding interview dates and times. It is possible there may be more candidates than Board opening available, we encourage you to re-apply for consideration for consideration on future Board appointments.

SIGNATURE OF APPLICANT



DATE 11/18/21

**Please print your completed form and mail it to the address listed. Keep a copy for your records.**

Print Form